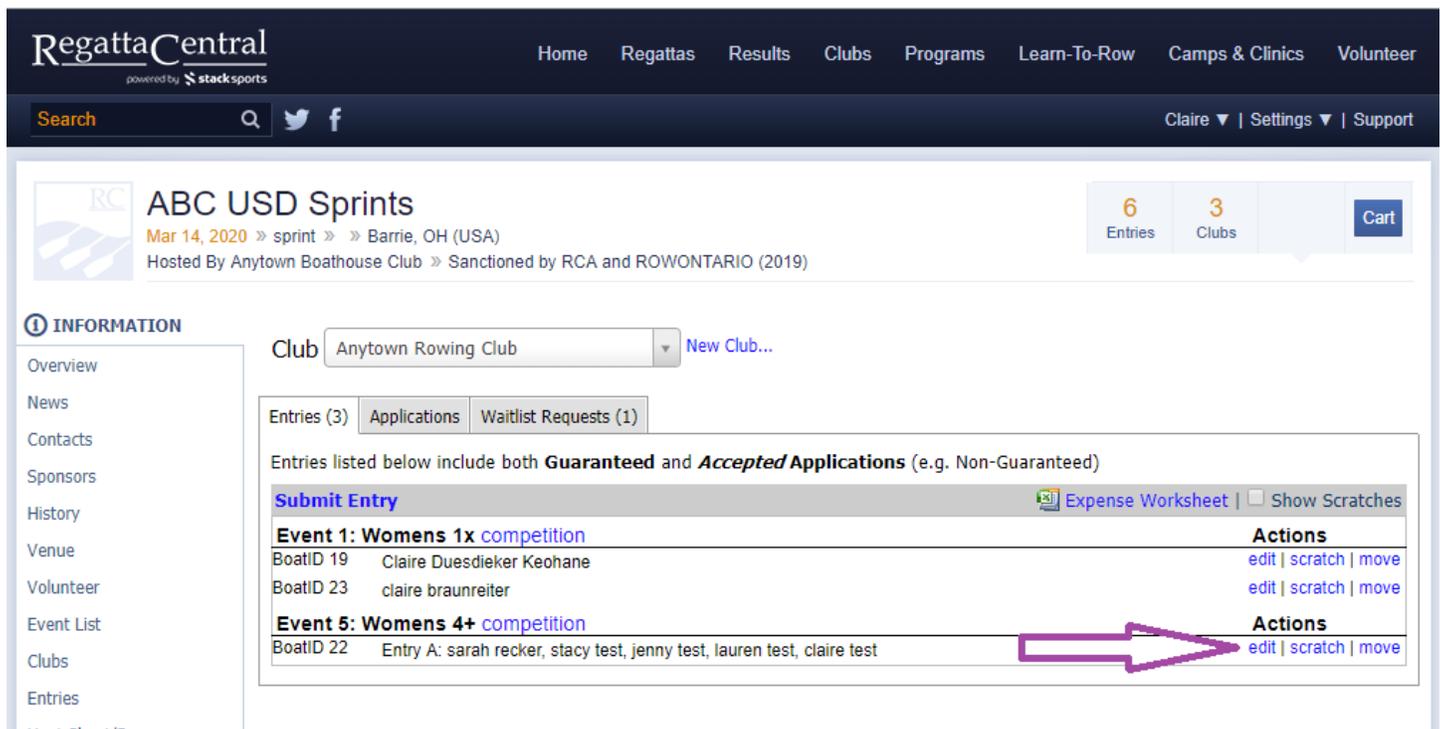


Line-Up Editing/Editing your Entry

You will only be able to edit your line-up if:

- Registration is still open
- OR the line-up deadline has not passed
- OR the Regatta Administrator has given you a Custom Entry Deadline

1. Log into your RegattaCentral account and look in the “Regatta Calendar & Entries” box on the left side.
2. Click in the “my entries” link to get to the page that has your entries listed out for that regatta.
 - a. If you have more than 1 organization on your account, then click on the “my entries” link for the organization you want to edit entries for.
3. On the page that appears, look for the specific entry for which you want to edit the line-ups.
4. Look on the right side of the page, under the “Actions” header for the “edit” link, and click that link.



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Home Regattas Results Clubs Programs Learn-To-Row Camps & Clinics Volunteer

Search    Claire ▼ | Settings ▼ | Support

 **ABC USD Sprints**
Mar 14, 2020 » sprint » » Barrie, OH (USA)
Hosted By Anytown Boathouse Club » Sanctioned by RCA and ROWONTARIO (2019)

6 Entries 3 Clubs 

INFORMATION

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Club: Anytown Rowing Club  [New Club...](#)

Entries (3) Applications Waitlist Requests (1)

Entries listed below include both **Guaranteed** and **Accepted Applications** (e.g. Non-Guaranteed)

[Submit Entry](#)  [Expense Worksheet](#) | Show Scratches

		Actions
Event 1: Womens 1x competition		
BoatID 19	Claire Duesdieker Keohane	edit scratch move
BoatID 23	claire braunreiter	edit scratch move
Event 5: Womens 4+ competition		
BoatID 22	Entry A: sarah recker, stacy test, jenny test, lauren test, claire test	edit scratch move

5. On the page that appears, you should see the entry form, and you will be able to search for and add other athletes.
 - a. Start to type the name of the new athlete in their seat, and click on the record to select it once it appears

The screenshot shows the RegattaCentral website interface for the 'ABC USD Sprints' event on Mar 14, 2020. The main navigation bar includes Home, Regattas, Results, Clubs, Programs, Learn-To-Row, Camps & Clinics, and Volunteer. The user is logged in as 'Claire'. The event page displays 'Event 5: Womens 4+' with 6 entries and 3 clubs. The left sidebar contains navigation menus for INFORMATION, REGISTRATION, TRAVEL & LODGING, and MERCHANDISE. The main content area shows the entry form with the following sections:

- Eligibility & Requirements:** Line-ups are required. If not finalized, provide a tentative line-up. Login and edit the entry's line-up through .
- Entry Description:** Affiliation(s): Anytown (ANY) remove. Add Club/Team... Rank: A. What is an entry's rank?
- Athletes:** A list of crew members with their names and ages:

Cox	sarah recker (60)
Stroke	claire test (18)
3	lauren test (15)
2	donn
Bow	donna test (17) - Compliant

 The '2' row is highlighted with a purple box. Below the list, the Average Age is 17.
- Coach (optional):** Add Coach
- Options:** Line-Up Visibility: Normal. Oar Design: No design on file for your club. Upload a photo of your design at OarSpotter. Crew Bio(optional): Provide highlights (recent victories, trivia, etc) about this crew to be used by race announcers, media, etc. 350 characters remaining (350 maximum). Save Cancel

6. Once you are done, click the "Save" button at the bottom. You should see the changes reflected on the entry page.