



**COMMITTEE ON DUES AND FEES  
REPORT TO THE MEMBERSHIP  
RCA SEMI-ANNUAL MEETING, JANUARY 26, 2020**

RCA Committee on Dues and Fees Meeting Participants:

**COMMITTEE MEMBERS:**

Jennifer Durward, Ontario  
Pippa Hobbes, Ontario  
Richard Galway, Prairies Region  
John Metras, British Columbia  
Laurel Glanfield, (Chair) British Columbia  
Daphne Dumont, Atlantic Region

**EX-OFFICIO:**

Carol Purcer President  
Tom Hawker Director, Treasurer

**RCA STAFF SUPPORT:**

Terry Dillon CEO  
Sid Murdoch Secretary  
Jen Fitzpatrick, Director of Partnerships and Sport Development

**Background to the Recommendations**

The RCA Committee on Dues and Fees was convened according to Section 8.1 and 8.2 of the RCA Bylaws. A Chair was duly elected at the first meeting on 6th September 2019. The procedures, timetable and information that would be needed by the committee, was determined.

The Committee met again on the 4th October 2019 to review and discuss a comprehensive portfolio of financial information, participant activity data and other relevant information. Following a third meeting on 18th October, in accordance with Section 8.4 of the RCA Bylaws, the Committee formulated its recommendations to the RCA Board as outlined below.

The Committee is satisfied that it received full disclosure of relevant and appropriate financial information and other information that it requested, to support its decision making.

In making its recommendation to the RCA Board, the Committee on Dues and Fees considered the following:

- Historical fees, timelines of changes to fees, variances in the sizes and geographical locations of member clubs, RCA domestic budgetary pressures and variances, services provided by RCA to its members and participants, transitional period of moving to the “pay as you play” model (seat fees), Cost of Living increases (average 2%/year); RegattaCentral increasing costs (@USD rates).
- Last year’s Fees and Dues recommendations were voted down at the SAGM, freezing out any increases, and putting more financial pressure on this current operational year. There is some catch-up to be done.
- The Base Participant Fee has not increased since inception. It was felt that an increase is overdue, and the amount of \$24 is reasonable, as had been recommended last year. This fee appropriately spreads the base cost to all RCA participants.
- The Seat Fee, which applies to those who compete, is directly related to the number of races one enters. Truly a “pay as you play” system, with a small increase required to catch up to inflation.
- While the Bylaws require Fees and Dues to be reviewed and proposed annually, this year’s committee recommends that COLA increases be added each year as a matter of course. Barring unforeseen circumstances, it appears that such increases, applied to this year’s recommended fee increases, may suffice for the near future.

RECOMMENDATIONS:

**The Dues and Fees Committee recommends no changes in Club Membership Dues** (but does acknowledge that this club fee structure should be revisited in the near future).

The Dues and Fees Committee proposes the following changes to RCA Seat Fees and Base Participant Fees for the 2020/21 fiscal year:

That RCA seeks approval from its Membership for an **increase in the RCA Seat Fee to \$3.50 per seat and an increase in the RCA Base Participant Fee to \$24 per participant** for the Fiscal Year starting April 1, 2020.

**MOTION**

**That the RCA Membership approves an increase in the RCA Seat Fee to \$3.50 per seat and an increase in the RCA Base Participant Fee to \$24 per participant as of April 1, 2020**

Rationale:

- Seat Fee: This is an increase of \$0.25 per transaction from the FY 2019-20 of \$3.25 to \$3.50. This increase will raise revenues for RCA by roughly \$13.5k in FY2020-21.
- Base Fee: This is an increase of \$4 per participant from the FY 2019-20 of \$20 to \$24. This increase will raise revenues by roughly \$50k in FY2020-21.

Laurel Glanfield  
Chair, RCA Committee on Dues and Fees