



Rowing Canada Aviron  
BOARD OF DIRECTORS MEETING  
3:30 p.m. EST, January 24, 2020

NETWORK ROOM

Brookstreet Hotel  
525 Legget Drive, Ottawa, ON K2K 2W2  
1-888-826-2220

MINUTES

**Attendance**

Carol Purcer, President  
Tom Hawker, Director  
Douglas Vandor, Athlete Director  
Carol Hermansen, Provincial Director  
Heather Holden, Director  
Peter McClelland, Director  
Marisha Roman, Safe Sport Director (via conference call)  
Jennifer Walinga, Director

**Staff**

Terry Dillon, CEO  
Sid Murdoch, Secretary (via conference call)  
Jennifer Fitzpatrick, Director of Partnerships and Sport Development  
Stephen McMurray, Member Services Administrator

**1. Call to Order**

President Purcer called the meeting to order at 4:07 p.m. EST.

**2. President's Opening Remarks**

Safe Sport Director Roman is attending the meeting via conference call prior to boarding her flight to Ottawa and may need to depart before the meeting adjourns.

**3. Review of Agenda and Motion for Approval**

MOTION #1: Board Meeting Agenda

Moved: Carol Hermansen                      Seconded,

That the Board Meeting Agenda, January 24, 2020, be approved as amended.

CARRIED

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#### 4. Review and Approval of Previous Minutes:

4.1 November 9 – 10, 2019

MOTION #2: Board Meeting Minutes

Moved: Peter McClelland                      Seconded,

That the Board Meeting Minutes, November 9-10, 2019, be approved.

CARRIED

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#### 5. President's Report

5.1 Plenary Session Review

- Treasurer to lead the discussion during the Plenary session on Saturday
- Dues and Fees Recommendation – Seat Fee: from \$3.25 to \$3.50; Base Fee: \$20 to \$24.
- The Committee's report was circulated to the provinces and clubs. The recommendations were also reviewed with the membership during a Dues and Fees Webinar on November 13, 2019. There has been positive feedback on the report and recommendations.
- In addition to the Committee's report, RCA financial statements from March 31, 2019 will be reviewed including presentations on membership data statistics, domestic finances and financial risks.
- The President, CEO and Treasurer will respond to questions.
- While there will be a time constraint on the session, it will be important to also review the By-law amendments presented for ratification at the Semi-Annual Meeting.
- A representative of the Dues and Fees Committee will be present. Important that the membership understands the role of the Committee.

5.2 Semi-Annual Meeting Review

- The Semi-Annual Meeting script was reviewed.
- It was noted that registration for the Meeting closes at 8:00 a.m. on Sunday to allow enough time to prepare the voting list. The registration table will also be open on Saturday for pre-registration. This will expedite the process for PRAs and others with proxy voting forms.
- Strategic Planning meeting will follow shortly after the Semi-Annual Meeting ends.

5.3 Scrutineers

MOTION #3: Scrutineer

Moved: Jennifer Walinga                      Seconded,

That Swede Burak be appointed as Scrutineer for the 2020 RCA Semi-Annual Meeting.

CARRIED

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#### 5.4 Dates for 2020 Annual Meeting and next year's Annual Conference and Semi Annual Meeting

- Annual Meeting - Thursday September 24, 2020
- Semi Annual Meeting – January 31, 2021
- National Conference, if 2 days: January 29 – 30, 2020 in Victoria or Vancouver
- Following the Olympics, the west coast location may allow more athletes to attend.

#### 5.5 In Camera - Board and CEO

##### MOTION #4: In Camera

Moved: Jennifer Walinga                      Seconded,

That the meeting be moved In Camera to discuss the High Performance program.

CARRIED

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##### MOTION #5: Out of In Camera

Moved: Peter McClelland                      Seconded,

That the meeting be moved Out of In Camera.

CARRIED

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#### President's Update:

- Following the November Board Meeting, attended the COC's Summer Caucus meeting. The agenda included:
  - Federal Sport System – a discussion is underway that includes major changes to the sport system at the Federal, Provincial and local levels. It is hoped that this results in an improved system for NSOs.
  - Having had no major increases for a number of years, the COC and CPC are moving forward with a major funding initiative – meetings have been held with Justin Trudeau and the Federal Government. This is a \$41 million request.
- Attended the FISA Federations Conference. Presentations included:
  - A Tokyo Olympics update.
  - Safeguarding our sport: Supporting NFs in the implementation of their safeguarding policies. Sandra Kirby has been involved with this project.
  - There was a presentation on connecting youth to rowing based on a program developed in Great Britain.
  - Rowing's response to climate change and environmental awareness.
  - There was Commonwealth Rowing Association meeting during the conference. The goal is to work towards becoming part of the Commonwealth Games – rowing is not currently included. Coastal Rowing was also discussed as an opportunity to increase international involvement.
- Attended the ROWONTARIO AGM and Strategic Planning meetings in Toronto.
  - A new RO logo was presented at the AGM.
  - The Committee on Dues and Fees recommendation was well supported.
  - Lots of support for the National Indoor Rowing Day
- Attended the Canadian Henley planning meeting.
- Attended the St. Catharines Rowing Club AGM

- Will be attending the FISA Extraordinary Congress in October 2020.

## 6. Treasurer's Report (Hawker)

### MOTION #6: In Camera

Moved: Tom Hawker                      Seconded,

That the meeting be moved In Camera to review financial reports.

CARRIED

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- 6.1 Update on BMO and Mastercard
- 6.2 Plans for Presentation - Semi-Annual Meeting
- 6.3 3rd Quarter Update and Treasurer's Report

### MOTION #7: Out of In Camera

Moved: Carol Hermansen              Seconded,

That the meeting be moved Out of In Camera.

CARRIED

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## 7. CEO

- 7.1 RCA Policy on Umpire Evaluation - Amendment for Approval

Amendments to the Umpire Evaluation Policy and Procedure were reviewed.

### MOTION #8: Umpire Evaluation Policy and Procedure

Moved: Carol Hermansen              Seconded,

That the amendments to the Umpire Evaluation Policy and Procedure be approved.

CARRIED

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- 7.2 RCA Umpire Licensing Policy- Amendment for Approval

Amendments to the Umpire Licensing Policy were reviewed. The age requirement to become an umpire has been lowered from 21 years to 18 years.

### MOTION #9: Umpire Licensing Policy

Moved: Peter McClelland              Seconded,

That the amendments to the Umpire Licensing Policy be approved.

CARRIED

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- 7.3 Sport Canada Funding Update

- RCA receives Core Funding for National Development and High Performance. In the Olympic year, prior year support will be rolled over into 2020 with a similar level of funding.
- Above reference level funding for items such as Safe Sport should continue for at least two more years.
- HP targeted excellence funding will be similar for NextGen, High Performance, with slightly less support for the Para program.

#### 7.4 RCA Strategy Session

RCA's 2020 Strategic Plan is in place - this includes the Operational Plan.

The Strategic Plan session on Sunday will include a preliminary discussion on the next Quadrennial.

- Important that the more discretionary items are reviewed.
- Understanding the focus around RCA operational priorities, moving forward as a sport at a very high level.
- RCA has more access to current data to assist with the planning process.
- A draft plan will be put together in the fall.
- The Provincial Director will follow up with PAC on the timing of their face-to-face meeting and how that fits with a review of the draft Strategic Plan.

#### 8. Athlete Director (Vandor)

- A discussion was held regarding RCA National Team training locations.

#### 9. Provincial Director (Hermansen)

##### 9.1 Provincial Advisory Council (PAC) Report – Goals and Successes Questionnaire

- Discussion deferred until the joint meeting with the Board on Saturday.

#### 10. Safe Sport Director (Roman)

##### 10.1 Safe Sport Update

- The Safe Sport Director was travelling and not available to provide an update.

#### 11. Director (Walinga)

- Nothing to add.

#### 12. Director (Holden)

- Nothing to add.

#### 13. Director (McClelland)

##### 13.1 NTC Project Update

It was noted that Director Holden cannot participate in matters related to the NTC Capital Campaign as a result of a conflict of interest.

- Alan Roaf, John Lehnen and are assisting with the project with Donna Atkinson in an advisory capacity
- A development plan has been mapped out.
- Meeting with North Cowichan and others in the community.
- Athlete services and accommodation will be considered in the planning.

#### 14. Adjournment

- The Board will meet on Saturday for 45 minutes after the Joint Board-PAC Meeting.
- The conference call originally schedule for July 25<sup>th</sup> will be moved to July 15<sup>th</sup>.

#### MOTION #10: Adjournment

Moved: Tom Hawker                      Seconded,

That the meeting be adjourned at 5:30 p.m.

CARRIED

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