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Rowing Canada Aviron
BOARD OF DIRECTORS MEETING
Conference Call

Wed. August 22, 2018
4:00 p.m. PDT

MINUTES

Attendance:

Carol Purcer, President
Ian Gordon, Director
Tom Hawker, Director (Treasurer)
Carol Hermansen, Provincial Director
Peter McClelland, Athlete Director
Marisha Roman, Director
Jennifer Walinga, Director

Staff:

Terry Dillon, CEO
Sid Murdoch, Secretary

1. Call to Order

The meeting was called to order by President Purcer at 4:00 p.m. PDT.

2. President's Opening Remarks

- Attended a one day meeting in Ottawa on June 22nd. Consultation with Sport Canada on High Performance and the Sport Funding and Accountability Framework. There was a focus on athletes, coaching, sport science and sport medicine, sport integrity and good governance. Input from the NSOs was recorded by Sport Canada.
- Following the consultation the RCA management team met with Sport Canada on a conference call regarding the scope and scale of rowing. Data was shared and the type of data kept by RCA was reviewed. Further work will be required in September including a document that needs to be completed and returned to Sport Canada. Reference level funding could be impacted depending on the distribution among sports.
- Attended a meeting with the COC regarding the Calgary Olympic bidding process. Summer sports met to discuss and support the Calgary bid. Also focussed on Safe Sport and a panel was struck with respect to the development of policies that could be adopted by all sports. No timelines for completion yet.
- Attended a very busy Henley regatta along with RCA staff and Jennifer Walinga.
- Attended a meeting on the Canada Summer Games with the Federal Sport Minister. Support for a rowing training centre facility on the Brock campus was discussed.
- Attending the World Rowing Championships and the FISA Congress in September.

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Member of: F.I.S.A./Membre de F.I.S.A., Canadian Olympic Committee/Comité Olympique Canadien
Canadian Paralympic Committee/Comité paralympique canadien

3. Acceptance of Agenda

Item 8.1 Staff Updates, was added to the agenda.

MOTION #1: Board Meeting Agenda

Moved: Ian Gordon Seconded,

That the Board Meeting Agenda, August 22, 2018, be approved as amended.

CARRIED

4. Review and Approval of Previous Minutes:

4.1 Board Meeting Minutes – July 25, 2018

- The date of the meeting was adjusted to Wednesday July 25th.

MOTION #2: Board Meeting Minutes

Moved: Carol Hermansen Seconded,

That the Board Meeting Minutes, July 25, 2018, be approved as amended.

CARRIED

5. Business Arising

- None.

6. President's Report

- As provided in the opening remarks.

7. Treasurer's Report

7.1 Budget and Financial Projections

- A report provided by the Treasurer, RCA Budget and Financial Projections as of June 30, 2018, was reviewed by the Board.

MOTION #3: RCA Budget

Moved: Tom Hawker Seconded,

That the RCA Budget be accepted as presented, showing a loss of \$ 11,017 for the fiscal year ending March 31, 2019.

CARRIED

8. CEO

8.1 Staff Update:

- An advertisement for a member services position has been circulated, interviews tomorrow.
- Lauren Nutt has left RCA and joined the high performance team with Triathlon. Some of those duties will be absorbed by other staff and a part time person will be hired to assist with financial duties.
- Coaching positions were discussed.
- Lindsey Brown is due to return from maternity leave in October. Lindsey's duties will include NextGen administration.

8.2 Website and Brand Launch

- The board has been updated on changes to the website and RCA Brand.
- There will be a soft launch of the new brand on September 6th with clothing to be worn by national team members at the World Championships. National Team athletes have been advised of the changes and 6 or 7 athletes will represent RCA as brand ambassadors.
- New website is under development and will be launched in October.

8.3 Membership Model and Regatta Central

- The transition to the new membership model was reviewed including the impact on participants and organizing committees.
- There has been a learning curve with the introduction of the new model including issues with event registration through RegattaCentral. Critical problems have been fixed on a case by case basis.
- There should be fewer issues with the new system as we move forward with major fall and winter events including regattas and indoor rowing competitions.
- The contract with RegattaCentral was discussed.

9. Director (Walinga)

9.1 RCA NTC RFP - update

- The project working group is meeting next week. The process for site visits will be discussed along with the bid presentations. Update to be provided to the Board following the meeting.
- Consultation with a building or property development expert was discussed.
- Meetings have been held with all of the RFP groups that submitted expressions of interest.

10. Director (Gordon)

10.1 FISA Event Hosting Framework

- With respect to hosting World Championship events, 5 regatta sites were approached. St Catharines, Burnaby Lake and Montreal have all submitted expressions of interest through RCA to FISA.
- Bidding priorities were discussed by the Board.

11. Athlete Director (McClelland)

- RCA has recently gone through an appeal process with an athlete following the selection process. An independent case officer was involved along with an adjudicator. A considered decision will be provided by the adjudicator.
- The athlete is still carded and training with the national team.

12. Provincial Director (Hermansen)

- A PAC working group is reviewing Indoor Rowing.

- Following PAC's recent review, Masters Rowing needs more consultation.
- It was noted by the CEO that RCA needs to have a competition and events strategy. Something the Board will consider in the future. Need direction from a strategy perspective.
- To be included on the December Board Meeting Agenda – event and competition strategy discussion including Masters.

13. Director (Roman)

- Jen and Terry to follow up with Marisha on the policy review.

14. Secretary

14.1 RCA Annual Meeting

- Currently setting up the online election that will begin August 31st and conclude September 19th, the day before the Annual Meeting. Annual Meeting is set up to begin at 530 pm PDT Thursday September 20th via webinar and conference call.
- Members will be voting electronically on 3 items, financial statements, auditor for March 31, 2019 and the election of directors at large.
- There will be a good compliment of members in good standing voting 120 approximately although members do have until August 30th to pay annual dues and submit the online declaration form.
- Notice of meeting will go out 21 days prior to the Annual Meeting, August 30th

14.2 Nominations Update

- Nominations closed as of August 22nd - we have 3 candidates running for 2 director at large positions. Candidate statements and resumes are posted on the RCA website.

15. Next Meeting - December 1 – 2, 2018: Victoria, Hotel Grand Pacific

The meeting was adjourned at 5:30 p.m. PDT.