



## Under 19 Lightweight Rowing Review Working Group Terms of Reference

Effective date	September 26, 2022
Date last reviewed	-
Scheduled review date	-
Replaces and/or amends	-
Approved by and date	RCA Board of Directors, September 15, 2022
Archived date	-
Appendix(-ces) to these Terms of Reference	-

### 1. Purpose

The Under 19 (U19) Lightweight Rowing Review Working Group (the Working Group) will provide the RCA Board of Directors recommendations for consideration to inform a safe, fair, and inclusive way forward to address the risks and concerns raised about weight restricted rowing categories for junior rowers.

### 2. Mandate

The Working Group is responsible for gathering and considering a wide range of perspectives and evidence, from interested and informed parties, including the rowing community (rowers, coaches, umpires, clubs and associations, and events), as well as relevant experts (medical practitioners, and sports scientists and practitioners), to present informed findings and recommendations for a safe and inclusive way forward to address concerns about weight restricted rowing categories for U19 rowers, for consideration by the RCA Board of Directors.

### 3. Key Duties

The Working Group will:

- Assist in the development of a multistakeholder consultation process with membership and interested parties.
- Collect and provide informed advice to RCA on the risks and benefits associated with weight restricted rowing for U19 rowers.
- Provide recommendations on a safe and inclusive way forward, including suggestions for implementation, and proposed timelines.

#### **4. Composition**

A national call of expressions of interest for the Working Group will be conducted, with the appointment of the Chairperson being made from those identified, subject to approval by the RCA Board of Directors.

The Working Group shall consist of between seven (7) and nine (9) individuals with the composition being as follows:

- One (1) Chairperson
- At minimum two (2) individuals with professional subject matter expertise
- At minimum three (3) individuals from member organizations (club, provincial or special association)
- At minimum one (1) individual nominated by RCA High Performance
- Other qualified individuals with relevant experience as approved by the CEO.

Should a vacancy occur on the Working Group, for whatever reason, the Chairperson may recommend to the CEO a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board of Directors may remove any member of the Working Group.

#### **5. Terms**

The Term of the Working Group is 1 year. The term of the Working Group may be extended by the Board of Directors if required.

#### **6. Meetings and Resources**

The Working Group will meet by video conference. Meetings will be as called as required by the Chairperson. The Working Group will receive the necessary administrative support and resources from RCA to fulfil its mandate.

#### **7. Reporting**

The Working Group will report to the Board of Directors through the RCA CEO following each meeting, or as requested by the CEO or RCA Board. The Working Group will make its final recommendations to the Board through the CEO in writing no later than September 15, 2023.