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Rowing Canada Aviron
BOARD OF DIRECTORS MEETING
January 23 – 24, 2015

Delta Burnaby Hotel
4331 Dominion Street
Burnaby, British Columbia V5G 1C7
Tel: 604-453-0750

Attendance:

Michael Walker, President
Brian Lamb, Director (Treasurer)
Debbie Sage, Director
Joel Finlay, Director
Jon Beare, Athlete Director
Matteo Cendamo, Provincial Director
Rick Crooker, Director

Staff: Donna Atkinson, CEO
Sid Murdoch, Secretary
Peter Cookson, High Performance Director (Friday)

Other Presenters:
Mark Hayto, Director, Own the Podium – Summer Sport

Guests:
Carol Purcer, Nominee, Provincial Director

Friday January 23rd

1. Call to Order

- The meeting was called to order by President Walker at 6:00 p.m.

2. Acceptance of Agenda

- The agenda for the meeting was reviewed by the Board.
- The OTP presentation, Item 5.1, was moved to the beginning of the meeting.

Presentation – Own the Podium

- Mark Hayto, director, Own the Podium (OTP), Summer Sport, was welcomed to the meeting. Mark delivered a presentation that included NSO statistics and OTP funding as related to the RCA High Performance program.

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Canadian Paralympic Committee/Comité paralympique canadien

- Mark attended a number of sessions at the National Conference and was impressed by the focus on rowing technique – a central theme delivered by RCA's High Performance Director at a recent meeting with OTP.
- The OTP Funding model was briefed as being based on results and medal potential at World Championships and the Olympics. RCA's National Team program is a Category One funded sport based on multiple medals achieved at world championships and other results.
- RCA's PARA rowing program is Category Two based on no results in 2014. Recent changes to the PARA program could result in funding from OTP if there is evidence of future medal potential.
- Other benefits to RCA provided by OTP include the Canadian Tire analytics program along with the multi-sport measurement system and a hull design project between OTP and Hudson Boats.
- OTP also performs NSO assessments and shares the information with High Performance Directors and CEO's – key areas that need to be addressed with a goal of improved performance in the future.

Mark was thanked for his presentation and left the meeting.

MOTION #1: Board Meeting Agenda

Moved: Debbie Sage Seconded,

That the Board Meeting Agenda, January 23-24, 2015, be approved as amended.

CARRIED

3. Board Meeting Minutes

MOTION #2: Board Meeting Minutes – December 9, 2014

Moved: Matteo Cendamo Seconded,

That the minutes of the December 9, 2014 meeting be approved.

CARRIED.

MOTION #3: Board Meeting Minutes – November 15 – 16, 2014

Moved: Brian Lamb Seconded,

That the minutes of the November 15 - 16, 2014 meeting be approved.

CARRIED.

4. President – Mike Walker

4.1 Review of weekend and process for Annual | Semi Annual Meeting

- The agenda and script for the Annual and Semi-Annual Meeting were reviewed by the Board. The Annual Meeting will be conducted electronically via webinar by the President, Treasurer, CEO and Secretary. The Semi-Annual Meeting will be conducted for members present at the meeting in person or by proxy.

Semi-Annual Meeting:

The Board considered a voting registration issue regarding the Semi-Annual meeting.

Many members were confused in this transition year, with 2 meetings held at the same time - it was noted that the Annual and Semi-Annual meetings will be separated by 4 months in the future.

The RCA Bylaws state that to be eligible to vote for the Annual and Semi-Annual meetings, members must have paid all fees and submitted a signed declaration 21 days prior to the meeting, January 4th 2015. While there were many messages and reminders sent about the January 4th registration deadline, many were confused and thought this only pertained to the Annual Meeting, not the Semi Annual Meeting, and also because at past AGMs they had been allowed to register up to the start of the meeting. As a result, only 80 Members fulfilled the declaration requirement. After January 4th, a number of members have come forward with their declaration and other than meeting the deadline, would have been eligible to vote. Many of these members will be either attending the meeting in person or represented by proxy.

Therefore, in accordance with Article 1.2, the Board considered a ruling for this one meeting only - allowing members to vote even though the declaration was submitted after January 4th.

[MOTION # 4: Annual Declaration Ruling](#)

Moved by: [Joel Finlay](#) [Seconded](#),

[That members in good standing who have provided a valid annual declaration after the January 4, 2015 deadline but before the start of the January 25, 2015 Semi Annual Meeting, be given voting rights in accordance with the RCA Proportional Voting Schedule.](#)

[CARRIED](#)

The President stated that this ruling would not be applied if there are any objections from the membership at the Semi-Annual Meeting, as the default provision has to be the letter of the ByLaw.

The following future dates for the Annual / Semi-Annual Meeting Calendar will be announced:

- RCA Annual Meeting: September 24, 2015, via Webinar
- RCA Semi-Annual Meeting: January 31, 2016, in Ottawa

[4.4 2015 National Conference Schedule](#)

- The National Conference schedule was reviewed by the Board including key sessions board members should attend.

[5. CEO – Donna Atkinson](#)

[5.1 Awards Update – Athlete Awards](#)

There will be direct consultation and an awards survey that is focused on Athlete Awards, disseminated over the next few weeks to athletes and coaches on the following items:

- Rowing Hall of Fame
- National Conference – Athlete Awards and criteria
- Awards recognition at the NRC banquet

[5.3 Update on Anti-Doping](#)

- CCES correspondence was reviewed. It was noted that OTP will not fund anti-doping fees.

- NSO's have signed their CCES agreements this year but there is a clear message to the Sport Canada Director of Sport that the CCES needs to be more accountable.

5.4 *In Camera Items*

MOTION # 5: In Camera

Moved by: Brian Lamb Seconded,

That the meeting be moved In Camera to discuss items related to Human Resources, Facilities and Sponsorship.

CARRIED

MOTION # 6: Out of In Camera

Moved by: Debbie Sage Seconded,

That the meeting be moved out of In Camera.

CARRIED

6. Treasurer – Brian Lamb

- No report.

7. Secretary

7.1 New Member Approval – John MS Lecky UBC Boathouse

- At the November 2014 meeting, the RCA Board approved the John MS Lecky UBC Boathouse subject to a letter of endorsement from UBC. A letter from the UBC Department of Athletics was received, endorsing the John Lecky UBC Boathouse and its rowing programs. The Boathouse was welcomed as a probationary member of RCA.

13.2 RCA Sanction Policy and Procedures

MOTION # 9: RCA Sanction Policy and Procedures

Moved by: Debbie Sage Seconded,

That the RCA Sanction Policy and Procedures be approved as presented.

CARRIED

13.3 In Camera

MOTION # 10: In Camera

Moved by: Joel Finlay Seconded,

That the meeting be moved In Camera.

CARRIED

MOTION # 11: Out of In Camera

Moved by: Brian Lamb Seconded,

That the meeting be moved out of In Camera.

CARRIED

14. Next Meeting

- Board of Directors Meeting - Wednesday February 18, 2015 via teleconference at 5:30 pm Pacific, 8:30 pm Eastern
- Board of Directors Meeting - Friday March 20, early evening for dinner, concluding on Sunday March 22, 2015 at 12 noon, in Victoria BC. Meeting to be held at the Grand Pacific Hotel.

15. Final Adjournment

- The meeting was adjourned by President Walker.