



Rowing Canada Aviron  
BOARD OF DIRECTORS MEETING  
November 20 and 21, 2021

at the

DELTA OCEAN POINTE  
Victoria, British Columbia

**Attendance:**

Carol Purcer, President  
Tom Hawker, Treasurer, Director  
Carol Hermansen, Provincial Director  
Lindsay Bergen, Athlete Director  
Dana Thorne, Director  
Jane Thornton, Director  
Jennifer Walinga, Director  
Terry Dillon, CEO

**Presenters:**

Marisha Roman

**Staff**

Jennifer Fitzpatrick, Director of Partnerships and Sport Development (Nov. 20<sup>th</sup>)  
Adam Parfitt, National Team Operations Director (Nov. 21<sup>st</sup>)  
Sid Murdoch, Secretary

**MINUTES**

Saturday November 20<sup>th</sup>:

**1. President's Opening Remarks and Territorial Acknowledgement**

The meeting opened at 9:00 a.m. PST – new Directors Dana Thorne and Jane Thornton were welcomed to the first face-to-face meeting of 2021 along with Lindsay Bergen, recently selected by our National Team athletes as the candidate for appointment to the Athlete Director position on the RCA Board.

President Purcer noted that our clubs have survived and thrived, navigating through some difficult times through the pandemic with the assistance RCA staff and the Board.

A territorial acknowledgement was read by Director Walinga.

**2. Approval of Agenda (*Resolution to Approve*)**

The following additions were made to the agenda:

- Appointment of the Athlete Director immediately after the approval of the agenda.
- 24.1 Alumni Association call to action.
- 24.2 Alumni Association
- Item 13 – Move to follow Item 6 to accommodate the attendance of Marisha Roman.
- Remove items 7.3 and 7.4 – Athlete selection and doping policy documents are not available for the meeting.

#### MOTION #1: Board Meeting Agenda

Moved: Tom Hawker      Seconded,

That the Board Meeting Agenda, November 20 - 21, 2021, be approved as amended.

CARRIED

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#### 2.1 Appointment of the Athlete Director

Doug Vandor did not seek re-election in 2021. As per the RCA Bylaws, Para 9.8:

“The Board of Directors shall appoint as director, as soon as possible, any appropriately qualified person who meets the eligibility requirements set out in paragraph 9.3, for the unexpired term of any director who, for any reason, has left office prior to the expiration of the term of that director. In the case of a vacancy in the position of Athlete Director, the Board of Directors shall consult with current National Team athletes before appointing a person to fill the vacancy.”

It was noted that 40 of our current National Team athletes voted to select Lindsay Bergen as their choice for the Athlete Director role.

#### MOTION #2: Appointment of Athlete Director

Moved: Tom Hawker      Seconded,

That Lindsay Bergen be appointed as Athlete Director as of November 20, 2021 for a term on the Board of Directors to end at the 2025 RCA Annual Meeting.

CARRIED

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Regarding other appointments, it was noted that the Treasurer is appointed every 3 years.

### 3. Declaration of Conflicts of Interest

Lindsay Bergen declared the potential for a conflict of interest, dependent upon specific agenda items that may arise, as a result of her employment as Executive Assistant to the Board at the Canadian Sport Institute Pacific.

### 4. Review and Approval of Previous Minutes

4.1 July 12, 2021 (*Resolution to Approve*)

Amendments:

CEO to be listed under the Board in the attendance section of the minutes.

MOTION #3:

Moved: Carol Hermansen                      Seconded,

That the Board Meeting Minutes, July 12, 2021, be approved as amended.

CARRIED

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4.2 August 9, 2021

MOTION #4:

Moved: Jennifer Walinga                      Seconded,

That the Board Meeting Minutes, August 9, 2021, be approved as amended.

CARRIED

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4.3 September 23, 2021

MOTION #5:

Moved: Dana Thorne                      Seconded,

That the Board Meeting Minutes, September 23, 2021, be approved as amended.

CARRIED

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## 5. President's Report (Purcer)

### 5.1 Report

- Attended the RowOntario Town Hall meeting and Annual General Meeting. They have moved their offices and High Performance Centre to Welland.
- Attended the Rowing BC monthly conferences.
- Attended the CSSRA AGM with a focus on the engagement of rowers and coaches back to regattas.
- Sent a card to all of our athletes following the Olympics.
- Attended the RowOntario Umpire meetings in preparation for regattas.
- Attended 5 regattas as an umpire.
- Attended the Canadian University Rowing Championships and the National Rowing Championships.
- Attended the RCA Rules of Racing Working Group meetings. Members of this group worked very hard over a 6 month span to complete the project.
- Attended Royal Canadian Henley Regatta meetings.
- Attended the Canadian Paralympic Committee General Meeting.
- Attended the RCA Committee on Dues and Fees meetings, Human Resources Committee Meetings, and Awards Committee Meetings.

- Attended the World Rowing Ordinary Congress. Tricia Smith was re-elected as Vice President. We also have other representation with Rebecca Orr named as Chair of the Para Commission; Dr. Mike Wilkinson – Sports Medicine Committee; Peter Cookson – Competitive Rowing Commission; Matt Draper and Bill Schenck – Events Commission; Julian Behain – Athletes Commission.
- While on the west coast, visited the Delta Deas Rowing Club for a masters workout and spoke with the President and Head Coach.
- Met with Simon Litherland of False Creek Rowing Club.
- Met with Mike Pearce of UBC Rowing and Dave Calder of Rowing BC.
- Met with the manager of the Vancouver Parks Board and the President of Burnaby Lake Rowing Club.
- Met with a Director on the Vancouver Parks Board.
- Met with the General Manager of the Canadian Dragonboat Festival - meeting was setup to discuss the future of water sports on the False Creek waterway.
- Visited the Gorge Narrows Rowing Club with Treasurer Hawker.

It was noted that the RCA Human Resources Committee is made up of the President; Treasurer; Andrew Lamont, Member at Large; Chief Executive Officer, Ex Officio; and RCA Director of Finance, Ex Officio.

## 5.2 Appointed Director

In 2018, RCA initiated the plan for the establishment of a National Training Centre (NTC) culminating in a decision to locate at Quamichan Lake in Duncan, BC. As the project moved forward, it was determined that a Board Member would lead as Chair of the project. The Board saw this connection as important so the NTC Project Chair could ensure a close connection to the Board's intentions for the organization. As a Board member, the Chair would be a strong representative of RCA when in discussions with government agencies, potential donors and potential partners and be perceived to have the integrity to present negotiated pieces to the Board.

In the 2021 Strategic Plan, one of the Strategic Priorities established for the next 4 years is the National Training Centre. As a Board we give value to this initiative.

Previously, the Director responsible in this role was Peter McClelland. In the recent election he did not win a seat at the Board table. After consultation with Tom Hawker, RCA Treasurer and committee member of the NTC Project, and Terry Dillon, CEO, who is also tightly tied to this initiative, it was determined that a proposal for an Appointed Director - National Training Centre Project, is merited at this time, to continue on with the work that has been done.

A selection process would be initiated to ensure transparency and would include a national invitation to members to submit a Letter of Interest, interviews of those who express interest and finally selection of the best candidate for the role.

### MOTION #6: Process for an Appointed Director

Moved: Carol Hermanson                      Seconded,

That the RCA Board begin the process of an Appointed Director.

**CARRIED**

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## 6. Board Governance and Director Responsibilities (Roman)

Former RCA Board member Marisha Roman led the Board through a comprehensive governance training presentation.

Directors Conflict of Interest Form:

Board members were reminded to sign and return the Directors Conflict of Interest Form to the RCA office. The form needs to be signed once each year following the RCA Annual Meeting.

## 7. Policy Updates and Reviews

### 7.1 RCA Umpire Licensing Policy (*Resolution to Approve*) (Dillon)

The Board reviewed amendments to the sections regarding the removal of archived policies and updated references to current policies such as the Safe Sport Manual and Umpire Code of Conduct.

#### MOTION #7: RCA Umpire Licensing Policy

Moved: Jennifer Walinga                      Seconded,

That the RCA Umpire Licensing Policy be approved as amended on November 20, 2021.

CARRIED

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### 7.2 RCA Umpire Evaluation Policy and Procedure (*Resolution to Approve*) (Dillon)

The Board reviewed a few minor edits and more material changes related to the pandemic and the evaluation period for umpires to be served at regattas.

#### MOTION #8: RCA Evaluation Policy and Procedure

Moved: Carol Hermansen                      Seconded,

That the RCA Umpire Evaluation Policy and Procedure be approved as amended on November 20, 2021.

CARRIED

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## 8. Treasurer's Report (Hawker)

### MOTION #9: In Camera

Moved: Jennifer Walinga                      Seconded,

That the meeting be moved *In Camera* to review financial information.

CARRIED

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### 8.1 Finance Report

#### MOTION #10: Out of In Camera

Moved: Carol Hermansen                      Seconded,

That the meeting be moved *Out of In Camera*.

CARRIED

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MOTION #11: Staff Retirement Proposal

Moved: Tom Hawker                      Seconded,

That the RCA Staff Retirement Proposal be endorsed as presented.

CARRIED

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## 9. Committee on Dues and Fees Report Review & Discussion (Hawker/Fitzpatrick)

An overview of the terms of reference for the Committee on Dues and Fees was provided.

The Board discussed the following report prepared by the Committee.

RECOMMENDATIONS BY THE COMMITTEE:

*The Dues and Fees Committee recommends a cost of living adjustment to the Base Participant Membership Fees (\$24 to \$25) and Seat Fees (\$3.50 to \$3.65) in order to keep pace with the cost of inflation. Based on the September 2021 Statistics Canada Consumer Price Index of 4.4%, the committee recommends an increase of 4%.*

*The Dues and Fees Committee also recommends a 4% Increase in Club Membership Dues (\$400 to \$416), Special Associations/Associate Organizations (\$500 to \$520) and Provincial Rowing Associations (\$700 to \$728).*

*Motion passed by the Committee:*

*That the 2021 RCA Committee on Dues and Fees recommends making an adjustment of 4% to all Dues and Fees for the next fiscal year: April 1, 2022 to March 31, 2023. Suggested fees: Participant Membership Fees \$25, Seat Fees \$3.65, Club Dues \$416, Special Associations/Associate Organizations \$520, and Provincial Rowing Associations \$728.*

Moved by: Richard Galway                      Seconded by: Zahoor Chughtai

*Rationale:*

- Cost of living inflation for the twelve months ending September 2021 is 4.4% and it is financially prudent to match revenues with expected costs.*
- The first six months of this fiscal year are showing that participants are coming back and there is a strong interest in competitive events. Although next year is still somewhat uncertain given the ongoing COVID-19 situation, it is looking promising that we may return to a more 'normal' season.*

The Committee was thanked by the Board for their excellent work on the report.

## 10. CEO Report (Dillon)

2021 National Rowing Championships:

The National Rowing Championships were held recently in Victoria. It was a very successful event hosted at Elk Lake and a wonderful collaboration with the rowing community. The following were recognized for their valuable contribution to the event: RCA staff, the local organizing committee, Victoria Rowing Society Provincial Rowing Organizations and their Coaches.

Organizational Chart:

The RCA Organizational Chart was shared with the Board and a number of positions were discussed.

Concussion Policy:

RCA is working with Lisa Rodde of RowOntario on the development of a concussion policy and make that more specific to rowing. There is a low incident of concussion in rowing but these injuries can occur in other sports and policies need to be in place to manage that. This is a requirement of Sport Canada and funding is available for ongoing short term projects related to development of a concussion policy.

Safe Sport:

Jen Parfitt has taken on the Safe Sport Lead role.

*There was a question regarding events management.*

It was noted that Matt Draper will play a key role with respect to event planning and hosting the upcoming World Championships, Rules of Racing, FISU championships and a number of committees and other important events. Also to improve the quality of events that can generate and increase revenue.

Fundraising:

It was noted there is a gap on the chart regarding an RCA fundraising position that may need to be filled in the future. A public relations position could also be considered.

Governance Scorecard:

The COC has initiated a National Governance Code for all sports to adopt, voluntarily, to assist NSOs that need assistance including managing funds received from Sport Canada.

Sport Canada has also changed the framework of its model to include a Governance Scorecard and RCA has completed that process.

Based on the scorecard there are a few gaps including the requirement for a Governance Committee. There will also be a small amount of funding for the project if third party assistance is required for example.

[MOTION #12: RCA Governance Committee](#)

Moved: Jennifer Walinga                      Seconded,

That RCA strike a Governance Policy Committee.

CARRIED

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MOTION #13: RCA Governance Committee Chair

Moved: Carol Hermansen                      Seconded,

That Jennifer Walinga be nominated to Chair the RCA Governance Policy Committee.

CARRIED

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There will be further discussion regarding the makeup of the Committee.

## **11. Rules of Racing Working Group Recommendations (Dillon/Fitzpatrick)**

The RCA Board reviewed the amendments to the RCA Rules of Racing.

This was a year-long process with a considerable amount of work by the committee based on international rules changes and other changes, followed by multiple consultation processes with the membership.

Minor changes will be dealt with in one motion. Major changes will be dealt with through separate motions.

There were timing issues last time with respect to the release of the revised rules - April 1<sup>st</sup> will be considered.

The Sanction Process was explained as required for hosting an event. Provinces have the ability to sanction an event on behalf of RCA including requests for exemptions to the rules.

The Chair of the Working Group, Bill Donegan, will be invited to speak at the National Conference.

## **12. Strategic Planning (Dillon/Fitzpatrick)**

### **12.1 Strategic Plan Progress Update**

A comprehensive plan for Strategic Planning was held a few years ago.

This was followed by targeted Strategic Planning, a general survey and a values survey and those strategic priorities have been shared with the Board.

We have an operational plan for work to be done over the next 4 or 5 years under many of our strategic priorities, but we do not have a strategic plan document. It may have been possible to present a plan to the membership at the 2022 National Conference but the project has been delayed as a result of current Sport Canada reporting requirements and the response to the pandemic.

An update on the current status of our strategic planning process will be posted on the RCA website.



## 12.2 Organizational Values Project

The RCA Organizational Values Project began with a membership survey to the rowing community in 2020. Questions were asked regarding the current culture at RCA and what was important to people as we move forward as an organization.

Based on that survey there were 5 key constructs:

1. Accountability
2. Collaboration
3. Passion
4. Diversity and Inclusion
5. Creativity

Additional work has been done around these key areas and initial thoughts have been documented – these are meaningful areas that RCA will operate by going forward. Our intention is to work with a contractor and find the time to collaborate further by the Spring of 2022.

## 13. Safe Sport (Dillon/Fitzpatrick)

### 13.1 RCA proposed By-laws Amendments:

Development of the RCA Safe Sport Policy began in 2018. Now that the policy has been approved RCA's next task is to work with our membership on a cultural shift of safety in sport, and through the development of that process we have learned that there are major gaps within our By-laws that need to be rectified. The RCA By-laws need to be aligned with the Safe Sport Policy in order to be effective.

The Board reviewed the proposed amendments. It was noted that material (fundamental) changes are not effective until approved by special resolution of the membership at the RCA Semi-Annual Meeting. Non-fundamental amendments approved by the Board are effective immediately until the next Semi-Annual Meeting and need to be ratified by the membership.

Sections to be considered for amendments include:

- Definition, Good Standing - Board of Directors determine whether a member is in good standing. Also that good standing is an ongoing requirement rather than as part of the application for membership process.
- Termination of Membership
- Election of Directors
- Removal of discipline and appeal sections of Bylaws - replaced with references to Discipline and Complaints Policy and Appeal Policy as the relevant policies for such matters.

The RCA By-laws supersede any RCA policy and these changes are integral to membership compliance.

### 13.2 Harmonized Approach- Upcoming Key Dates and Milestones

Amendments to the By-laws will be sent out to the membership for feedback followed by another review and final draft for Board approval in December. This will allow enough time to finalize the document to be included with the notice of Semi-Annual Meeting documents to be sent no later than January 7<sup>th</sup>.

Another key date is February 15<sup>th</sup> for membership compliance with the safe sport policy.

#### **14. National Events (Dillon/Fitzpatrick)**

##### 14.1 Henley/ Canadian Club Championships Proposal

The Board discussed Canadian Club National Awards that could be given out during our largest event - The Royal Canadian Henley Regatta.

The award could be given out to the champion in various categories, with a plaque going to their home club.

Matt Draper will follow up with a formal presentation to Henley.

##### 14.2 2022 National Rowing Championships

To accommodate the existing domestic and international calendar, the 2022 NRCs will need to be held in the late fall of 2022. November 10<sup>th</sup> to 12<sup>th</sup> has been discussed with our provincial coaches and is the most suitable date following the Canadian University Rowing Championships, a pattern of events familiar to the rowing community.

Due to the late fall timing, the event will need to be in British Columbia and there is value in returning to a bid process to finalize the host venue..

It is also recommended that the Canada Cup not be held in 2022 - the Canada Games will replace that event and the Canada Cup can be reviewed and redefined in the future - perhaps more of a provincial team event.

#### **MOTION #14: RCA National Rowing Championship**

Moved: Jennifer Walinga                      Seconded,

That the RCA National Rowing Championships be held November 10 - 12, 2022.

**CARRIED**

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#### **15. National Conference and Semi-Annual Meeting (Dillon/Fitzpatrick)**

##### 15.1 National Conference Update

The RCA National Conference to be held in Victoria, will be held over 2 days, January 28<sup>th</sup> and 29<sup>th</sup>, followed by the Semi-Annual Meeting on January 30<sup>th</sup>.

Director Thorne has also arranged for the Board to visit North Cowichan and this will include the National Training Centre at Quamichan Lake and a cultural activity.

Although not yet confirmed, this may include a session with a local *Elder* who will share his knowledge and history of first nations in that community. The Board may also be able to experience the launch of a Tribal Canoe on Quamichan Lake.

##### 15.2 Semi-Annual Meeting Agenda

Proposal regarding Financial Reporting:

A proposal regarding financial reporting was received from the Dominion Day Regatta Association. Additional follow up is required regarding the references to the statements within the proposal. This will be included on the Semi-Annual Meeting Agenda.

Board of Directors:

The table set-up for the Board at the Semi-Annual Meeting was discussed. The Board will need to be on a raised stage in order to be able to view the attendees in the meeting room and for the Board to be clearly visible to those attendance.

## 16. Junior Lightweight Rowing (Dillon / Thornton)

The Board reviewed a US Rowing statement on Junior Lightweight Rowing along with a presentation submitted by Dr. Jane Thornton: *Preliminary Evidence Review*.

Following a comprehensive discussion, the following statement was made by the RCA Board of Directors:

*The RCA Board is committed to Safe Sport and to the protection and health of Junior Lightweight rowers, and has reviewed and endorsed the Preliminary Evidence Review submitted by its medical expert as to the health risks associated with Junior Lightweight Rowing. The Board will consult with the rowing community and make a statement on Junior Lightweight Rowing at its meeting in January.*

## 17. Sports for Climate Action Framework (Dillon)

The Board reviewed a Sport for Climate Action Framework proposal from the United Nations and passed the following motion.

MOTION #15: Sports for Climate Action

Moved Dana Thorne      Seconded,

That RCA will commit to adhere to the following five principles:

- a. Principle 1: Undertake systematic efforts to promote greater environmental responsibility;
- b. Principle 2: Reduce overall climate impact;
- c. Principle 3: Educate for climate action;
- d. Principle 4: Promote sustainable and responsible consumption;
- e. Principle 5: Advocate for climate action through communication.

CARRIED.

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In addition, RCA will perform an assessment of our environmental footprint.

Sunday November 21<sup>st</sup>:

The meeting was opened by President Purcer at 840 a.m. PST followed by a territorial acknowledgment from Jennifer Walinga.

It was noted that Item 16: Junior Lightweight Rowing, was moved to Sunday's Agenda.

Adam Parfitt was welcomed to the meeting.

## **18. High Performance Update (Adam Parfitt)**

It was noted that there were some exciting performances over the year although the postponement of the games created a difficult environment and plans in place following the Olympics had to be put on hold.

Athletes were pleased with the way the High Performance (HP) training environment was managed during the pandemic in 2020-21. However, due to the postponement of all events in 2020, many of our athletes competed in their first international event in 2021 and had to overcome a number of physical and mental barriers.

RCA made a significant number of changes to its training environment including training in locations outside of the NTC environment with local coaches, including athletes that trained in Washington state including the U23 World Champion Gold Medal Men's Four.

We began the HP internal and external review process for the next quadrennial prior to this year's Olympics. This included retiring and returning National Team athletes and debriefs with every crew. Only 5 athletes are not returning to the program of the 37 that raced in Tokyo and athletes have returned to training in a positive way.

We have also created an opportunity for athletes to train immediately or return in the new year. By May 2022, athletes need to commit to the program but there is quite a bit of flexibility within these requirements.

### **18.1 Overview - OTP Submission**

RCA's Own the Podium submission was presented to the Board. Only a small percentage of sports in Canada qualify for OTP funding. RCA must provide its training plan for the Paris Olympics and demonstrate an ability to win medals at world championship events.

A plan is being developed regarding managing the High Performance Director's role as related to OTP.

The RCA submission was developed by staff as part of our operational process in a more collaborative way than in the past with all coaches and managers involved in the process.

Important that the Board is aware of the OTP proposal and will be requested to consider a motion of endorsement in the future.

The OTP submission is part of the HP planning process pre-Tokyo and beyond.

HP has a lead staff member for each individual department with weekly meetings. Much different than how we operated in the past - a more robust process.

There are strategies around athlete retention and athlete engagement. Meetings are held with athletes to reflect on their goals and to build trust within those relationships. Dialogue has been grounded and positive with collaborative decisions.

Important to have conversations about how our athletes can be successful and how those individual plans converge within the HP plan.

The Head Coach that is hired will be a technical director and will also manage all other coaches.

Decisions on the HP Director and Head Coach will be made between now and February.

The importance of developing and supporting Canadian coaches for the Head Coach and for lead coach positions was noted. We will not hire coaches that deviate from our Canadian values and identity.

The role of the Athlete Director was discussed as related to the athlete communication conduit. Other Board members, if contacted by national team athletes, will refer them to the Athlete Director.

## **19. Athlete Director**

### **19.1 NTC Athletes Report**

Although only recently elected, the Athlete Director has attended a meeting with the current National Team athletes.

Athletes want to meet to discuss the hiring of the Head Coach.

Contacted members of the Women's 8 to learn more about their critical success factors at the Tokyo Olympics.

## **20. National Training Centre (Dillon / Hawker)**

### **20.1 Facility Development**

As a result of the requirements around the pandemic including separation of team training, there was a short-term strategy to develop the facility for the Paris Olympic Program at Shawnigan. The event and training environment was also developed this year at Quamichan for the Tokyo Olympic Team.

A medium-term strategy was established at Quamichan to improve athlete facilities including lockers, washrooms and dry land training.

### **20.2 Fundraising**

Government level funding programs are currently under discussion for the NTC.

Important to engage with the community and develop a partnerships.

## **21. Provincial Director (Hermansen)**

### **21.1 Provincial Advisory Council (PAC) Report**

PAC is moving forward with its second coast to coast event in 2022. The event is based on participation across the country.

PAC is looking forward to meeting the Board-at the National Conference. PAC Presidents are being asked to prepare a one page report.

Sharing of stories on the RCA website was discussed. RCA needs to develop a strategy with Jennifer Fitzpatrick and the communication team.

A panel discussion in advance of the Annual Meeting involving candidates for election was discussed. The Nominating Committee could be requested to make a proposal.

## **22. Director (Thorne)**

Diversity within the rowing community was discussed. How RCA can be more inclusive and how we can achieve that.

An official complaint process set up on the RCA website would be great feedback for the Board.

## **23. Director (Thornton)**

It was noted that directors new to the board need clarification around their role and the process. Directors with questions regarding agenda items may contact the President.

Areas of focus under this role will include sport equity work, diversity and inclusion and increasing sport participation at all levels through rowing for health programming.

## **24. Director (Walinga)**

### **24.1 Alumni Call to Action**

The RCA Board has received a letter and recommendations from the RCA Alumni Association.

The Board had a comprehensive discussion and acknowledged that it shared some of the same concerns – some of the changes in structure and leadership included in the recommendations have been addressed.

The RCA Board will prepare a response to the Alumni Association and the communication will go out soon.

## **25. Members to be Terminated by RCA (*Resolutions to Approve*) (Murdoch)**

Three inactive RCA member clubs were reviewed by the Board including:

- North Bay Rowing Club
- Annapolis Valley Rowing Club
- Upper Ottawa Valley Boat Club

As per section 23.1 and 7.5 of the RCA By-laws, these members have not paid annual dues, participant fees or completed an annual declaration form for at least 3 years and have not responded to multiple communications sent by the RCA office. The clubs are not currently operating.

RCA has also contacted the provincial rowing associations to ensure these clubs were not active within their provinces.

The Board discussed terminating their memberships according to section 4.2.a Termination by RCA, and passed the following motions:

#### 25.1 North Bay Rowing Club

##### MOTION #16: North Bay Rowing Club

Moved: Tom Hawker      Seconded,

That the North Bay Rowing Club membership is terminated by RCA as of November 21, 2021 according to sections 4.2.a and 23 of the RCA By-laws.

CARRIED.

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#### 25.2 Annapolis Valley Rowing Club

##### MOTION #17: Annapolis Valley Rowing Club

Moved: Tom Hawker      Seconded,

That the Annapolis Valley Rowing Club membership is terminated by RCA as of November 21, 2021 according to sections 4.2.a and 23 of the RCA By-laws.

CARRIED.

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#### 25.3 Upper Ottawa Valley Boat Club

##### MOTION #17: Upper Ottawa Valley Boat Club

Moved: Tom Hawker      Seconded,

That the Upper Ottawa Valley Boat Club membership is terminated by RCA as of November 21, 2021 according to sections 4.2.a and 23 of the RCA By-laws.

CARRIED.

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### 26. Next Meetings – 2022

#### 26.1 Dates Proposed for RCA Board Meetings 2022

President Purcer will send out the proposed dates via e-mail in December.

### 27. Adjournment

The meeting was adjourned at 3:00 p.m. PST.

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