



ROWING
CANADA
AVIRON

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MINUTES
ROWING CANADA AVIRON
SEMI-ANNUAL MEETING MINUTES
JANUARY 28, 2018
TORONTO, ONTARIO

PRESENT:

RCA Board of Directors:

Position	Name
President	Purcer, Carol
Athlete Director	McClelland, Peter
Provincial Director	Hermansen, Carol
Director, Treasurer	Hawker, Tom
Director	Gordon, Ian
Director	Roman, Marisha
Director	Walinga, Jennifer

RCA Officers:

Chief Executive Officer	Dillon, Terry
Secretary	Murdoch, Sid

Scrutineers and RCA Staff:

Scrutineers	Anderson, Scott and Lancaster, Janet
Manager of Finance	Bell, Kimberley
Finance & Admin Assistant	Nutt, Lauren

RCA Members present and in good standing as of the voting registration deadline, 12 noon PST, January 27th, 2018:

<u>Province</u>	<u>Elector ID</u>	<u># Votes</u>	<u>Proxy</u>
AB	Alberta Rowing Association	1	
AB	Calgary Rowing Club	6	Yes
AB	Central Alberta Rowing Club	2	Yes
AB	Cold Lake Rowing Club	1	Yes
AB	Edmonton Rowing Club	6	Yes
AB	Lakeland Rowing Club	2	Yes
AB	University of Alberta Rowing Team	2	
BC	Brentwood College School	4	
BC	Burnaby Lake Rowing Club	3	Yes

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Tel: 1-877-722-4769 / (250) 220-2577 ~ Fax: (250) 220-2503~ E-mail: rca@rowingcanada.org
Member of: F.I.S.A./Membre de F.I.S.A., Canadian Olympic Committee/Comité Olympique Canadien
Canadian Paralympic Committee/ Comité paralympique canadien

BC	Claremont Sports Institute Rowing Academy	2	
BC	False Creek Rowing Club	2	Yes
BC	Fort Langley Youth Rowing Society	2	
BC	Greater Victoria Youth Rowing Society (GVYRS)	4	
BC	John MS Lecky UBC Boathouse	3	Yes
BC	Nanaimo Rowing Club	2	Yes
BC	Nicomekl Rowing Club	3	Yes
BC	Rowing British Columbia	1	
BC	Shawnigan Lake Rowing Club	3	Yes
BC	St. George's School	3	
BC	St. Michaels University School Rowing Club	2	Yes
BC	University of British Columbia Rowing	3	Yes
BC	University of Victoria Rowing	4	
BC	Victoria City Rowing Club	6	
MB	Kenora Rowing Club	3	
MB	Manitoba Rowing Association	1	
MB	Prairie Fire Rowing Club	1	
MB	Winnipeg Rowing Club	3	
NB	Fredericton Rowing Club	3	
NB	Kennebecasis Rowing Club	4	
NB	Rowing New Brunswick Aviron	1	
NL	Rowing Newfoundland	1	
NL	St. John's Rowing Club	3	Yes
NS	Antigonish Rowing Club	2	
NS	North Star Rowing Club	2	
NS	Row Nova Scotia	1	
ON	Argonaut Rowing Club	5	
ON	Barrie Rowing Club	4	
ON	Brock Rowing Club	1	Yes
ON	Cambridge Rowing Club	3	Yes
ON	Don Rowing Club	4	
ON	Durham Rowing Club	3	Yes
ON	Georgian Bay Rowing Club	1	
ON	Hanlan Boat Club	4	
ON	Kingston Rowing Club	3	
ON	Leander Boat Club	4	
ON	Notre Dame Rowing Club	3	Yes
ON	Ottawa Rowing Club	6	Yes
ON	Peterborough Rowing Club	4	
ON	Ridley College Rowing Club	2	Yes
ON	Ridley Graduate Boat Club	2	
ON	ROWONTARIO	1	
ON	South Niagara Rowing Club	4	Yes
ON	St. Catharines Rowing Club	6	
ON	Sudbury Rowing Club	3	Yes
ON	Thunder Bay Rowing Club	2	Yes
ON	Toronto Sculling Club	1	
ON	Trenton Rowing & Paddling Club	1	Yes
ON	Western Rowing Club	2	Yes
PE	Rowing PEI	2	
PE	Rowing Prince Edward Island	1	
QC	Association Quebecoise d'Aviron	1	
QC	Aviron Lachine (Club d'aviron Lachine)	3	Yes
SK	Lloydminster Rowing Club	1	Yes
SK	Prince Albert Drifters Rowing Club	2	Yes
SK	Regina Rowing Club	3	

SK	Saskatchewan Rowing Association	1	
SK	Saskatoon Rowing Club	4	
SA	Canadian Henley Regatta Joint Commission	1	Yes
SA	Canadian Henley Rowing Corporation	1	
SA	Canadian Indoor Rowing Association	1	
SA	Canadian Secondary Schools Rowing Association	1	
SA	Cascadia Regatta Association	1	
SA	Central Ontario Rowing Association	1	
SA	Dominion Day Regatta Association	1	
SA	London Rowing Society	1	
SA	St. Catharines World Rowing	1	

1. Call to order

The meeting was called to order at 9:00 a.m. EST.

It was acknowledged that the meeting is being held on the traditional territory of the Haudenosaunee, Métis and the Mississauga's of the Credit River.

General questions from members can be addressed under Other Business.

RCA Annual Meeting and National Conference:

- The date for the next RCA Annual Meeting is September 20, 2018.
- The 2019 National Conference location has not been finalized, the province of Alberta will be considered. Dates for the National Conference are January 24 to 27, 2019.

In Memorial:

A moment of silence was requested in memory of those in the rowing community who passed away during the last year:

- Sam Fisher – Rowing British Columbia, Rowing Canada, Umpire, Safety and Events Committee, Rules of Racing Working Group
- Bill Wesemann – Delta Deas Rowing Club
- Steve Macintosh - Mic Mac Rowing Club and North Star Rowing Club, member of the first Canadian crew to compete in the Head of the River Regatta on the River Thames in England.
- Jim Steen – Volunteer, Board of Director and Coach - Calgary Rowing Club
- Rod Cole – Member, Calgary Rowing Club
- Monica Zasada – Regina Rowing Club, former rower, club treasurer, volunteer at many Sprints, 2015 NWIRA and 2016 RCA Masters Championships Volunteer.
- Holly Spence - Regina Rowing Club, former rower, volunteer, Board member and former Club President. Competed at World Masters Games in Australia.
- Lindsay Pitt, Lindsay rowed for the Argonaut Rowing Club in the 1960's winning a number of sculling races at the Royal Canadian Henley & US Nationals.

- June Frezell, June was involved for many years at the Argonaut Rowing Club and the Dominion Day Regatta Association as a volunteer.
- David Burgon, Dave started rowing at the Argonaut Rowing Club in 1960,.
- Steve Sandor, Steve was a life member of the Argonaut Rowing Club, a long-time sculling coach, a Master's rower, and a RCA Umpire.
- Brian Adams, Ottawa Rowing Club's Club Manager and Boatman,
- Micheal Jean, Former Ottawa Rowing Club Club Manager, coach in the Ottawa Rowing Club's Adult Rowing League and alumni of the U of Ottawa varsity rowing program and of the Ottawa Rowing Club.
- Don Manahan, Don, member of the Thunder Bay Rowing Club, died suddenly on July 17, 2017. A long-time rower, volunteer coach and umpire
- Beverley Morris, Beverly was a long-time supporter of rowing at the St. Catharines Rowing Club and volunteer with the Henley Island Helpers.
- Marie Holmes, Marie was a long-time supporter of rowing and also a member of the Henley Island Helpers.
- Max Brookes, Max was a long-time supporter and rowing volunteer at St. Catharines Rowing Club.
- Peter Hoople, Peter was a Henley Gold medalist as a coxie for the St. Catharines Rowing Club in the 1970s.
- David Lee, BC umpire

2. Secretary to read Notice of Meeting

The Notice of 2018 RCA Semi-Annual Meeting was read by the Secretary.

3. Establishment of quorum

3.1 Verification of Credentials and Roll Call by the Secretary

The credentials of the meeting participants were verified as overseen by the Secretary with the assistance of Kimberley Bell and Lauren Nutt.

The roll call of members present was recorded by the Secretary.

3.2 Quorum:

The total number of votes, representing members in good standing, is 307. The total number of votes present at the meeting, in person or by proxy, is 188. Therefore, a majority of voting rights were present and a quorum was verified under Article 5.12 of the By-Laws.

4. Acceptance of the Agenda

- There were no additional business items added to the agenda.

[MOTION #1: 2018 RCA Semi-Annual Meeting Agenda](#)

Moved by: Ridley College
Seconded by: Winnipeg Rowing Club

That the Agenda of the 2018 RCA Semi-Annual Meeting be approved.

MOTION CARRIED.

6. Reading and Adoption of the Minutes

MOTION #2: Reading of the 2017 Annual Meeting Minutes

Moved by: Don Rowing Club
Seconded by: Argonaut Rowing Club

That we dispense with the reading of the 2017 RCA Annual Meeting Minutes.

MOTION CARRIED.

MOTION #3: Approval of the 2017 Annual Meeting Minutes

Moved by: Don Rowing Club
Seconded by: Ridley Graduate Boat Club

That the minutes of the 2017 RCA Annual Meeting be approved.

MOTION CARRIED.

MOTION #4: Reading of the 2017 Semi-Annual Meeting Minutes

Moved by: University of Victoria
Seconded by: Notre Dame Rowing Club

That we dispense with the reading of the 2017 RCA Semi-Annual Meeting Minutes.

MOTION CARRIED.

MOTION #5: Approval of the 2017 Semi-Annual Meeting Minutes

Moved by: University of Victoria
Seconded by: Notre Dame Rowing Club

That the minutes of the 2017 RCA Semi-Annual Meeting be approved.

MOTION CARRIED.

7. Presentation of Reports

MOTION 6: Committee of the Whole

Moved: Notre Dame Rowing Club
Seconded: Brentwood Rowing Club

That the 2018 RCA Semi-Annual Meeting be moved into a Committee of the Whole.

MOTION CARRIED

7.1 President's Report

- The President's Report was included in the 2017 RCA Annual Report. There were no questions.

7.2 Chief Executive Officer's Report

- The Chief Executive Officer's Report was included in the 2017 RCA Annual Report. There were no questions.

7.3 Treasurer's Report

- The Treasurer's Report and Audited Statements were included in the 2017 RCA Annual Report. There were no questions.

7.4 RCA Committee on Dues and Fees Report

- The Committee on Dues and Fees Report was provided to the membership with the Notice of Meeting documentation. There were no questions for the Committee Chair.

There was a question from a member regarding the new RCA Event System – will the system currently under development with Regatta Central be ready in time for the 2018 regatta season. Are regatta organizer's prepared for the new system.

RCA Response:

- While it is an ongoing development process, it was stated by RCA that the Event System will be ready for use by event organizers as of April 1, 2018.
- Event organizers and clubs should contact the RCA office if they require assistance with the new system.

MOTION 7: Out of Committee of the Whole

Moved: Argonaut Rowing Club
Seconded: Row Nova Scotia

That the 2018 Rowing Canada Aviron Semi-Annual Meeting be moved out of a Committee of the Whole.

MOTION CARRIED

MOTION 8: 2017 RCA Annual Report

Moved: Ridley Graduate Boat Club
Seconded: Rowing New Brunswick Aviron

That the 2017 Rowing Canada Aviron Annual Report be accepted as amended.

MOTION CARRIED

MOTION 9: Report of the Committee on Dues and Fees

Moved: Argonaut Rowing Club
Seconded: Rowing PEI

That the report of the 2017 Rowing Canada Aviron Committee on Dues and Fees be accepted.

MOTION CARRIED

8. Amendments to the By-laws – Motions for Ratification

None.

9. Amendments to the RCA Rules of Racing

- Over the last 12 months the RCA Rules of Racing Working Group has developed recommendations for amendments to Rules of Racing to be put forward for member voting at the Semi Annual General Meeting in January 2018. The final recommendations have been provided to the membership for approval at this meeting.
- The Working Group has discussed the recommended changes with the membership at the open forum held on Saturday January 27th 2018.
- RCA would like to thank William Donegan (Chair), Judy Sutcliffe, Mike Bagshawe, Peter Cookson, and Al Morrow as the members of the Working Group for their considerable hours of work on behalf of RCA Members. RCA and the Working Group would also like to recognize the contribution of Sam Fisher, who sadly passed away last year.
- To streamline the Rules of Racing amendment process, the Rules Working Group have grouped amendments into 2 categories: Minor and Major.
- It is proposed that the Minor Changes are grouped into one motion and the Major Changes as separate motions. Minor Changes will be voted upon following the Major Changes.
- As a result of the meeting held January 27th 3 Minor Changes have been moved to Major Changes. These Minor Changes will be noted as moved when they are considered.

MOTION 10: Rules of Racing Amendment Procedures

Moved: University of Victoria
Seconded: Fredericton Rowing Club

That the following amendment procedures to the RCA Rules of Racing be adopted:

- Amendments described as “minor” will be proposed for adoption and voted for in one motion;
- Amendments described as “major” will be proposed for adoption and voted on individually;
- Motions to amend a motion will not be accepted, so that proposed amendments to the Rules of Racing as presented are either accepted or rejected. If rejected, the current rule remains in place.

MOTION CARRIED

It was noted by the Chair that members have been provided with documentation that includes the rules content for each Major and Minor item and for the purposes of this meeting, only the rules heading will be read in the motion.

MOTION #11: Section 1.6.3

Section 1.6.3: The local rules provide a level of safety and fairness materially equal to those in the RCA Rules of Racing, was moved to a Major Change.

Moved: Dominion Day Regatta Association
 Seconded: Saskatchewan Rowing Association

That section 1.6.3 of the RCA Rules of Racing be amended:

CARRIED.

MOTION #11: Section 2.1

Moved: Leander Boat Club
 Seconded: Ridley Graduates Boat Club

That section 2.1 The Definition of a Competitor of the RCA Rules of Racing be amended:

Section	Title	
2.1	The Definition of a Competitor:	To participate in an RCA sanctioned regatta, all rowers and coxswains must be registered members of an RCA rowing club in good standing (which is also a member in good standing of their provincial or territorial association) and must be competing for that club or for the rower’s province or territory. <i>Any rower who defines themselves as transgender must meet criteria as outlined in RCA Transgender Policy.</i>

CARRIED

MOTION #12: Section 2.5

Moved: Dominion Day Regatta Association

Seconded: Saskatchewan Rowing Association

That section 2.5 Coxswains Weights of the RCA Rules of Racing be amended:

CARRIED

2.5	Coxswains Weights	<p>The minimum weight of a coxswain of a U 17 or U 19 crew, wearing a racing uniform, shall be 45 kilograms, and, the minimum weight of a coxswain of a crew in all other categories, wearing a racing uniform, shall be 55 kilograms.</p> <p>If under the minimum weight, a coxswain shall carry sufficient deadweight to make up the difference between the weight of the coxswain and the minimum required weight, up to a limit of 15 kg of deadweight. If more than 15 kg of deadweight is required to make up the weight difference the coxswain shall not be permitted to compete. The deadweight shall be placed as close as possible to the coxswain in the boat. No article of racing equipment shall be considered as part of this deadweight. At any time, before or immediately after the race, the Control Commission or the Race Umpire may require the deadweight to be reweighed.</p>
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MOTION #13: Section 2.10.1

Moved: Canadian Indoor Rowing Association

Seconded: Brentwood College

That section 2.10.1 Weight restricted event weigh-ins of the RCA Rules of Racing be amended:

2.10.1	Weight restricted event weigh-ins	Scheduled lightweight events at regattas must include weigh-ins.
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CARRIED

MOTION #14: Section 2.12

Moved: Calgary Rowing Club
 Seconded: Rowing PEI

That section 2.12 **Para** Competitors of the RCA Rules of Racing be amended:

2.12	Adaptive Para Competitors	A Adaptive Para rower is a rower with a disability who meets the criteria set out in the Adaptive Para Rowing Classification Regulations.
		There are three Adaptive Para categories:
		<ol style="list-style-type: none"> 1. LTA (leg, trunk and arms) PR1 (arms and shoulders) 2. TA (trunk and arms) PR2 (trunk and arms) 3. AS (arms and shoulders) PR3 (leg, trunk and arms)
		All Para rowers competing at National Regattas must be classified by two National RCA appointed classifiers (medical and technical), and shall be classified in accordance with the FISA Para Rowing Classification Regulations.

CARRIED

MOTION #15: Section 3.2.1

Moved: Lakeland Rowing Club
 Seconded: North Star Rowing Club

That section 3.2.1 Weight of Boats of the RCA Rules of Racing be amended:

3.2.1	Weight of Boats	<p>The Organizing Committee of the National Rowing Championships, or any rowing regatta organized in connection with a RCA high performance team selection process may require that all boats shall be of defined minimum weights, as follows:</p> <table border="1" data-bbox="516 1556 1247 1812"> <thead> <tr> <th>Designation</th> <th>Boat type</th> <th>Minimum Weight (kg)</th> </tr> </thead> <tbody> <tr> <td>1x</td> <td>Single Sculls</td> <td>14</td> </tr> <tr> <td>2x</td> <td>Double Sculls</td> <td>27</td> </tr> <tr> <td>2-</td> <td>Pair</td> <td>27</td> </tr> <tr> <td>4x</td> <td>Quadruple Sculls</td> <td>52</td> </tr> <tr> <td>4-</td> <td>Four</td> <td>50</td> </tr> <tr> <td>4+</td> <td>Coxed Four</td> <td>51</td> </tr> <tr> <td>8+</td> <td>Eight</td> <td>96</td> </tr> </tbody> </table> <p>The minimum weights of Para Rowing boats are:</p>	Designation	Boat type	Minimum Weight (kg)	1x	Single Sculls	14	2x	Double Sculls	27	2-	Pair	27	4x	Quadruple Sculls	52	4-	Four	50	4+	Coxed Four	51	8+	Eight	96
Designation	Boat type	Minimum Weight (kg)																								
1x	Single Sculls	14																								
2x	Double Sculls	27																								
2-	Pair	27																								
4x	Quadruple Sculls	52																								
4-	Four	50																								
4+	Coxed Four	51																								
8+	Eight	96																								

<i>Designation</i>	<i>Para-rowing Boat Type</i>	<i>Minimum Weight (kg)</i>
<i>PR1 1x</i>	<i>PR1 Single Sculls</i>	<i>24</i>
<i>PR2 2x</i>	<i>PR2 Double Sculls</i>	<i>37</i>
<i>PR3 2x</i>	<i>Double Sculls</i>	<i>27</i>
<i>PR3 4+</i>	<i>Coxed Four</i>	<i>51</i>

The minimum weight of the boat shall include the fittings essential to its use, in particular: riggers, stretchers, shoes, slides, seats and hull extensions.

It shall also include:

1.1 Loud speakers if they are firmly fastened to the boat and associated wiring for such speakers;

1.2 Any housings or fixings that are firmly fastened to the boat for the purpose of holding electronic or other equipment;

1.3 Cables and wires required to connect equipment to provide “Allowable Data” and

1.4 Seat Pads that are attached to the seat.

The minimum boat weight shall not include the oars or sculls, the bow number or any other item not essential to its use and not firmly fastened to the boat. Additional weight carried in the boat to achieve the required minimum weight shall be firmly fastened to the boat or to the essential fittings described above.

2. Responsibility – It is solely the responsibility of the crew that their boat meets the required minimum weight.

3. Weighing Scale – The weighing scales shall be provided by the Organizing Committee and shall indicate the weight of the boat to 0.1 kg. At the beginning of each official training day and of each racing day, the scales shall be tested, using calibrated (gauged) weights, by a member of the Control Commission responsible for boat weighing.

4. Test weighing of boats – The weighing scale(s) shall be available to the crews at least 24 hours before the first race of the regatta for test weighing of their boats. The scales shall be located on a horizontal base, inside a building or a tent to provide protection from the wind. The weighing area shall be easily accessible from the incoming docks and shall be exclusively reserved for the weighing of boats during the regatta.

5. Selection of Boats to be weighed – The Chief Umpire or his delegate shall make a random draw before the start of each racing session to select the boats which are to be weighed. He shall also have the right to include additional boats at any time before the finish of the race of the boat concerned if there is a suspicion that certain boats are underweight. He shall deliver copies of the draw to the

	<p><i>responsible person at the Control Commission. The selected boats to be weighed shall be kept confidential until the crew of each selected boat is notified of that selection.</i></p> <p>6. Notification to Crews – A member of the Control Commission shall notify the crews of the selected boats as they leave the water after their races and they, or people appointed for that purpose, shall accompany each boat to the weighing scales. A selected crew is required to take its boat directly to the weighing scales when it is notified that the boat has been selected for weighing. Failure to do so may lead to the crew being penalised as if the boat had been underweight. Once the crew has been notified that the boat has been selected for weighing, no extra weight of any description can be added to the boat until the boat has been weighed.</p> <p>7. Additional Items to be removed – Equipment which is not to be included in the weight of the boat shall be removed from the boat before weighing. At the official weighing of the boat, the normal wetted surface of the boat is accepted. However, any standing water must be removed before the weighing, in particular any water between the shoulders and inside the bow and stern canvas. All other items (tools, clothes, sponges, bottles, etc.) must be taken out of the boat before the weighing.</p> <p>8. Official Weighing – The boat shall be officially weighed.</p> <p>9. Failure to make the minimum weight – If a boat is below the minimum weight, the member of the Control Commission responsible for boat weighing shall write a record of weighing (see section 11 below for suggested form) and proceed as follows:</p> <p>9.1 Write the words “First Boat Weighing” on weighing piece of paper.</p> <p>9.2 Test the scales with the gauged weights, observed by the crew representative, record the result of this test, and write on the paper the name of the crew and the event and the words “Test Weighing”. Both the crew representative and the member of the Control Commission shall sign the paper record of this test.</p> <p>9.3 Weigh the boat concerned for the second time. If, on the second weighing, the boat weight is not below the minimum, no further action is necessary. If, however, the boat is still below the minimum weight, the member of the Control Commission will write on the paper record of weighing the name of the crew, the event and the number and type of equipment items included in the weighing and the words “Second Boat Weighing”. Both the crew</p>
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		<p><i>representative and the member of the Control Commission shall sign the paper record of this weighing. No other or later weighing shall be considered as valid.</i></p> <p>9.4 Award the appropriate penalty to the crew (as per Rule 3.2.1.10 below).</p> <p>9.5 Deliver the paper records of weighing (First Boat Weighing, Test Weighing of the scales and Second Boat Weighing) to the Chief Umpire.</p> <p>10. Penalty for Underweight Boat – The penalty for having raced in an underweight boat shall be that the crew is relegated to last place in the particular race. If two or more boats in the same race are underweight, they shall all be relegated and they shall be ranked in the descending order of their respective boat weights on the second weighing. If their boat weights on the second weighing are identical they shall be ranked by their order of finish in the race. If the crew races again in an underweight boat in a later round of the same event, then the penalty shall be the exclusion of the crew.</p> <p>11. The following form may be used as a record:</p> <table border="1" data-bbox="516 926 1313 1371"> <tr> <td data-bbox="516 926 716 961">Event:</td> <td data-bbox="716 926 878 961"></td> <td data-bbox="878 926 1057 961"></td> <td data-bbox="1057 926 1313 961"></td> </tr> <tr> <td data-bbox="516 961 716 997">Crew/Club:</td> <td data-bbox="716 961 878 997"></td> <td data-bbox="878 961 1057 997"></td> <td data-bbox="1057 961 1313 997"></td> </tr> <tr> <td data-bbox="516 997 716 1033">Race:</td> <td data-bbox="716 997 878 1033"></td> <td data-bbox="878 997 1057 1033"></td> <td data-bbox="1057 997 1313 1033"></td> </tr> <tr> <td data-bbox="516 1033 716 1146"></td> <td data-bbox="716 1033 878 1146">Weight</td> <td data-bbox="878 1033 1057 1146">Control Umpire Signature</td> <td data-bbox="1057 1033 1313 1146">Crew Representative Signature</td> </tr> <tr> <td data-bbox="516 1146 716 1220">1st Boat Weighing</td> <td data-bbox="716 1146 878 1220"></td> <td data-bbox="878 1146 1057 1220"></td> <td data-bbox="1057 1146 1313 1220"></td> </tr> <tr> <td data-bbox="516 1220 716 1293">Test Weighing</td> <td data-bbox="716 1220 878 1293"></td> <td data-bbox="878 1220 1057 1293"></td> <td data-bbox="1057 1220 1313 1293"></td> </tr> <tr> <td data-bbox="516 1293 716 1371">2nd Boat Weighing</td> <td data-bbox="716 1293 878 1371"></td> <td data-bbox="878 1293 1057 1371"></td> <td data-bbox="1057 1293 1313 1371"></td> </tr> </table>	Event:				Crew/Club:				Race:					Weight	Control Umpire Signature	Crew Representative Signature	1st Boat Weighing				Test Weighing				2nd Boat Weighing			
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2nd Boat Weighing																														

CARRIED

MOTION #16: Section 5.2

Moved: Cold Lake Rowing Club
 Seconded: Ridley College

That section 5.2 Regatta Chair of the RCA Rules of Racing be amended:

5.2	Regatta Chair	<p>The Regatta Chair is responsible for:</p> <ol style="list-style-type: none"> 1. Participating in the planning process of Plans the regatta, and, ensures the direct participation of the Chief Umpire in the planning process, 2. Representing Represents the Organizing Committee during the regatta, 3. Co-ordination of Co-ordinates all regatta logistics, 4. Collaborating Collaborates with the Chief Umpire to ensure the safety and fairness of the regatta, and that the regatta is run in accordance with the RCA Rules of Racing, and 5. Does not participate as a competitor in the regatta.
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CARRIED

MOTION #17: Section 6.1

Moved: Central Alberta Rowing Club

Seconded: Notre Dame Rowing Club

That section 6.1 General Principles of the RCA Rules of Racing be amended:

6.1	General Principles	<p>This Rule applies to advertising on boats, oars, clothing and the regatta site at Canadian national regattas. Advertisement and identification markings are allowed on rowing boats, oars, equipment and clothing by manufacturers of both equipment and clothing and by sponsors of a crew or club at any regatta. Except as otherwise specified in these rules, the content, placement, size, and density of advertisement is not restricted.</p> <p>However, advertisements promoting products containing tobacco and products containing alcohol, including beer, wine and liquor, are prohibited.</p>
		<p>Manufacturers of equipment and clothing may identify themselves, but in a limited way. If at the same time a manufacturer is also a sponsor of a team, crew or sculler, it may also use the space reserved for a sponsor, but without being able to combine the two specified areas to produce a single larger area.</p>
		<p>If the area reserved for the manufacturer is not used by the manufacturer, it cannot be used for another purpose.</p>
		<p>Advertising on oars or clothing for a crew must be uniform over all oars of the crew or over each corresponding item of clothing for all crewmembers.</p>
		<p>For Adaptive rowers:</p>
		<p>No publicity is allowed on blind masks, prosthetics or strapping.</p>
		<p>For technical aids, the rules of "identification on the clothing of</p>

		competitors" will apply.
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CARRIED

MOTION #18: Section 6.2

Moved: Antigonish Rowing Club
 Seconded: Victoria City Rowing Club

That section 6.2 Rower's Clothing of the RCA Rules of Racing be amended:

6.2	Rower's Clothing	Members of the same crew shall compete wearing uniform clothing (shirts, shorts and any additional garments), with the exception that hats need not be uniform or worn by all members of a crew. The racing uniform of members of a crew may be extended where required, so long as the club, school, provincial or national team uniform is visible. In the case of a composite crew, each crew member shall wear their club uniform.
		The manufacturer of the clothing may be identified on each main piece of clothing by a single marking not exceeding 16 sq. cm. in area (excluding hats, headbands and socks, which may have no manufacturer's markings).
		Sponsors may be identified by a single identification marking per competitor not exceeding 100 sq. cm. in area.
		For Adaptive rowing: The racing uniform of members of a crew may be extended where required.

CARRIED

MOTION #19: Section 6.3

Moved: Rowing BC
 Seconded: Western Rowing Club

That section 6.3 Boat Manufacturer of the RCA Rules of Racing be deleted:

6.3	Boat Manufacturer	On the inside of each boat, the manufacturer's plaque (or equivalent) not exceeding 50 sq. cm. may be
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		mounted. In addition to the manufacturer's name, the plaque may show its symbol (e.g. logo), its address and the product name.
		On the outside of each boat, the manufacturer's identification may be shown once on each side of the boat (including gunwales and washboards), with a maximum area of 30 sq. cm. each.

CARRIED

MOTION #20: Section 6.4

Moved: Ridley Graduate Boat Club
 Seconded: RowOntario

That section 6.4 Other identifications on the boat of the RCA Rules of Racing be deleted:

6.4	Other identifications on the boat	The name of the boat or the identification of the sponsors of the club or rowing organization is the only other optional identification allowed on the boat. These two types are interchangeable and are hereinafter referred to as "Sponsor Identifications"
		There may be no more than two sponsors presented on any boat.
		<input type="checkbox"/> <input type="checkbox"/> Sponsor identification may only appear within an "Advertising Space" — Each Advertising Space on a boat may be no more than 800 sq. cm in size and may contain one or two Sponsor Identification(s).
		<input type="checkbox"/> <input type="checkbox"/> The Sponsor Identifications must be identical on both sides of the boat, as follows:
		<input type="checkbox"/> <input type="checkbox"/> 1x, 2x, 2-, 2+ once each side
		<input type="checkbox"/> <input type="checkbox"/> 4x, 4x+ 4+, 4-, 6+ twice each side
		<input type="checkbox"/> <input type="checkbox"/> 8+, fours times each side
		On each deck area of any boat, bow and stern, only one Advertising Space is allowed. The Sponsor Identifications must be identical on both deck areas, if both decks are used.
		No additional Identification is allowed.

CARRIED

MOTION #21: Section 6.5

Moved: St. Michael's University Rowing
Seconded: Association Quebecoise

That section 6.5 Blades of the RCA Rules of Racing be deleted:

6.5	Blades	The blade of all oars and sculls shall be painted in the same manner on both sides, in the club or rowing organization colours. If a crew is using blades that do not belong to that club, the coach should inform the control commission.
		On the inboard section of the loom or shaft the following identifications are permitted:
		Manufacturer (name and /or logo):
		<input type="checkbox"/> For sculls: no more than 4cm in height and no more than 72 sq. cm in area
		<input type="checkbox"/> For Sweep oars: no more than 5cm in height and no more than 100 sq. cm. in area.
		Sponsors:
		<input type="checkbox"/> For sculls: no more than 4cm in height and no more than 72 sq. cm. in area
		<input type="checkbox"/> For Sweep oars no more than 5 cm and no more than 100 sq. cm. in area.
		No additional markings other than the owner's identity may be shown on any part of the oar. In particular, the national flag etc. should not appear on the oar or scull.

CARRIED

MOTION #22: Section 6.3

Moved: Cascadia Rowing Association
Seconded: Leander Boat Club

That section 6.6 Organizing Committee Equipment and Regatta Installations be renumbered as 6.3 of the RCA Rules of Racing and amended:

6.6 6.3	Regatta Area	The Organizing Committee shall may limit advertising
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	Organizing Committee Equipment and Regatta Installations	matter carried on any equipment provided by the Organizing Committee , or on installations on the course or in the medal presentation area . No advertising is permitted on or around the medal presentation area without the approval of the OC and RCA.
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CARRIED

MOTION #23: Section 6.4

Moved: Rowing New Brunswick Aviron
 Seconded: Dominion Day

That section 6.7 be renumbered as 6.4 Tobacco and Liquor Products of the RCA Rules of Racing be amended:

6.7 6.4	Tobacco and Liquor Products	All advertisements relating to promoting products containing tobacco and to products containing alcohol, including beer, wine and liquor, are is prohibited on all rowing equipment and uniforms at any location at a regatta.
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CARRIED

MOTION #24: Section 6.5

Moved: St. Georges Rowing Club
 Seconded: Winnipeg Rowing Club

That a new section 6.5 Tobacco Free Regattas of the RCA Rules of Racing be added:

6.5	Tobacco Free Regattas	For the health and safety of the participants, the field of play area for all regattas in Canada should be tobacco free. The field of play includes the regatta course and installations, as well as the boat storage areas, boat houses, docks, and all areas under control of the control commission, and, it excludes spectator and public areas.
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CARRIED

MOTION #25: Section 6.6

Moved: Alberta Rowing Association
Seconded: Central Ontario Rowing Association

That a new section 6.6 of the RCA Rules of Racing be added:

6.6	Alcohol Free Regattas	<i>For the health and safety of the participants, the field of play area for all regattas in Canada shall be alcohol free. The field of play includes the regatta course and installations, as well as the boat storage areas, boat houses, docks, and all areas under control of the control commission, and, it excludes spectator and public areas.</i>
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DEFEATED

MOTION #26: Section 6.7

Moved: Dominion Day Rowing Association
Seconded: Kenora Rowing Club

That section 6.7 of the RCA Rules of Racing be deleted:

6.7	Exceptions	Exceptions to these advertising rules must be approved by RCA in the case of Canadian national regattas.
		In some cases advertising / marketing policies at multi-sport games may take precedence over RCA policies. <i>(Moved to S. 1.6)</i>

CARRIED

MOTION #27: Section 7.6

Section 7.6 was moved from a Minor Change to a Major Change.

Moved: Row Nova Scotia
Seconded: Western Rowing Club

That section 7.6 of the RCA Rules of Racing be amended:

7.6	Crew changes before the First Heat	Up to a time specified by the OC, a Crews – Clubs may substitute up to one half the number of rowers (as well as the coxswain, if applicable). The substitutes must be <i>in all crews entered by them, provided that the substitutes are</i> members of
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		<p>the same club, school or university (or in the case of a composite or provincial crews, one of the clubs concerned, or in the case of the national team crews, of the same federation). And The changes must <i>shall</i> be communicated in writing to the organising committee <i>at least one hour before the first heat of the event.</i></p> <p><i>Single scullers – A single sculler who is entered and falls ill or is injured may, after the entry deadline and on production of medical certificate, be replaced up to one hour before their first heat provided that the substitute is a member of the same club, school or university (or in the case of a composite or provincial crews, one of the clubs concerned, or in the case of the national team crews, of the same federation), and that the change is communicated in writing to the organising committee at least one hour before the first heat of the event.</i></p> <p>Before the first race and after the deadline, a substitution, including singles events, may be submitted for medical reasons to the OC with a proper certificate.</p>
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CARRIED

It was stated this section includes a one hour replacement deadline, which is not enough time.

In response, it was noted that the event can request an exemption to that section in the rule.

It was also noted that medical personal onsite at the event can produce the medical certificate in writing.

MOTION #28: Section 7.7

Moved: Victoria City Rowing Club

Seconded: Western Rowing Club

That section 7.7 Crew Changes After the First Heat of the RCA Rules of Racing be amended:

7. 7	Crew changes After the First Heat	Crews – No change substitution of rowers may be made in a crew which has already raced in their heat of the event, except in the case of illness or injury, in which case a medical certificate shall be required and the crew change shall be notified in writing to the organising committee. Any necessary decision shall be taken by the Chief Umpire. A rower who has been replaced may no longer compete at the regatta, even if the rower is restored to health. Up to half of the rowers in a crew plus the coxswain, if applicable, may be changed in accordance with this rule. Any replacement rower must be a member of the same club, school or university (or in the case of a composite or provincial crews, one of the clubs concerned, or in the case of the national team crews, of the same federation). Single scullers – No substitute is permitted for a single sculler who has already raced in the heat of this event.
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CARRIED

It was noted that section 8.2 Safety Advisor, was duplicated in the documentation and will be dealt with in Minor Changes.

MOTION #29: Section 9.6

Moved: Dominion Day Regatta Association

Seconded: University of British Columbia

That section 9.6 Adverse Weather Conditions and Fairness Committee of the RCA Rules of Racing be amended:

9.6	Adverse Weather Conditions and Fairness Committee	The Chief Umpire will consult with the appropriate members of the Jury and with the Chair of the Regatta Chair Organizing Committee and may make changes to the program if the weather creates unfair or un-rowable conditions, however the Chief Umpire will decide on relevant changes to the program. At Canadian National regattas (and optional at all other regattas) the Chief Umpire, the Chair of the Regatta Chair Organizing Committee , the regatta Safety Officer and a representative of the team managers or coaches at the regatta, shall form a Fairness Committee. The Fairness Committee shall determine may recommend to the Chief Umpire what changes, if any are to be made to the program if weather creates unfair or un-
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		rowable conditions, <i>however the Chief Umpire will decide on relevant changes to the program.</i> The Terms of Reference for a Fairness Committee are may be found in Appendix 9-7.
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CARRIED

MOTION #30: Section 10.9

Moved: Canadian Henley Rowing Corporation

Seconded: Peterborough Rowing Club

That section 10.9 Damage while in the Start Zone of the RCA Rules of Racing be deleted:

10.9	Damage while in the Start Zone	Removing this provision for damage in the start zone. If a crew, while still in the Start Zone, sustains damage to its boat or equipment, the crew shall stop rowing and a member of the crew shall raise his/her arm to indicate that there is a problem (if an Para rower is unable to raise an arm, they may use whatever means available to raise attention). The Starter or the Umpire shall stop the race. The Umpire shall then decide on the steps to be taken, after consulting (if necessary) with the Chief Umpire.
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CARRIED

MOTION #31: Section 10.13.1

Moved: Rowing New Brunswick Aviron

Seconded: Burnaby Lake Rowing Club

That section 10.13.1 of the RCA Rules of Racing be amended:

10.13	<p>Objections at the finish</p> <p>10.13.1</p>	<p>If a crew considers that the race was not in order, a member of the crew must raise his or her arm to indicate that it is making an objection. In this case the principal Umpire shall not raise any flag but he/she shall consult with the objecting crew and consider its objection <i>In all cases where there is an objection, the Race Umpire shall hold up a red flag. The Race Umpire should verify that the crew intends to make an objection.</i> The principal Umpire may then decide upon one of a number of alternative actions: <i>After considering the objection the Race Umpire may, allow the objection, not allow the objection, or, seek further information before making a decision.</i></p> <p>To acknowledge the crew's objection and raise a red flag to signify that he/she has decided that the race was not in order. In this case the principal Umpire must go to the Judges at the Finish to give them his/her decision and any necessary explanations. <i>If the Race Umpire allows the objection they should raise the red flag, and, communicate the decision to any affected crew, the Judges at the Finish and the Chief Umpire.</i></p>
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CARRIED

MOTION #32: Sections 10.13.2 and 10.13.2 (a)

Moved: Ridley College
 Seconded: St Catharines Rowing Club

That section 10.13.2 and 10.13.2 (a) of the RCA Rules of Racing be amended:

10.13.2 and 10.13.2 (a)	<p>If the <i>Race</i> Umpire disagrees with the crew's <i>does not allow the</i> objection, the Principal <i>Race</i> Umpire shall prior to raising the flag, ascertain if the objecting crew intends to protest the decision. <i>ask the objecting crew, and, ask any affected crew, if any crews intend to protest the Race Umpire's decision.</i> If a crew indicates that it will, <i>advises that it intends to protest,</i> the Principal <i>Race</i> Umpire advises the crew of the protest protocol (time limit, written and fee), and then determines if the crew still intends to protest. If the crew reaffirms its intent, the principal Umpire will raise the red flag and will notify the Chief Judge of the Finish and the Chief Umpire of an impending protest <i>and hold</i></p>
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	<p><i>up the Red Flag.</i> <i>In all cases, when communicating the decision to a crew the Race Umpire shall:</i> a) <i>Advise the crew that they have a right to make a protest,</i></p>
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CARRIED

MOTION #33: Section 10.13.2 (b)

Moved: Greater Victoria Youth Rowing Society
Seconded: Rowing New Brunswick Aviron

That section 10.13.2 (b) of the RCA Rules of Racing be amended:

10.13.2 (b)	<i>b) Inform the crew of the time,</i>
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CARRIED

MOTION #34: Section 10.13.2 (c)

Moved: Ridley Graduate Boat Club
Seconded: University of Victoria

That section 10.13.2 (c) of the RCA Rules of Racing be amended:

10.13.2 (c)	<i>c) Advise that if they wish to protest they must do so within one hour, in writing, to the Chief Umpire, together with a protest fee (see Rule 10.15 for amount).</i>
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CARRIED

MOTION #35: Section 10.13.2 (d)

Moved: Rowing Newfoundland
Seconded: Claremont Sports Institute

That section 10.13.2 (d) of the RCA Rules of Racing be amended:

10.13.2 (d)	(d) In the event that no if the crew indicates advises that it intends to will not protest the umpire's decision , the Principal Race umpire raises the white flag. shall nevertheless hold up the red flag and inform the Judges at the Finish and the Chief Umpire of the situation. The Chief Umpire will make the decision to announce or delay the announcement of the race results.
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CARRIED

MOTION #36: Section 10.13.3

Moved: North Star Rowing Club

Seconded: Rowing PEI

That section 10.13.3 of the RCA Rules of Racing be amended:

10.13.3	The Race Umpire may wish to seek further information relating to regarding the objection. In this case, the Principal Race Umpire will raise a red flag and then take any necessary steps to resolve the issues relating to the objection (e.g. consult with other officials, Race Umpires , consult with other persons, consult with the Chief Umpire, etc.). In such cases when the Principal Race Umpire has raised the red flag, the Judges at the Finish must not announce the official result of the race until a final decision is made.
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CARRIED

MOTION #37.1: Section 10.15

Moved: Brentwood College

Seconded: Notre Dame Rowing Club

That section 10.15 Protests of the RCA Rules of Racing be amended:

10.15 (Motion #1)	Protests	<p>A protest must be made in writing to the Chief Umpire not later than one hour after the Race Umpire has communicated his/her ruling regarding the objection or, in the case of disputing the published results, one hour after the results have been published.</p> <p>The following may lodge a protest:</p> <p>1. A crew that has raised an objection at the end of the race (on the water) on the race course, or, before leaving the finish area of the race course.</p>
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CARRIED

MOTION #37.2: Section 10.15

Moved: Rowing New Brunswick Aviron
 Seconded: Row Nova Scotia

That section 10.15 Protests of the RCA Rules of Racing be amended:

10.15 (Motion #2)	Protests	2. A crew whose objection has been rejected
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CARRIED

MOTION #37.3: Section 10.15

Moved: Fredericton Rowing Club
 Seconded: False Creek Rowing Club

That section 10.15 Protests of the RCA Rules of Racing be amended:

10.15 (Motion #3)	Protests	3. Crews affected by the acceptance of the objection
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CARRIED

MOTION #37.4: Section 10.15

Moved: Saskatoon Rowing Club
 Seconded: Rowing Alberta

That section 10.15 Protests of the RCA Rules of Racing be amended:

10.15 (Motion #4)	Protests	4. A crew disputing the published results, however any such dispute cannot be related to a matter which should have been raised by a crew as an objection.
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CARRIED

MOTION #37.5: Section 10.15

Moved: Regina Rowing Club

Seconded: Rowing New Brunswick

That section 10.15 Protests of the RCA Rules of Racing be amended:

10.15 (Motion #5)	Protests	<p>The protest shall be accompanied by deposit of \$100.00 Canadian \$300.00 in Canadian currency. Deposits can be received by cash, certified cheque, bank draft, money order or credit or debit card where available. The deposit shall be refunded if the protest or appeal is allowed.</p> <p>The Board of the Jury shall decide if the protest was justified. It will make its decision before the next round of races in the event concerned, and, in any case, no later than two hours after the last race of the day.</p> <p>As a general rule, in the case of a protest concerning the final of an event, the victory ceremony of that event will be postponed until after the Board of the Jury has made its decision.</p>
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DEFEATED

MOTION #38: Section 10.19.2

Moved: Lloydminster Rowing Club

Seconded: Fredericton Rowing Club

That section 10.19.2 Appeals of the RCA Rules of Racing be amended:

10.19.2	Appeals	The appeal must also be accompanied by the sum of \$500.00 \$1,000.00 in Canadian currency (cash, certified cheque, bank draft, or credit or debit card). This sum shall be refunded if the appeal is upheld.
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DEFEATED

MOTION #39: Section 11.17

Moved: Victoria City Rowing Club
Seconded: Kennebecasis Rowing Club

That section 11.17 Duties of the Race Umpire of the RCA Rules of Racing be amended:

11.17	Duties of the Race Umpire	6. Zonal Umpiring <i>The Organizing Committee of a Regatta that is part of a RCA high performance team selection process may provide for the umpiring of some races to be carried out from boats which are stationary or which do not follow the whole race or by umpires stationed on the land adjacent to the course, and shall issue instructions and guidelines accordingly. Where the Chief Umpire considers that weather or other conditions are such that zonal umpiring is about to put the safety of crews at risk she or he may decide to discontinue zonal umpiring.</i>
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CARRIED

MOTION #40: Appendix 3-8

Appendix 3-8 was moved from a Minor Change to a Major Change.

Moved: Don Rowing Club
Seconded: Dominion Day Regatta Association

That Appendix 3-8 Safety of the RCA Rules of Racing be amended:

App. 3 – 8, 8.1, 8.2	Safety	... <i>8.1 Medical Officer: The organizing committee shall appoint and have in attendance a medical officer that has the qualifications of a Para-medical first responder. Should the medical officer be required to leave the indoor regatta for any period of time, there shall be a replacement to take her/his place, with the same qualifications of Para-medical/first responder. Medical officer(s) shall wear distinctive uniforms so that they may easily be discerned by the Race Umpires or indoor regatta officials.</i> <i>8.2 Medical Supplies: At a minimum, the Medical Officer</i>
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		<i>will carry: a blood pressure cuff, thermometer, stethoscope, Salt, bottles of Gatorade, sugar envelopes and envelopes of rehydration solution</i>
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DEFEATED

MOTION #41: Appendix 7. 2.0 and 2.3

Moved: St. Catharines Rowing Club
 Seconded: Aviron Quebec

That Appendix 7, 2.0 and 2.3 Structure and Purpose, of the RCA Rules of Racing be amended:

Appendix 7	2.0 Structure and Purpose - 2.3	... 2.3 The Fairness Committee may take the appropriate measures if the weather creates unfair or unrowable conditions. It is the duty of the Fairness Committee to determine if the weather has created, or is about to create, unfair or unrowable conditions. It is then their responsibility to select or to recommend to the Chief Umpire the most appropriate program from the alternatives described below. In applying these alternatives the Fairness Committee will always consider (3.1), (3.2) and (3.3) before considering (3.4).
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CARRIED

MOTION #42: Appendix 7 – 4.1

Moved: Notre Dame Rowing Club

Seconded: Aviron Quebec

That Appendix 7 – 4.1 Accountability and Operation of the RCA Rules of Racing be amended:

Appendix 7 – 4.1	Accountability and Operation	4.1 The Chief Umpire shall implement the decisions receive the recommendations of the Fairness Committee and make a decision(s) .
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CARRIED

MOTION #43: Appendix 8

Moved: Rowing New Brunswick Aviron

Seconded: Alberta Rowing Association

That Appendix 8 Time Trial Rules of the RCA Rules of Racing be added:

Appendix 8	Time Trial Rules	<p><i>A Time Trial is defined as a race wherein competitors race against the clock on a sprint course, starting sequentially. The RCA Rules of Racing shall apply in full, except as noted below.</i></p> <p><i>1. Course</i></p> <p><i>1.1 The Organizing Committee [OC] in consultation with the Chief Umpire must determine the race distance, lanes to be used for racing and lanes for use by crews being overtaken.</i></p> <p><i>1.2 A map of the course indicating traffic patterns must be prominently displayed at the launching area.</i></p> <p><i>2. Racing Rules</i></p> <p><i>2.1. The OC in consultation with the Chief Umpire shall determine the time interval between crews at the start. The interval between crews should be commensurate with the type of shell. The interval should allow for wash to dissipate and minimize instances of interference or overtaking. As an example, for singles, the minimum time between boats in the same lane is one minute.</i></p> <p><i>2.2. The OC in consultation with the Chief Umpire shall determine the time before the start at which all crews must be present in the starting area.</i></p> <p><i>2.3. Crews being overtaken must yield the right of way to the overtaking crew by moving into the lane or position assigned to crews being overtaken.</i></p> <p><i>2.4. The OC shall provide for instantaneous communication, such as radio or telephone, between the start, finish and any umpires or marshals stationed on the course.</i></p> <p><i>2.5. The OC shall provide each boat with a bow marker or a numbering system, unique to its event.</i></p> <p><i>2.6. In principle, every attempt shall be made to start crews in bow number order.</i></p> <p><i>2.7. The OC is responsible for providing and operating the timing for the event. The Chief Umpire should approve the method of timing races and must verify that the organizing committee knows how to implement that method, resulting in a fair regatta. There must be at least one analogue back-up to the timing system, in case the electronic system fails.</i></p> <p><i>3. Umpires</i></p> <p><i>3.1. To fulfill RCA regatta sanction requirements, a time trial will need a minimum of four RCA licensed umpires including the Chief Umpire. In</i></p>
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		<p><i>principle, the four umpires will be assigned to the start area, the finish area, the control commission and on-water duties.</i></p> <p>3.2. <i>The timing of races is the responsibility of the OC.</i></p> <p>3.3. <i>The Chief Umpire will assign Umpires to perform various duties that may consist of the following:</i></p> <p>3.3.1. <i>Starter: The Starter shall be stationed on the starting line and shall be responsible for the starting procedure including maintaining order and intervals between crews.</i></p> <p>3.3.2. <i>Marshal: The Marshal shall be positioned in the starting area and is responsible for organizing participating crews above the start into the proper order.</i></p> <p>3.3.3. <i>Pre-Marshal: A Pre-Marshal may be assigned to assist the Marshal in the organization of crews into the proper order</i></p> <p>3.3.4. <i>Race Umpires or marshals: The Race Umpires or marshals shall be strategically positioned along the course.</i></p> <p>3.3.5. <i>Launches for Race Umpires/Marshals shall normally be stationary while the race is in progress, but may move to respond to emergencies. Race Umpires or marshals shall note any violation of the rules, including traffic patterns, right of way rules, and report such violations to the Finish Judge or the Chief Umpire for the appropriate penalties. Umpires or marshals shall give instructions to crews to avoid collisions or accidents.</i></p> <p>3.3.6. <i>Finish Judge: The Finish Judge shall mark the finish order of each crew.</i></p> <p>4. The Launch Area</p> <p>4.1. <i>There should be an announcing system in the launch area.</i></p> <p>5. The Start</p> <p>5.1 <i>Before the start of each event, the Marshal and Starter</i></p>
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		<p><i>shall verify the presence of scheduled crews. Any crew that does not appear within the time specified in Appendix 8, Rule 2.2 above may be warned or excluded by the Marshal or Starter.</i></p> <p>5.2 <i>The Marshal shall direct crews into their racing lane ensuring adequate time for the crew to be ready in its lane before the crew is called for their start.</i></p> <p>5.3 <i>The following commands shall be used:</i></p> <p>5.3.1. <i>The Marshal will instruct the crew “Crew #1 Alberta, on the paddle”.</i></p> <p>5.3.2. <i>As the crew approaches the line, the Starter will say “Crew #1 Alberta, approaching the line”.</i></p> <p>5.3.3. <i>As the crew crosses the line the Starter will then say “GO”, or sound a horn.</i></p> <p>6. The Finish</p> <p>6.1. <i>As each crew finishes, the Finish Judge will say “Down” or sound the finish horn.</i></p> <p>6.2. <i>The Finish Judge shall mark the finish order of each crew.</i></p>
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[CARRIED.](#)

[MOTION #44: Appendix 9](#)

[Moved: Ridley Graduate Boat Club](#)

[Seconded: Notre Dame Rowing Club](#)

[That Appendix 9 How to Conduct a Draw of the RCA Rules of Racing be added:](#)

Appendix 9	How to Conduct a Draw	<p>1. <i>As noted in Part 9, Rule 9.4, the Organizing Committee shall conduct the draw (and seeding if necessary/desired) according to the progression system selected. The draw is the document that describes the order of racing for the first day of the regatta (and any subsequent days if any events have a number of entries requiring only a straight final), showing which crews are entered in which lane for each event. The draw, as printed, is often referred to as the “race sheet(s)” for the day.</i></p> <p>2. <i>There are two ways to do a draw—manually or using a computer program. Also, as noted in Rule</i></p>
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		<p>9.4 the Organizing Committee shall do the draw with the participation of the Chief Umpire.</p> <p>Manual Draw</p> <p>3. Names of clubs, that have made an entry in an event (and the entry has been accepted) are written on small, individual pieces of paper, and placed in a bucket or bowl. Lanes numbered one (1) to six (6) (e.g., Lane 1, Lane 2, etc.) are also written on small, individual pieces of paper and placed in a second bucket or bowl. For each race, the names of the clubs who have paid the entry fees to participate in that race are placed in the “Club Bucket”. All other club names are removed from the Club Bucket.</p> <p>4. The person doing the draw pulls one club name from the Club Bucket and one lane number from the “Lane Bucket” and notes which Club is assigned which lane on the draw. For example, “British Columbia” is drawn from the Club Bucket at the same time as Lane 5 is drawn from the Lane Bucket. The British Columbia crew for this race is assigned to Lane 5. Crew names are drawn from the Club Bucket until all lanes are assigned for the first race.</p> <p>5. If there are multiple heats for the same event, then parameters are applied. The organizing committee selects the parameters. Some examples of parameters include:</p> <p>5.1. Assigning one entry per club, per heat, so that the same club’s two entries are not in the same heat. This can assist with equipment sharing.</p> <p>5.2. A limitation on the number of races in one day (of a multi-day regatta)</p> <p>5.3. Limitation on the number of crews in a heat, e.g., no more than six, or if seven, then the heat is split into two races</p> <p>6. After the first round of heats, or time trials, the decision on which crews advance is based on the progression system selected. For all rounds after the heats, the principle is to put the crews with the best placing in their previous round in the two middle lanes (usually Lanes 3 and 4). The crews with the next lower placing in their previous round are put in the next outer lanes, etc. (Lanes</p>
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		<p><i>2 and 5, followed by Lanes 1 and 6).</i></p> <p>7. If the crews have the same placing in the previous round then there shall be a draw, using a coin toss, supervised by a member of the Jury, to determine their lanes in the next round.</p> <p>8. When advancing crews and assigning lanes, the first place crews from each previous round are assigned to Lanes 3 or 4, on a random basis, which could be accomplished by using a coin toss, a computer-assisted random number generator, or some other similar means. Crews are assigned to Lanes 2 and 5 and to Lanes 1 and 6 using the same process.</p> <p>Computer-Programs</p> <p>9. There are at least two computer programs currently in use in Canada, and there may be more.</p> <p>a. Regatta Master –</p> <p>9.1. The draw process in Regatta Master starts with assigning an event to an Event Type, from which it gets many settings, including how seeding is done, and the progression system used for that event.</p> <p>9.2. In the Event Type, the organizing committee can decide how entries are assigned a seed number and how that number is used in the initial draw. Seed numbers can be manually or randomly assigned (or a combination of the two), assigned by the age of the crew in the boat, or by a qualifying time associated with the entry.</p> <p>9.3. Once the entries in an event have a seed number, settings in the Event Type and the progression system determine the heat and lane to which a given seed is assigned (or starting order in case of a time trial). If the initial round of competition is not a time trial, but is instead heats, then the Event Type specifies how the entries are assigned to heats and lane priorities, and the progression system maps the lane priorities to physical lanes.</p> <p>9.4. The options for drawing the entries into the initial round are:</p>
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		<ul style="list-style-type: none"> • <i>Race by Race: entries are assigned, in seed order to all lanes in the first heat, then the next. For instance, in an event with 6 lanes and 18 entries, the first 6 seeds would be in the first heat, with seed 1 in the first priority lane and seed 6 in the last priority lane.</i> • <i>Lane by Lane: entries are assigned, in seed order, to a specified lane priority in the first heat, then the same lane priority in the second heat, and so on.</i> <p>9.6. <i>If drawing in this manner, the sequence can be either round-robin (1,2,3 1,2,3, etc.) or reversing (1,2,3; 3,2,1; 1,2,3, etc.). Using the same example as above, the first seed would get the first priority lane in heat 1, the 2nd seed would get the first priority lane in heat 2, the third seed would get the first priority lane in heat 3, the fourth seed would get the second priority lane in heat 3, the fifth seed would get the 2nd priority lane in heat 2, and so on.</i></p> <p>9.7. <i>Beyond the initial round, progression rules determine the crew advancement, including a random alternation of lane priority. For instance, if the physical lanes corresponding to priorities 1-6 are 3,4,2,5,1,6, the alternate lanes would be 4,3,5,2,6,1.</i></p> <p>9.8. <i>Once seed numbers are assigned to the entries, they do not change. This allows a redraw (in the case of a scratch or other change) without affecting the relative placement of the other entries in the event. Gaps are ignored, as the entries are placed sequentially in seed order.</i></p> <p>9.9. <i>The only exception to the above is when attempting to minimize the occurrence of multiple club entries racing each other in the initial round. When using this option, the seed number is assigned by the system; the draw method is Lane by Lane, and all the entries for a given club in the</i></p>
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		<p>same event get the same seed number. This puts them in different heats, or at least distributes them evenly across all heats. Then the lane assignments are randomized in each heat so the entries for one club do not all get the same lane priority. For more information please see: www.regattamaster.com</p> <p>b. Regatta Data System – The Regatta Data System is a web-based regatta management software tool. Once entries close, the regatta organizers can create a draw. Events within a single regatta can have different progression rules and use different numbers of lanes, allowing the organizers to customize their regatta. The draw can be scheduled programmatically and manually altered if desired. Once finalized and released by the organizers, the draw is available online. On regatta day, for the system to be functional, there needs to be access to internet at the regatta site. For more information please contact: info@regattadata.com</p>
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CARRIED

Note regarding the RCA By-laws and the amendments to the Rules of Racing:

It was stated that the amendment to section 1.10 in the Rules of Racing is inconsistent with the wording in section 20.2 of the RCA By-laws. An amendment to the RCA By-laws may be required in order to conform with the Rules of Racing.

MOTION #45: “Minor Changes” to the Rules of Racing

Moved: University of Victoria
 Seconded: St. Michaels University

That the amendments to the following sections described as Minor Changes to the RCA Rules of Racing be approved:

- (1.4, 1.5, 1.6.2, 1.6.4, 1.7, 1.8, 1.9, 1.10, 2.3, 2.7, 2.8, 2.9, 2.11, 3.1, 3.5, 3.9, 4.1, 4.4, 4.5, 4.6, 4.7, 5.1, 5.3, 5.4, 7.1, 7.2, 7.4, 7.5, 7.8, 8.1, 8.2, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 9.1, 9.2.1, 9.3, 9.4, 9.5, Part 10, 10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, removed from minor10.9, 10.10, 10.11, 10.12, 10.14, 10.16, 10.17, 10.18, 10.19.1, 10.19.3, 11.1, 11.2, 11.3, 11.4, 11.5, 11.6, 11.8, 11.10, 11.11, 11.14, 11.14.4, 11.14.7, 11.15.2, 11.16, 11.17.1, 11.17.3, 11.17.4, , 11.17.5, 11.17.7, 11.17.9, 11.20, 11.21, 11.23, 11.25,

Appendix 1, Appendix 1a, Appendix 1b, Appendix 1c, Appendix 2, App. 2 – 3.3.3, App. 2 - 3.3.4, App. 2 - 3.3.5, App. 2 - 3.3.6, App. 2- 3.3.8, App. 2 – 6.1, App. 2 - 7, , Appendix 3 - 1., App. 3 – 4., App. 3 – 6., App. 3 – 7., App. 3 - 10, App. 3 - 12, App. 3 - 13, App. 3 - 15, , Appendix 4, Appendix 4A, Appendix 5, App. 5.1, 5.2, Appendix 6, 1.2, 2.1, 3.1, 3.2, 4.1, 4.2, 4.5, 5.1, 5.4, 5.5, 6.1.1 (re-numbered), 6.1.2 (re-numbered), 6.1.3 (ii) (re-numbered), 6.1.4 (i), 6.1.4 (ii), 6.2.3, 7.1, 7.2.1, 7.2.5, 8.1, 8.2, , 9.1, 9.2, 10.1, 10.1 (re-numbered), 10.2, 11.3, App. 7 – 3.0, App. 7 – 4.2)

CARRIED

A digital copy of the amended Rules of Racing will be provided as soon as possible. A document highlighting the amendments will be provided also.

Regatta Organizers should contact their respective provincial rowing associations and sanction officers for further information on the transition to the amended rules of racing.

A webinar on the new Rules of Racing for regatta organizers was requested.

10. Other Business

10.1 Dates of the next Annual and Semi Annual Meeting:

- Annual Meeting – 5:30 pm PDT/8:30 pm EDT, September 20, 2018 via webcast and teleconference.
- RCA National Conference –, JANUARY 24 TO January 26, 2019 in Alberta.
- Semi-Annual Meeting – 9:00 am local time, January 27, 2019

10.2 Question: Strategic Priorities & Operating Plans

There was a question regarding the 12 RCA Strategic Priorities and related Operating Plan, 2018 – 2020, and the Board is expected to approve an Annual Operating Plan that addresses these 12 priorities. The membership requests that the Operating Plan's defined goals, KPI's and delivery dates be shared with the membership no later than February 16th, 2018.

RCA Response:

The development of the operating plan is subject to funding and confirmation of funding is not confirmed until later in the year.

Through this period of the year through March and beyond, Operating Plans are subject to revision.

The 12 priorities do not have operating plans but they are part of an overall operating plan that covers the changes that need to be made including KPI's, timelines and RCA Staff.

In principle, RCA will commit to providing information related to this but a date cannot be provided as of today.

10.3 Question: High Performance Review Panel

The High Performance Review Panel was set up in March of 2017. This provided oversight, follow through and implementation of the recommendations outlined in the High Performance Review report prepared by RW Sport Performance Consulting.

Terms of Reference describes that both the CEO and High Performance Director are members of the panel. It is the membership's view that having the CEO and HPD evaluating their own effectiveness could be viewed to be a conflict of interest.

The membership requests that all members of the panel be independents and have no role in the implementation of the recommendations. Will the Chair of the Board confirm support of this request?

RCA Response:

The terms of reference for the High Performance Review Panel are to oversee the recommendations of the review, not to oversee the performance of the CEO and HPD - this is clearly stated in the review.

The Panel is empowered to keep RCA honest with respect to the implementation of the recommendations.

A key member of the Panel is Peter Erickson of Own the Podium, a performance and funding partner of RCA.

It is critical that RCA follows through on the recommendations of the report.

10.4 Question: Facilities Review Strategy

One of RCA's Strategic Objectives has garnered the attention of the membership and media. Over the past five months there have been contradictory communication from RCA Management regarding the status of the London Training Centre. We were advised on Friday by the HPD that the London Training Centre was open. The members request that equal support be provided immediately to athletes and coaches in both open centres. Please confirm.

RCA Response:

It was noted that athletes and coaches are currently in attendance at the London Training Centre and they are fully supported by RCA in the same way as athletes at the Victoria Training Centre.

The HPD advised that athletes are receiving the same services and training including coaching and massage therapy, although the latter is currently not available in Victoria. Current athletes training in London will be travelling to the next High Performance camp in Sacramento later this week.

These athletes also have access to Great West Life Insurance and relocation coverage if needed.

10.5 Question: Facilities Review

It is the member's expectation that all project deliverables as outlined in the scope of work Facilities Review document prepared by the Sport Law and Strategy Group will be provided to the membership no later than March 31, 2018 with full transparency.

RCA Response:

The spirit of the project is to provide full transparency and share the membership including data etc. when that is available, but sections of the document may be edited based on privacy concerns.

10.6 Comment: Questions referencing "Membership"

There was a comment from the floor that the generalization of "membership" in support of questions is not correct because members did not have an opportunity to view the questions in advance. Members may not want their club's name associated with the questions.

10.7. Recognition

- Scott Anderson and Janet Lancaster were recognized for their contribution as scrutineers.
- RCA Staff were thanked, in particular Colleen Miller and Lauren Nutt as key organizers of the National Rowing Conference.
- The RCA Board was also recognized for their contribution.

11. Adjournment

The meeting was adjourned at 11:15 a.m. EST.