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**Rowing Canada Aviron
BOARD OF DIRECTORS MEETING
Conference Call**

**Thurs. June 14, 2018
4:00 p.m. PDT**

MINUTES

Attendance:

Carol Purcer, President
Ian Gordon, Director
Tom Hawker, Director (Treasurer)
Peter McClelland, Athlete Director
Carol Hermansen, Provincial Director
Jennifer Walinga, Director

Regrets:

Marisha Roman, Director

Staff:

Terry Dillon, CEO
Sid Murdoch, Secretary

1. Call to Order

The meeting was called to order by President Purcer at 4:00 p.m. PDT.

2. President's Opening Remarks

- There were some issues with the roll out of the new event system through RegattaCentral. However, RCA had a process in place and followed up immediately with regatta organizers and most of the issues were resolved quickly. Terry, Jennifer Fitzpatrick and Donna Atkinson were thanked for their efforts in managing this new system.

3. Acceptance of Agenda

MOTION #1: Board Meeting Agenda

Moved: Ian Gordon Seconded,

That the Board Meeting Agenda, June 14, 2018, be approved.

CARRIED

4. Review and Approval of Previous Minutes:

4.1 April 21-22, 2018

There were amendments to the minutes sent out prior to the meeting:

10.1 There will be a celebration around the 2008 and 1984 Olympic medalist teams at the next ceremony.

14.2 A request for entries into the World Coastal Championships will be posted live on Regatta Central for Canadian and USA participants only. These participants will then be verified and registered into FISA's online system by RCA. International entries will register directly through FISA's online system.

MOTION #2: Board Meeting Minutes

Moved: Ian Gordon Seconded,

That the Board Meeting Minutes, April 21-22, 2018, be approved as amended.

CARRIED

5. Business Arising

- None.

6. President

6.1 FISA Commission Nomination and Representation – Peter Cookson

Peter Cookson's term is up for renewal on the FISA Competitive Rowing Commission.

MOTION #3: FISA Competitive Commission

Moved: Carol Hermansen Seconded,

That Peter Cookson be endorsed as a candidate for the FISA Competitive Rowing Commission.

CARRIED

Matt Draper and Bill Schenck are both members of the FISA Events Commission and both terms are up for renewal.

MOTION #4: FISA Events Commission

Moved: Ian Gordon Seconded,

That Matt Draper be endorsed as a candidate for Chair of the FISA Events Commission.

CARRIED

MOTION #5: FISA Events Commission

Moved: Ian Gordon Seconded,

That Bill Schenck be endorsed as a candidate for the FISA Events Commission.

CARRIED

Other current Canadian international commission members are Julien Bahain, FISA Athlete's Commission and Tricia Smith, FISA Vice-President.

6.2 Joint Henley Commission

- Further to correspondence received from the Canadian Henley Joint Commission, meetings have been held with Bruce MacDonald.
- Entry and seat fees for the Royal Canadian Henley Regatta were discussed.
- An additional meeting will be held after the event.
- A meeting was also held with Henley Commission members Tim Rigby and Nancy Storrs.

7. Treasurer's Report

7.1 Year End 2017/18

- The Treasurer provided an update on RCA's current financial position including a Budget vs Actual report from April 1, 2017 to March 31, 2018.

7.2 Audit Committee

The RCA Board considered the appointment of 3 voting members to the Audit Committee.

MOTION #6 Audit Committee

Moved: Thomas Hawker Seconded,

That Ian Gordon, Jeff Lay and Peter McClelland be appointed to the RCA Audit Committee.

CARRIED

- The Audit Committee meeting will also include 3 non voting members including the President, CEO and Treasurer as an Ex-Officio member.

7.3 Committee on Dues and Fees

- Based on the recommendations in the 2017 report, a meeting of the Committee on Dues and Fees will be considered earlier in the year to review financial reports along with the impact of the new membership model over the next 3 to 5 years.

8. CEO

8.1 Staffing Update

- Human resource issues involving coaches were discussed.

8.2 Event Management System (Regatta Central)

- Programming terms within the RegattaCentral contract are under review based on some of the features that were not needed and new development that may be required.

8.3 National Rowing Championships and Canada Cup Report and Technical Packages

- Changes were made following a meeting with provincial technical staff.
- Entries in the past were made through provinces. This year, in addition to provincial entries, Club entries have been added to accommodate participants that may not have been selected to provincial teams.
- Canada Cup – Open Quads and eights only with different age groups and the best athletes competing against each other. Will still include 2000 metre and 500 metre racing.

8.4 HP Program Update

- PARA racing results were very good at the Gavirate event with 3 medals including gold.
- Excellent results at World Cup 1 with the Women's Pair and Lightweight Single earning gold and silver medals along with a good result by the Men's Lightweight Double.

8.5 Branding and Website Refresh

- Led by Jennifer Fitzpatrick, RCA branding is under review and new attributes for the RCA logo etc. have been discussed with the Board and PAC. Feedback on the new elements has been mostly positive.
- Revised RCA website is under development also.

8.6 National Conference

- Hotel Arts in Calgary has been selected as the venue for the 2019 National Conference.

9. Secretary

- Nothing to add.

10. Director (Gordon)

- Nothing to add.

11. Athlete Director (McClelland)

- Will be attending the Speed Orders event in London.

12. Provincial Director (Hermansen)

12.1 PAC Report

- PAC face to face meeting was held in PEI June 1-3, 2018.
- Sharing best and worst practices was an important aspect of the agenda and PAC have continued to communicate with each other following the meeting. All 10 provinces contributed.
- PAC reviewed Masters rowing and passed the following motion regarding the Canadian Masters Championships:

PAC recommends that RCA begin negotiations with the Henley Joint Commission to designate the Canadian Henley Master's Championship as the national championship for masters.

- The Board noted that this would not increase the number of master's events.
- The Henley Master's format is different from the Canadian Masters Championships. Further study is required. It was suggested that PAC members have a discussion with Henley on the feasibility of their motion.
- PAC is also working on growing rowing within the provinces and developed action items as related to Indoor and Coastal rowing.

12.2 PAC Nominating Committee Representative

- Peter Jackson's name has been put forward as the PAC RCA Nominating Committee Rep.

13. Director (Roman)

13.1 RCA Policy Review

- Report provided in advance of the meeting - It was noted that a discussion has been held regarding a more effective way to organize RCA policies. Further update to be provided later this summer.
- The question of jurisdiction will also be considered as related to RCA, provincial and club policies.

14. Director (Walinga)

14.1 National Training Centre RFP

- The NTC RFP scorecard has been expanded.
- Committee meets next Tuesday.
- Expressions of interest are currently being received and the NTC Project Committee will assist and provide guidance to potential sites.
- A Q & A is being developed.

- Important that the Campaign Cabinet is informed on the process.

15. Next Meeting

- Conference Call - August 22nd 2018.