



**ROWING**  
**CANADA**  
**AVIRON**

www.rowingcanada.org

**Rowing Canada Aviron  
BOARD OF DIRECTORS MEETING  
MINUTES**

December 9, 2015  
4:30PM (PST)

**Attendance:**

Michael Walker, President  
Brian Lamb, Director (Treasurer)  
Joel Finlay, Director  
Andrew Fitzgerald, Director  
Carol Purcer, Provincial Director  
Rick Crooker, Director

**Regrets:**

Jon Beare, Athlete Director

**Staff:**

Donna Atkinson, CEO  
Sid Murdoch, Secretary

**1. Call to Order Acceptance of Agenda**

The meeting was called to order by President Walker at 4:30 p.m.

[MOTION #1: Board Meeting Agenda](#)

Moved: Joel Finlay                      Seconded,

That the Board Meeting Agenda, December 9, 2015, be approved.

[CARRIED](#)

---

**2. Review and Approval of Previous Minutes:**

Amendment:

Page 11 Item 17: change Coast to COAST, all caps, as it represents a program name.

[MOTION #2: Board Meeting Minutes](#)

Moved: Carol Purcer                      Seconded,

That the Board Meeting Minutes, November 6 - 8, 2015, be approved as amended.

[CARRIED](#)

---

321 - 4371 Interurban Rd. • Victoria BC • V9E 2C5 • Canada

Tel: 1-877-722-4769 / (250) 220-2577 ~ Fax: (250) 220-2503 ~ E-mail: [rca@rowingcanada.org](mailto:rca@rowingcanada.org)

Member of: F.I.S.A./Membre de F.I.S.A., Canadian Olympic Committee/Comité Olympique Canadien

Canadian Paralympic Committee/Comité paralympique canadien

### **3. President**

#### **3.1 National Sport Leaders Summit and Canadian Olympic Committee Session**

- Professional development session was held for NSF Presidents and CEOs.
  - NSF enhancement projects were discussed. CEO's had the opportunity to share ideas and information.
  - There was a governance session led by Dr. Richard LeBlanc from York University. An excellent review of Board dynamics, culture and motivation. It was recognized that most NSF's were smaller organizations with limited capacities and this was taken into account in the discussion.
- The regular COC business meeting was held on Saturday. The Sport Caucus meetings were held with discussions on the new government's priorities and anti-doping framework. There is an ongoing concern about the anti-doping system and the Caucus is continuing to work with Sport Canada and CCES on this issue.
- A harassment workshop was held at the end of the conference that was important in showing how serious COC leadership is about addressing the harassment issues.

#### **3.2 COC President Election**

- Tricia Smith was elected President. She emphasized her commitment to directly address and implement all the recommendations that will come out of the independent workplace review following the resignation of the former President.
- The next election for a full four-year term will be held in April 2017.

#### **3.3 Response to FISA on National Federations Meeting**

- In the response to FISA's request for feedback, governance issues were addressed by President Walker and Peter Cookson provided feedback on technical issues. This has been copied to the Board separately.

### **4. CEO**

#### **4.1 Award of 2016-2019 NRC**

- Rowing BC is confident that there will be enough volunteers to support the event.
- The goals, objectives of the Organizing Committee and the leadership team were reviewed.
- The final agreement should be done soon. This includes a hosting fee. Still need to review RCA's sponsorship agreements as related to the NRC. Sponsorship policies will be provided to the OC.
- The RCA Umpire's Committee is reviewing Jury support for the regatta and may come back with additional recommendations.
- All of the issues discussed by the Board at the November meeting have been resolved in the agreement including the termination clause.
- Announcement to be made soon regarding timing and location of the regatta.

#### **4.2 2015 RCA Awards Report and Approvals**

- Overall, there were a fair number of nominations received for the RCA Awards and the quality of the nominations was outstanding. In some areas, communication improvements are being looked at for next year.
- The Board discussed the Umpire of the Year Award and it was noted that there were many deserving candidates in 2015 but there was some confusion around the nomination process.

### MOTION #3: Umpire of the Year

Moved: Carol Purcer                      Seconded,

That the RCA Umpires Committee select a 2015 Umpire of the Year award recipient and a Runner-up.

CARRIED

---

- The President and CEO will follow up with the Chair of the RCA Umpires Committee.

#### Lifetime Achievement Award:

- The Award's Committee reviewed the Lifetime Achievement criteria and the nominations received
- It is a unique award that is only given to an exemplary individual distinct from all other service awards and the Award's Committee is drafting new criteria. It is an award that may not be given every year.
- The Board vetted the nomination submissions received without any undue influence.

### MOTION #4: Lifetime Achievement Award

Moved Brian Lamb,                      Seconded,

That Wes Kuran receive the RCA Lifetime Achievement Award in 2015.

CARRIED

---

### MOTION #5: Committee of the Whole

Moved Carol Purcer,                      Seconded,

That the meeting be moved into a Committee of the Whole.

CARRIED

---

The Committee of the Whole determined that the RCA Award's Committee report and recommendations be approved and that the CEO and President discuss the Umpire of the Year Award with the Chair of the RCA Umpire's Committee.

### MOTION #6: Out of Committee of the Whole

Moved Joel Finlay,                      Seconded,

That the meeting be moved out of a Committee of the Whole.

CARRIED

---

## MOTION #7: Committee of the Whole Recommendations

Moved Brian Lamb,                      Seconded,

That the recommendations of the Committee of the Whole be accepted.

### CARRIED

---

#### **5. Treasurer – Brian Lamb**

- No report

#### **6. Director – Joel Finlay**

- No report

#### **7. Secretary**

##### 7.1 Membership Approval: John MS Lecky UBC Boathouse, Niagara Falls Rowing Club

John MS Lecky UBC Boathouse and the Niagara Falls Rowing Club have completed their one year probationary period. The Board reviewed participant numbers and rowing programs and was satisfied that both clubs had fulfilled the conditions for membership in Section 3 of the RCA By-laws.

## MOTION #8: Membership

Moved Brian Lamb,                      Seconded,

That the John MS Lecky UBC Boathouse and Niagara Falls Rowing Club be accepted as full members of Rowing Canada Aviron.

### CARRIED

---

#### **8. Provincial Director – Carol Purcer**

- There are 2 new Provincial Presidents
  - Alberta: Peter Walsh
  - Manitoba: Kelly Malcolmson
- Quebec: Richard Cabana has stepped down and the next representative is still being determined.
- Roles and Responsibilities will be a topic for discussion at the next PAC meeting in January.

#### **9. Athlete Director – Jon Beare**

Jon Beare submitted a report in advance of the meeting and the following items were noted:

- Awards Report - support the recommendations.
- Membership approval for both clubs supported.
- 2016 NRC – Staff and the Safety & Events Committee will monitor the preparations for the event.
- There are contaminated soil dumping issues in the Shawnigan Lake Watershed, and whether this should be of concern if we move forward with Quamichan and Shawnigan as the NTC and Satellite venues.

**10. Director – Rick Crooker**

- A Manager of Donor Development will be hired soon. Hopefully, this person will be available to meet with the Board at the National Conference.
- The first draft of the support package for the *Campaign Cabinet* should be ready next week.

**11. Director – Andrew Fitzgerald**

Strategic Plan Update:

- Working with Nora and Donna on the Strategic Plan Update, first committee meeting is next week.
- The committee includes Jen Fitzpatrick, Katie Edwards, Peter Somerwill, Carol Purcer, Chuck McDiarmid, Andrew Fitzgerald – Chair. Mike Walker will also attend the first meeting.

**12. Other Business**

- The High Performance review will probably begin in January, depending on the availability of the contractors.

MOTION #8: Notice of Board Meeting

Moved Carol Purcer,                      Seconded,

To waive Notice of Meeting to approve the RCA Umpire Committee Recommendations.

CARRIED

---

**13. Next Meeting**

- Friday evening, January 29, 2015

**14. Adjournment**

- The meeting was adjourned at 6:00 pm PST.