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**Rowing Canada Aviron
BOARD OF DIRECTORS MEETING
Conference Call
MINUTES**

October 17, 2016

Attendance:

Michael Walker, President
Andrew Fitzgerald, Director
Brian Lamb, Director
Carol Purcer, Provincial Director
Ian Gordon, Director
Jon Beare, Athlete Director
Tom Hawker, Director (Treasurer)

Staff:

Donna Atkinson, CEO

Regrets:

Sid Murdoch, Secretary

1. Call to Order

The meeting was called to order by President Walker at 5:00 p.m. PDT.

2. Acceptance of Agenda

The agenda for October 17, 2016 was accepted.

3. Review and Approval of Previous Minutes:

3.1 Board Meeting Minutes – October 3, 2016

MOTION #1: Board Meeting Minutes

Moved: Brian Lamb Seconded,

That the Board Meeting Minutes, October 3, 2016, be approved.

CARRIED

4. President

4.1 CEO Recruitment Update

- President Walker provided an update on the progress in the CEO search, which is going

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Canadian Paralympic Committee/ Comité paralympique canadien

well, but might take a little more time than hoped in order to ensure a rigorous assessment of candidates.

5. CEO

5.1 London Rowing Society - Proposed Agreement

- The CEO provided an update on an agreement proposal from the London Rowing Society. There is more work to be done before final terms are settled.

5.2 Commonwealth Legacy Society

- There is an opportunity for RCA to apply for funding from the Commonwealth Legacy Society (Victoria), to support the HP program.

6. Director – Ian Gordon

6.1 Debrief on Fundraising Cabinet Meeting

- Ian Gordon provided a briefing on the initial Campaign Cabinet meeting held October 1 - 2, 2016 in Victoria.
- The Board was impressed with the commitment and interest of the individuals invited to participate in the cabinet meeting. It was clear that they are deeply committed to this venture and to the success of Rowing in Canada and the Board expressed appreciation for their contribution to our sport.

6.2 Fundraising Cabinet Recommendation: Quamichan Lake Study

- Of the cabinet's three recommendations:
 - a. Strategic and Business Planning: the Board has a strategic planning process in place, supported by a planning consultant, and will share the progress of the Strategic Plan development at each major stage;
 - b. Independent study of the location options: the Board would like to be updated in more detail on the result of the examination of locations carried out by an independent planner before committing to further study; and
 - c. The Board accepted the recommendation to do further study on the water quality in Quamichan Lake

MOTION #2: Quamichan Lake Water Quality Study

Moved: Brian Lamb Seconded,

That RCA commission an independent examination of the water quality and sustainability to define the long-term prospects for Quamachin Lake for the next 30 years contingent on the Group (RCA Fundraising Cabinet) raising the funds for this work.

CARRIED

7. Round Table: By Exception

7.1 Correspondence

- A well thought out letter was sent to each member of the Board by a member of the Canadian rowing community. The Board agreed that the President will follow up with the

individual by phone to discuss his questions and suggestions.

7.2 Treasurer – Tom Hawker

- The Committee on Dues and Fees met last Sunday and had good dialogue on transition to a new membership fee model if approved by the membership. The Committee's full recommendations will be provided to the Board for review at the November meeting.

8. Next Meeting

- November 4-5, 2016 in Victoria.

9. Adjournment

- The meeting was adjourned at 7:00 p.m. PDT.