



**MINUTES
ROWING CANADA AVIRON
SEMI-ANNUAL MEETING MINUTES
JANUARY 27, 2019
CALGARY, ALBERTA**

PRESENT:

RCA Board of Directors:

Position	Name
President	Purcer, Carol
Athlete Director	McClelland, Peter
Provincial Director	Hermansen, Carol
Director, Treasurer	Hawker, Tom
Director	Holden, Heather
Director	Roman, Marisha
Director	Walinga, Jennifer

RCA Officers:

Chief Executive Officer	Dillon, Terry
Secretary	Murdoch, Sid

Scrutineers and RCA Staff:

Scrutineer	Cunnin, Donna
Manager of Finance	Bell, Kimberley
Membership Services Admin.	McMurray, Stephen

RCA Members present and in good standing as of the voting registration deadline, 12 noon MST, January 26th, 2019:

Province	Club / Association	#Votes	Proxy
AB	Alberta Rowing Association	1	
AB	Calgary Rowing Club	6	Yes
AB	Central Alberta Rowing Club	1	Yes
AB	Lakeland Rowing Club	2	
AB	Leduc Boat Club	1	Yes
BC	Brentwood College School	4	Yes
BC	Burnaby Lake Rowing Club	3	Yes

BC	Claremont Sports Institute Rowing Academy	2	
BC	False Creek Rowing Club	2	Yes
BC	Fort Langley Community Rowing Club	2	Yes
BC	Gorge Narrows Rowing Club	4	Yes
BC	Greater Victoria Youth Rowing Society (GVYRS)	5	
BC	Inlet Rowing Club (Port Moody, B.C.)	2	Yes
BC	Kelowna Rowing Club	2	Yes
BC	Lilloet Rowing Club	1	Yes
BC	Nanaimo Rowing Club	3	Yes
BC	Nicomekl Rowing Club	3	Yes
BC	Rowing BC	1	
BC	Salt Spring Island Rowing Club	2	
BC	Shawnigan Lake Rowing Club	3	Yes
BC	St. Michaels University School	2	
BC	St.Georges School	3	
BC	University of British Columbia Rowing	3	Yes
BC	University of the Fraser Valley Rowing	2	Yes
BC	University of Victoria Rowing Club	3	
BC	Vancouver Rowing Club	5	Yes
BC	Victoria City Rowing Club	6	
MB	Kenora Rowing Club	2	Yes
MB	Manitoba Rowing Association	1	
MB	Pinawa Sailing and Rowing Club	2	Yes
MB	Prairie Fire Rowing Club Inc.	1	
MB	Winnipeg Rowing Club	4	Yes
NB	Kennebecasis Rowing Club	3	Yes
NB	Rowing New Brunswick Aviron	1	
NL	Labrador West Rowing Club	3	Yes
NL	Rowing Newfoundland	1	
NL	St.John's Rowing Club	2	Yes
NS	Antigonish Rowing Club	2	
NS	LYC Rowing	2	Yes
NS	Mic Mac Amateur Aquatic Club	4	
NS	Row Nova Scotia	1	
ON	Alumni Blue Boat Club	1	Yes
ON	Argonaut Rowing Club	5	
ON	Brock Rowing Club	1	
ON	Brockville Rowing Club	1	Yes

ON	Don Rowing Club	5	
ON	Guelph Rowing Club	4	Yes
ON	Hanlan Boat Club	4	
ON	Kingston Rowing Club	3	
ON	Leander Boat Club	4	
ON	London Rowing Club	3	Yes
ON	Niagara Falls Rowing Club	3	Yes
ON	Niagara Rowing School	1	Yes
ON	Notre Dame Rowing Club	2	Yes
ON	Ontario Adventure Rowing	2	Yes
ON	Orillia Rowing Club	2	Yes
ON	Ottawa New Edinburgh Club	3	Yes
ON	Ottawa Rowing Club	6	Yes
ON	Queen's University Rowing	2	
ON	Ridley College Rowing Club	3	Yes
ON	Ridley Graduate Boat Club	2	
ON	ROWONTARIO	1	
ON	South Niagara Rowing Club	4	Yes
ON	St. Catharines Rowing Club	6	Yes
ON	Sudbury Rowing Club	3	Yes
ON	Thunder Bay Rowing Club	2	Yes
ON	Toronto Sculling Club	1	Yes
ON	University of Toronto Rowing	3	
ON	University of Western Ontario Boat Club	2	
ON	Western Rowing Club	2	Yes
PEI	Rowing PEI	2	
PEI	Rowing Prince Edward Island	1	
QC	Association Quebecois Aviron	1	
QC	Aviron Knowlton / Knowlton Rowing	1	Yes
QC	Aviron Lachine (Club d'aviron Lachine)	2	
QC	Club d'aviron de la Capitale	2	Yes
QC	Club d'aviron Terrebonne-GPAT	3	Yes
SK	Lloydminster Rowing Club	1	Yes
SK	Regina Rowing Club	3	Yes
SK	Saskatchewan Rowing Association	1	
SK	Saskatoon Rowing Club	3	Yes
Spec. Assoc.	Canadian Henley Regatta Joint Commission Corp	1	Yes
Spec. Assoc.	Canadian Henley Rowing Corporation	1	Yes

Spec. Assoc.	Canadian Indoor Rowing Association	1	Yes
Spec. Assoc.	Canadian Secondary Schools Rowing Association	1	Yes
Spec. Assoc.	Cascadia Regatta Association	1	
Spec. Assoc.	Central Ontario Rowing Association Inc. (CORA)	1	Yes
Spec. Assoc.	Dominion Day Regatta Association	1	
Spec. Assoc.	St. Catharines World Rowing	1	Yes
Spec. Assoc.	Welland International Flatwater Centre	1	Yes

1. Call to order

The meeting was called to order by President Purcer at 8:15 a.m. MST.

It was acknowledged that the meeting is being held the traditional territories of the people of the Treaty 7 region in Southern Alberta. The City of Calgary is also home to Métis Nation of Alberta, Region III.

The following New business will be added to the agenda:

- Dates and location for the next Annual Meeting, Semi Annual Meeting and National Conference.

In Memorial:

A moment of silence was held in memory of those in the rowing community who passed away during the last year:

- Pat McCarthy – Pat was a long time volunteer for Row Nova Scotia. His dedication to the sport of rowing is irreplaceable and his infectious smile will be missed at every regatta.
- Henry (Bo) Westlake - Henry loved to reminisce about his years as an oarsman at the Argonaut Rowing Club. He captained the 1952 Canadian Olympic heavyweight 8-oared crew in Helsinki, Finland.
- Ann Rajan - A member of the Montreal Rowing Club from the mid-90s on, she contributed enormously behind the scenes to the sport of rowing in Quebec, generously volunteering her time and skills.
- Frank Young – Frank rowed in the same boat with Bo Westlake in the 1952 Olympics.
- Carol Price – Secretary and Treasurer at St. Catharines RCA and also with the CSSRA and secretary for the Canadian Henley Rowing Corporation and Canadian Henley Regatta Joint Commission Corporation.

Notice of Meeting:

The Notice of 2019 RCA Semi-Annual Meeting was read by the Secretary.

2. Establishment of quorum

2.1 Verification of Credentials and Roll Call by the Secretary

The credentials of the meeting participants were verified as overseen by the Secretary with the assistance of Kimberley Bell and Stephen McMurray.

The roll call of members present was recorded by the Secretary.

2.2 Quorum:

The total number of proportional votes, representing 145 members in good standing, is 328 - a quorum is 165.

The total number of votes present at the meeting, in person or by proxy, was 213. A majority of voting rights were present and a quorum was verified by the Secretary under Article 5.12 of the By-Laws.

3. Acceptance of the Agenda

MOTION #1: 2019 RCA Semi-Annual Meeting Agenda

Moved by: Ridley Graduate Boat Club

Seconded by: Argonaut Rowing Club

That the Agenda of the 2019 RCA Semi-Annual Meeting be approved.

MOTION CARRIED.

4. Reading and Adoption of the Minutes

MOTION #2: Reading of the 2018 Annual Meeting Minutes

Moved by: University of Victoria Rowing

Seconded by: Argonaut Rowing Club

That we dispense with the reading of the 2018 RCA Annual Meeting Minutes.

MOTION CARRIED.

MOTION #3: Approval of the 2018 Annual Meeting Minutes

Moved by: Don Rowing Club

Seconded by: Leander Boat Club

That the minutes of the 2018 RCA Annual Meeting be approved.

MOTION CARRIED.

MOTION #4: Reading of the 2018 Semi-Annual Meeting Minutes

Moved by: ROWONTARIO

Seconded by: Brock Rowing Club

That we dispense with the reading of the 2016 RCA Semi-Annual Meeting Minutes.

MOTION CARRIED.

MOTION #5: Approval of the 2018 Semi-Annual Meeting Minutes

Moved by: Leander Boat Club
Seconded by: Argonaut Rowing Club

That the minutes of the 2018 RCA Semi-Annual Meeting be approved.

MOTION CARRIED.

7. Presentation of Reports

MOTION 6: Committee of the Whole

Moved: Canadian Secondary Schools Rowing Association
Seconded: Cascadia Regatta Association

That the 2019 RCA Semi-Annual Meeting be moved into a Committee of the Whole.

MOTION CARRIED

7.1 President and CEO Reports

- The President and CEO Reports were included in the 2018 RCA Annual Report.

There was a question regarding the status of the RCA Strategic Plan.

The CEO noted that a session on the RCA Strategic Plan was held during the National Conference.

A high level summary was provided noting that significant progress has been made for each of the strategic priorities. These include High Performance, NextGen, National Training Centre, Membership Model including a challenging system change to the new seat fee structure, Coach Education including the addition of RCA Essentials, Communication and Brand Development. There was also a priority around the “I am a Canadian Rower” strategy where progress was less than expected.

There was a statement regarding the RCA Annual Report, needs to be provided at least one or two weeks in advance of the National Conference.

RCA will endeavor to provide the Annual Report in a more timely fashion next year.

7.2 Treasurer’s Report

- The Treasurer’s Report and Audited Statements were included in the 2018 RCA Annual Report. There were no questions.

7.3 RCA Committee on Dues and Fees Report

- The Committee on Dues and Fees Report was provided to the membership with the Notice of Meeting documentation. There were no questions for the Committee Chair.

MOTION 7: Out of Committee of the Whole

Moved: Shawnigan Lake Rowing Club
Seconded: RowOntario

That the 2019 Rowing Canada Aviron Semi-Annual Meeting be moved out of a Committee of the Whole.

MOTION CARRIED

MOTION 8: 2018 RCA Annual Report

Moved: Cascadia Rowing Association
Seconded: Vancouver Rowing Club

That the 2018 Rowing Canada Aviron Annual Report be accepted as amended.

MOTION CARRIED

MOTION 9: Report of the Committee on Dues and Fees

Moved: University of Victoria
Seconded: Rowing PEI

That the report of the 2018 Rowing Canada Aviron Committee on Dues and Fees be accepted.

MOTION CARRIED

The Committee on Dues and Fees Report includes 2 motions for consideration by the membership:

Motion 10: Seat Fees

Moved: Salt Spring Island Rowing Club
Seconded: Association Quebecoise d'aviron

That the RCA Membership approves an increase in the RCA Seat Fee for the Fiscal Year starting April 1, 2019 to \$3.75 per seat.

Question: *Has RCA considered reducing expenses rather than increasing fees?*

The issues brought forward in the Plenary session on Saturday by RCA were related to lower than expected revenue - approximately \$30,000. There was also a 5% cost of living increase in the seat fee recommendations - approximately \$20,000.

Question: *What does it cost to RCA with respect to collecting fees through RegattaCentral?*

Cost to RCA is approximately \$100,000 per year for 3 years. Expenses will be reduced after the system is properly developed.

More comprehensive data can be provided after a full year of the new system.

Statement: *RCA should separate expenses that are variable and those expenses that are fixed.*

Question: *Is there a ceiling on the RCA seat fee?*

Impact of the changes will be more realized after the year in the new pay to race scenario.

Question: Year to year comparison statistics are not included in the information provided by RCA. Can this information be provided?

RCA has done a considerable amount of work analyzing membership numbers and comparisons with prior years. This information will be shared with the membership.

Question: Could RCA capture more data related to rowing alumni?

RCA recognizes the importance of Alumni. A records management system has been created to maintain an Alumni list.
RCA has also established a Hall of Fame.

Statement: A provincial rowing association noted that an RCA increase impacts the ability of the province to increase its own fees.

Question: As related to the revenue details provided by RCA, does this include Canadian and USA participants?

What are the benefits of the new model to event organizers?

There is concern that the seat fee could have a negative impact of USA participants in the future?

It was noted that the revenue includes all participants including those from the USA and Canada.

Clubs would have to pay \$1.50 per seat to use RegattaCentral – RCA covers those fees without expense to the club.

Participants can now compete without paying an annual competitive fee and because we have not completed a full year under the new system, we don't yet realize the impact and whether this will increase the number of event participants.

A provincial rowing association reported that there was no evidence of a reduction in the number of USA participants this year as compared with the prior year.

There is some evidence

There was a statement from a club regarding the decrease in regatta participation as a result of the seat fee – participants can save money by not going to events and under the competitive fee system, there was value in attending more events.

It was noted that information such as this was valuable with respect to RCA's evaluation of the new model.

It was stated that from a budgetary perspective it was difficult for university rowing clubs to forecast regatta expenses for seat fees.

Question: As a result of the seeming lack of support for the fee increases by the membership, what changes will RCA make?

RCA hopes to create new revenue and staff will also review next year's budget to find areas where savings can be made. The impact on programs has not yet been finalized.

Question: At what time of year does RCA have enough information to finalize its budget?

RCA's funding support is often determined 1 or 2 months before the new fiscal year so normally in February.

A roll call vote was taken by the Secretary:

Province	Club	Yes	No	# Votes
AB	Alberta Rowing Association		1	1
AB	Calgary Rowing Club		1	6
AB	Central Alberta Rowing Club		1	1
AB	Lakeland Rowing Club		1	2
AB	Leduc Boat Club		1	1
BC	Brentwood College School		1	4
BC	Burnaby Lake Rowing Club	1		3
BC	Claremont Sports Institute Rowing Academy		1	2
BC	False Creek Rowing Club	1		2
BC	Fort Langley Community Rowing Club	1		2
BC	Gorge Narrows Rowing Club		1	4
BC	Greater Victoria Youth Rowing Society (GVYRS)		1	5
BC	Inlet Rowing Club (Port Moody, B.C.)	1		2
BC	Kelowna Rowing Club	1		2
BC	Lilloet Rowing Club	1		1
BC	Nanaimo Rowing Club		1	3
BC	Nicomekl Rowing Club	1		3
BC	Rowing BC	1		1
BC	Salt Spring Island Rowing Club		1	2
BC	Shawnigan Lake Rowing Club		1	3
BC	St. Michaels University School		1	2
BC	St.Georges School		1	3
BC	University of British Columbia Rowing	1		3
BC	University of the Fraser Valley Rowing	1		2
BC	University of Victoria Rowing Club		1	3
BC	Vancouver Rowing Club	1		5
BC	Victoria City Rowing Club		1	6
MB	Kenora Rowing Club		1	2
MB	Manitoba Rowing Association		1	1
MB	Pinawa Sailing and Rowing Club		1	2
MB	Prairie Fire Rowing Club Inc.	1		1
MB	Winnipeg Rowing Club		1	4
NB	Kennebecasis Rowing Club		1	3
NB	Rowing New Brunswick Aviron		1	1

NL	Labrador West Rowing Club		1	3
NL	Rowing Newfoundland		1	1
NL	St.John's Rowing Club	1		2
NS	Antigonish Rowing Club	1		2
NS	LYC Rowing		1	2
NS	Mic Mac Amateur Aquatic Club		1	4
NS	Row Nova Scotia	1		1
ON	Alumni Blue Boat Club		1	1
ON	Argonaut Rowing Club		1	5
ON	Brock Rowing Club		1	1
ON	Brockville Rowing Club		1	1
ON	Don Rowing Club		1	5
ON	Guelph Rowing Club		1	4
ON	Hanlan Boat Club		1	4
ON	Kingston Rowing Club		1	3
ON	Leander Boat Club		1	4
ON	London Rowing Club		1	3
ON	Niagara Falls Rowing Club		1	3
ON	Niagara Rowing School		1	1
ON	Notre Dame Rowing Club		1	2
ON	Ontario Adventure Rowing		1	2
ON	Orillia Rowing Club		1	2
ON	Ottawa New Edinburgh Club		1	3
ON	Ottawa Rowing Club		1	6
ON	Queen's University Rowing		1	2
ON	Ridley College Rowing Club		1	3
ON	Ridley Graduate Boat Club		1	2
ON	ROWONTARIO		1	1
ON	South Niagara Rowing Club		1	4
ON	St. Catharines Rowing Club		1	6
ON	Sudbury Rowing Club		1	3
ON	Thunder Bay Rowing Club	1		2
ON	Toronto Sculling Club		1	1
ON	University of Toronto Rowing		1	3
ON	University of Western Ontario Boat Club		1	2
ON	Western Rowing Club		1	2
PEI	Rowing PEI	1		2
PEI	Rowing Prince Edward Island	1		1

QC	Association Quebecois Aviron	1		1
QC	Aviron Knowlton / Knowlton Rowing	1		1
QC	Aviron Lachine (Club d'aviron Lachine)		1	2
QC	Club d'aviron de la Capitale		1	2
QC	Club d'aviron Terrebonne-GPAT		1	3
SK	Lloydminster Rowing Club		1	1
SK	Regina Rowing Club		1	3
SK	Saskatchewan Rowing Association		1	1
SK	Saskatoon Rowing Club		1	3
Spec. Assoc.	Canadian Henley Regatta Joint Commission Corp		1	1
Spec. Assoc.	Canadian Henley Rowing Corporation		1	1
Spec. Assoc.	Canadian Indoor Rowing Association		1	1
Spec. Assoc.	Canadian Secondary Schools Rowing Association		1	1
Spec. Assoc.	Cascadia Regatta Association	1		1
Spec. Assoc.	Central Ontario Rowing Association Inc. (CORA)		1	1
Spec.	Dominion Day Regatta Association		1	1
Spec. Assoc.	St. Catharines World Rowing		1	1
Spec. Assoc.	Welland International Flatwater Centre		1	1

Votes For: 40
 Votes Against: 173

MOTION DEFEATED

MOTION 11: RCA Base Participant Fee

Moved: Salt Spring Island Rowing Club
 Seconded: Association Quebecoise d'aviron

That the RCA Membership approves an increase in the RCA Base Participant Fee for the Fiscal Year starting April 1, 2019 to \$24 per participant.

A roll call vote was taken by the Secretary:

Province	Club / Association	Yes	No	# Votes
AB	Alberta Rowing Association	1		1
AB	Calgary Rowing Club		1	6
AB	Central Alberta Rowing Club		1	1
AB	Lakeland Rowing Club		1	2
AB	Leduc Boat Club		1	1
BC	Brentwood College School	1		4
BC	Burnaby Lake Rowing Club	1		3
BC	Claremont Sports Institute Rowing Academy		1	2
BC	False Creek Rowing Club	1		2
BC	Fort Langley Community Rowing Club	1		2
BC	Gorge Narrows Rowing Club		1	4
BC	Greater Victoria Youth Rowing Society (GVYRS)		1	5
BC	Inlet Rowing Club (Port Moody, B.C.)	1		2
BC	Kelowna Rowing Club	1		2
BC	Lilloet Rowing Club	1		1
BC	Nanaimo Rowing Club		1	3
BC	Nicomekl Rowing Club	1		3
BC	Rowing BC	1		1
BC	Salt Spring Island Rowing Club	1		2
BC	Shawnigan Lake Rowing Club	1		3
BC	St. Michaels University School	1		2
BC	St.Georges School	1		3
BC	University of British Columbia Rowing	1		3
BC	University of the Fraser Valley Rowing	1		2
BC	University of Victoria Rowing Club	1		3
BC	Vancouver Rowing Club	1		5
BC	Victoria City Rowing Club		1	6
MB	Kenora Rowing Club		1	2
MB	Manitoba Rowing Association		1	1
MB	Pinawa Sailing and Rowing Club		1	2
MB	Prairie Fire Rowing Club Inc.	1		1
MB	Winnipeg Rowing Club		1	4
NB	Kennebecasis Rowing Club	1		3
NB	Rowing New Brunswick Aviron	1		1
NL	Labrador West Rowing Club	1		3
NL	Rowing Newfoundland	1		1

NL	St.John's Rowing Club	1		2
NS	Antigonish Rowing Club	1		2
NS	LYC Rowing		1	2
NS	Mic Mac Amateur Aquatic Club	1		4
NS	Row Nova Scotia	1		1
ON	Alumni Blue Boat Club		1	1
ON	Argonaut Rowing Club		1	5
ON	Brock Rowing Club	1		1
ON	Brockville Rowing Club		1	1
ON	Don Rowing Club		1	5
ON	Guelph Rowing Club		1	4
ON	Hanlan Boat Club		1	4
ON	Kingston Rowing Club	1		3
ON	Leander Boat Club		1	4
ON	London Rowing Club		1	3
ON	Niagara Falls Rowing Club		1	3
ON	Niagara Rowing School	1		1
ON	Notre Dame Rowing Club		1	2
ON	Ontario Adventure Rowing		1	2
ON	Orillia Rowing Club		1	2
ON	Ottawa New Edinburgh Club		1	3
ON	Ottawa Rowing Club		1	6
ON	Queen's University Rowing	1		2
ON	Ridley College Rowing Club	1		3
ON	Ridley Graduate Boat Club	1		2
ON	ROWONTARIO		1	1
ON	South Niagara Rowing Club		1	4
ON	St. Catharines Rowing Club		1	6
ON	Sudbury Rowing Club		1	3
ON	Thunder Bay Rowing Club	1		2
ON	Toronto Sculling Club		1	1
ON	University of Toronto Rowing	1		3
ON	University of Western Ontario Boat Club		1	2
ON	Western Rowing Club		1	2
PEI	Rowing PEI	1		2
PEI	Rowing Prince Edward Island	1		1
QC	Association Quebecois Aviron	1		1
QC	Aviron Knowlton / Knowlton Rowing	1		1

QC	Aviron Lachine (Club d'aviron Lachine)		1	2
QC	Club d'aviron de la Capitale		1	2
QC	Club d'aviron Terrebonne-GPAT		1	3
SK	Lloydminster Rowing Club		1	1
SK	Regina Rowing Club		1	3
SK	Saskatchewan Rowing Association		1	1
SK	Saskatoon Rowing Club		1	3
Spec. Assoc.	Canadian Henley Regatta Joint Commission Corp		1	1
Spec. Assoc.	Canadian Henley Rowing Corporation	1		1
Spec. Assoc.	Canadian Indoor Rowing Association	1		1
Spec. Assoc.	Canadian Secondary Schools Rowing Association		1	1
Spec. Assoc.	Cascadia Regatta Association	1		1
Spec. Assoc.	Central Ontario Rowing Association Inc. (CORA)	1		1
Spec. Assoc.	Dominion Day Regatta Association		1	1
Spec. Assoc.	St. Catharines World Rowing	1		1
Spec. Assoc.	Welland International Flatwater Centre		1	1

Votes For: 89
 Votes Against: 124

MOTION DEFEATED

8. Amendments to the By-laws - Motions for Ratification

8.1 By-Law Amendment - Paragraph 1.1

Paragraph 1.1 Definitions: Good Standing

- In prior years, members were required to sign their declaration form and the forms were collected via email, fax or post. To simplify this process and improve records management, an online system for collecting the forms was created.

As a result, in accordance with Section 25 of the CARA Bylaws, the RCA Board of Directors has by Special Resolution passed the following motion that changes Paragraph 1.1, and this motion is provided for ratification by the RCA membership at the 2019 Semi-Annual Meeting:

Paragraph 1.1 Definitions: Good Standing

Moved: Ian Gordon Seconded: Tom Hawker

That, Paragraph 1.1 Definitions Good Standing, of the CARA By-Laws be amended,
from:

1.1 Definitions “Good Standing”

“Good Standing” – shall mean a member of CARA:

d. who has signed an annual declaration that it has collected and remitted the required Participation Fees for all its participants in accordance with paragraph 7.5.

to

1.1 Definitions “Good Standing”

“Good Standing” – shall mean a member of CARA:

d. who has executed an annual declaration form confirming that it has collected and remitted the required Participation Fees for all its participants in accordance with paragraph 7.5.

MOTION 12: By-Law Amendment – Paragraph 1.1

That the membership ratify changes to Paragraph 1.1 of the Bylaw as approved by the Board of Directors.

Moved: Argonaut RC

Seconded: Leander Boat Club

MOTION CARRIED.

8.2 Paragraph 7.5 Submission of Participation Fees and Annual Declaration

- Changes to the language in the By-laws were required regarding the signature on the declaration form.

As a result, in accordance with Section 25 of the CARA Bylaws, the RCA Board of Directors has by Special Resolution passed the following motion that changes Paragraph 7.5 and this motion is provided for ratification by the RCA membership at the 2019 Semi-Annual Meeting:

MOTION: 7.5 Submission of Participation Fees and Annual Declaration

Moved: Tom Hawker Seconded: Ian Gordon

That Paragraph 7.5 Submission of Participation Fees and Annual Declaration of the RCA By-laws be amended

from:

7.5 Submission of Participation Fees and Annual Declaration

Members are responsible for the collection and submission of Fees payable by their Registered Participants as established under Section 8. Members shall be required to sign an annual declaration that they have collected and remitted the required Participation Fees for all their participants.

to:

Members are responsible for the collection and submission of Fees payable by their Registered Participants as established under Section 8. Members shall be required to execute an annual declaration form confirming that they have collected and remitted the required Participation Fees for all their participants.

MOTION 13: 7.5 Submission of Participation Fees and Annual Declaration

That the membership ratify changes to Paragraph 7.5 of the Bylaw as approved by the Board of Directors.

Moved: RowOntario

Seconded: Alberta Rowing Association

MOTION CARRIED

8.3 Paragraph 20.2 Rules of Racing

It was noted that an amendment to the RCA Rules of Racing, Paragraph 1.10 Amendments to the Rules of Racing (noted below), as approved by the members at the 2018 RCA Semi-Annual Meeting, was inconsistent with the CARA By-laws: Paragraph 20.2 Amendments to the Rules of Racing.

(RCA Rules of Racing, Paragraph 1.10. Amendments to the Rules of Racing
The Rules of Racing, including Appendices may be amended once during the quadrennial following the Summer Olympic Games. In addition, if required for reasons of safety and fairness, extraordinary amendments may be made by the RCA Board of Directors, subject to approval by RCA Members at the next meeting of the Membership.)

As a result, in accordance with Section 25 of the CARA Bylaws, the RCA Board of Directors has by Special Resolution passed the following motion that changes Paragraph 20.2 and this motion is provided for ratification by the RCA membership at the 2019 Semi-Annual Meeting:

We will include section 20.1 (once) in the reading of this amendment because it is relevant to the changes in 20.2.

MOTION: Paragraph 20.2 Rules of Racing

Moved: Jennifer Walinga Seconded: Ian Gordon

That Paragraph 20.2 of the RCA By-laws be amended

from:

20.1 Prescribed by the Board of Directors

The Board of Directors may, from time to time, prescribe such rules and regulations consistent with the by-laws relating to the management and operation of CARA and to the sanctioning of regattas and participation in events sanctioned in accordance with Section 21, including all rules relating to the registration of Registered Participants.

20.2 Rules of Racing

The above paragraph shall not apply to the RCA Rules of Racing which shall only be amended by Ordinary Resolution of the members at a Semi-Annual meeting of the members following a comprehensive review. The Board of Directors shall appoint a working group to conduct such a review every four years to take account of any changes made by FISA to its Rules of Racing in the year following the Olympic Summer Games. In cases of force majeure the Board of Directors may make an alteration to the Rules of Racing to take effect until the next Semi-Annual Meeting of members at which the alteration will be confirmed or changed.

to:

20.2 Rules of Racing

Section 20.1 shall not apply to the RCA Rules of Racing, including the Rules of Racing Appendices, which shall only be amended once during the quadrennial following the Summer Olympic Games by Ordinary Resolution of the members at a Semi-Annual meeting of the members following a comprehensive review. The Board of Directors shall appoint a working group to conduct such a review every four years to take account of any changes made by FISA to its Rules of Racing in the year following the Summer Olympic Games. In cases of force majeure, including but not limited to reasons of safety or fairness, the Board of Directors may make an alteration to the Rules of Racing to take immediate full force and effect until the next Meeting of members at which the alteration will be repealed, confirmed or ~~changed~~ amended.

MOTION 13: 20.2 Rules of Racing

That the membership ratify changes to Paragraph 20.2 of the Bylaw as approved by the Board of Directors.

Moved: Alberta Rowing Association

Seconded: Rowing BC

There was a statement that to be inclusive, this section in the By-Laws should also reference Paralympic Games.

It was agreed it should be revised along with many other sections in the By-Laws that are not consistent in language and content. RCA will be completing that project in the future.

MOTION CARRIED.

9. Other Business

9.1 Dates of the next Annual and Semi Annual Meeting:

- 2019 RCA Annual Meeting - 5:30 pm PDT/8:30 pm EDT, September 19, 2019 via webinar and teleconference
- 2020 RCA Semi-Annual Meeting - January 26, 2020

9.2 Announcement of the date and location of the National Conference

- 2020 RCA National Conference January 23 - 26, 2020 in Ontario - city and hotel to be confirmed.

10. Recognition

The following RCA Staff were thanked for their contribution to the National Conference:

Jennifer Fitzpatrick, Colleen Miller, Colleen Coderre, Michelle Boss, Lindsey Brown, Samantha Rogers, Chuck and Tavish McDiarmid, Stephen McMurray and CEO Terry Dillon, along with many others that contributed to a great event.

Scrutineer Donna Cunnin was thanked for her contribution at the Conference along with Pia Steinmueller for her assistance at the registration table.

Secretary Sid Murdoch was thanked for 20 years of service to RCA.

The valuable contribution of the Members who attended the meeting was recognized along with the RCA Board of Directors, the Provincial Advisory Council and Provincial Staff.

11. Adjournment

The meeting was adjourned at 11:15 a.m. EST.