



February 26, 2025

To: Provincial Rowing Associations and Umpire Committee
Chairs/Umpire Coordinators

Re: Selection of Jury Members for 2025 National Regatta Juries

Please be advised that RCA is preparing the selection of the Juries (Chief Umpire, Deputy Chief Umpire, and members of the Jury) for the 2025 below listed National Events. All RCA licensed Umpires, or Chief Umpires, who are in good standing with RCA and their Provincial Rowing Association and have completed the Safe Sport Module and Screening requirements, are invited to apply for nomination as Chief Umpire or Member of the Jury.

Acceptance of a role will be conditional upon completing a consent form with the Office of the Sport Integrity Commissioner of Abuse Free Sport. The form is available here (completion is not required at this time):

EN:<https://www.jotform.com/sign/223246208933051/invite/01gjdxex8q7e24a84dddf3aab5>

FR:<https://www.jotform.com/sign/223255555514051/invite/01gjgfn61nbe669f077c2316d3>

The National Events are:

- 2025 Royal Canadian Henley Regatta (August 5-10, St. Catharines, ON)
- Canada Cup (August 15-17, London, ON)
- Canadian University Rowing Association Championships (November 1,2, Montreal, QC)

STEPS FOR APPLICATION FOR 2025 RCA NATIONAL JURIES:

STEP ONE: Provincial Rowing Associations (PRAs) must send the criteria for the National Juries, and the blank Umpire Application Form to each of the licensed umpires in their province, specifying a **PRA deadline** by which the applications must be submitted to the PRA.

STEP TWO: Provincial Rowing Association accepts completed Umpire Application Forms from the qualified licensed umpires in their respective province by the **PRA's deadline**.

STEP THREE: PRAs, using the criteria for selection, and any objectives the PRA wishes to meet, rank order, and list the PRA's umpire applicants and complete the PRA - Prioritized Nominations for National Juries form. Be sure to attach the Umpire Application Form **for each umpire** listed on the PRA's Prioritized Nominations for National Juries Form. Submit all documents by **March 21, 2025** to Alethia Clarke via email: rca@rowingcanada.org

STEP FOUR: The RCA Umpires Committee (UC) National Jury Selection sub-committee will review, analyse, select and send their recommendations for approval to the RCA Umpire Committee for the positions of CU and Members of the Jury by **March 28, 2025**. Approved recommendations will then be forwarded to RCA CEO for final approval. Successful candidates will receive notification by **April 4, 2025**.

If any RCA Umpire has questions regarding the STEPS ONE to THREE, they should contact their PRA.

If anyone has questions for the RCA Umpires Committee National Jury sub-committee regarding the selection process, please contact Sub-Committee Chair Jeff Simpson jeffrows@shaw.ca

Successful RCA Supported Jury Candidates will have their transportation, accommodation and meal costs covered as per RCA policy. Specific details of coverage can be clarified by Alethia Clarke via email at aclarke@rowingcanda.org.

Attached Documents: Umpire Application Form National Events Jury, PRA Prioritized Nominations for National Juries, Criteria for Appointment as Chief Umpire for National Regattas, Criteria - National Supported Jury, Henley - National Supported Jury.

Yours truly,

Judy Sutcliffe
Chair, RCA Umpire Committee

cc. Jeff Powell, RCA CEO
Jennifer Fitzpatrick, Director, Partnerships and Sport Development
Alethia Clarke, Membership Services Manager
Jeff Simpson, Chair, RCA UC's National Juries Selection Sub-Committee