



ROWING
CANADA
AVIRON

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**MINUTES
ROWING CANADA AVIRON
SEMI-ANNUAL MEETING MINUTES
JANUARY 29, 2017
VANCOUVER, BRITISH COLUMBIA**

PRESENT:

RCA Board of Directors:

Position	Name
President	Walker, Mike
Athlete Director	Beare, Jon
Provincial Director	Purcer, Carol
Director, Treasurer	Hawker, Tom
Director	Fitzgerald, Andrew
Director	Gordon, Ian

RCA Officers:

Chief Executive Officer	Atkinson, Donna
Secretary	Murdoch, Sid

Scrutineer and RCA Staff:

Scrutineer	Litherland, Simon
Manager of Finance	Bell, Kimberley
Finance & Admin Assistant	Nutt, Lauren

RCA Members present and in good standing as of the voting registration deadline, 12 noon PST, January 28th, 2017:

<u>Province</u>	<u>Member</u>	<u># of Votes</u>	<u>Proxy</u>
AB	Alberta Rowing Association	1	
AB	Calgary Rowing Club	6	Yes
AB	Central Alberta Rowing Club	1	Yes
AB	Edmonton Rowing Club	6	
AB	Lakeland Rowing Club	2	
AB	Leduc Boat Club	1	Yes
AB	University of Alberta Rowing Team	2	
AB	University of Calgary Rowing Club	2	Yes
BC	Brentwood College School 165	4	
BC	Burnaby Lake Rowing Club	3	

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Member of: F.I.S.A./Membre de F.I.S.A., Canadian Olympic Committee/Comité Olympique Canadien
Canadian Paralympic Committee/Comité paralympique canadien

BC	Claremont Sports Institute Rowing Academy	2	
BC	False Creek Rowing Club	2	Yes
BC	Fort Langley Community Rowing Club	2	Yes
BC	Gorge Narrows Rowing Club	4	
BC	Greater Victoria Youth Rowing Society (GVYRS)	4	
BC	John MS Lecky UBC Boathouse (Thunderbird Rowing)	3	
BC	Kamloops Rowing Club	1	Yes
BC	Nanaimo Rowing Club	3	
BC	Rockies Rowing Club	1	Yes
BC	Rowing British Columbia	1	
BC	Salt Spring Island Rowing Club	2	Yes
BC	St. George's School	3	Yes
BC	St. Michaels University School Rowing Club	3	Yes
BC	University of the Fraser Valley Rowing	2	Yes
BC	University of Victoria Rowing	4	
BC	Victoria City Rowing Club	6	
MB	Kenora Rowing Club	2	
MB	Manitoba Rowing Association	1	Yes
MB	Prairie Fire Rowing Club	1	
MB	Winnipeg Rowing Club	4	
NB	Kennebecasis Rowing Club	4	
NB	Rowing New Brunswick Aviron	1	
NL	Labrador West Rowing Club	3	
NL	Rowing Newfoundland	1	
NL	St. John's Rowing Club	2	
NS	Halifax Rowing Club	4	
NS	LYC Rowing	1	
NS	Mic Mac Amateur Aquatic Club	3	
NS	North Star Rowing Club	2	
NS	Row Nova Scotia	1	
ON	Argonaut Rowing Club	5	
ON	Barrie Rowing Club	4	Yes
ON	Brockville Rowing Club	2	Yes
ON	Burnstown Rowing Club	2	Yes
ON	Don Rowing Club	4	Yes
ON	Durham Rowing Club	3	Yes
ON	Guelph Rowing Club	4	Yes
ON	Haldimand Grand River Rowing Club	2	Yes
ON	Hanlan Boat Club	4	Yes
ON	Hatchets Training Centre	1	Yes
ON	Island Lake Rowing Club	3	Yes
ON	Kingston Rowing Club	3	Yes
ON	Leander Boat Club	5	Yes
ON	London Rowing Club	4	Yes

ON	Niagara Falls Rowing Club	3	Yes
ON	Notre Dame Rowing Club	3	
ON	Ontario Adventure Rowing Association	2	Yes
ON	Orillia Rowing Club	2	Yes
ON	Ottawa New Edinburgh Club	3	Yes
ON	Ottawa Rowing Club	6	Yes
ON	Peterborough Rowing Club	5	Yes
ON	Queen's University Rowing	2	
ON	Ridley College Rowing Club	2	Yes
ON	Ridley Graduate Boat Club	2	
ON	ROWONTARIO	1	
ON	Severn River Rowing Club	1	Yes
ON	South Niagara Rowing Club	4	Yes
ON	St. Catharines Rowing Club	6	Yes
ON	Thunder Bay Rowing Club	2	Yes
ON	Tillsonburg Rowing Club	2	Yes
ON	Toronto Sculling Club	1	Yes
ON	Trenton Rowing & Paddling Club	1	Yes
ON	University of Toronto Rowing	1	Yes
ON	University of Western Ontario Boat Club	2	Yes
ON	Upper Canada Rowing Club	1	Yes
ON	Western Rowing Club	2	Yes
PE	Rowing PEI	2	
PE	Rowing Prince Edward Island	1	
QC	Association Quebecoise d'Aviron	1	
QC	Club d'aviron de la Capitale	2	Yes
QC	Club d'aviron de Montreal	5	
SK	Prince Albert Drifters Rowing Club	1	
SK	Regina Rowing Club	3	
SK	Saskatchewan Rowing Association	1	
SK	Saskatoon Rowing Club	3	
SA	Canadian Henley Regatta Joint Commission Corp.	1	
SA	Canadian Henley Rowing Corporation	1	
SA	Canadian Indoor Rowing Association	1	Yes
SA	Canadian Secondary Schools Rowing Association	1	
SA	Cascadia Regatta Association	1	Yes
SA	Central Ontario Rowing Association	1	Yes
SA	Dominion Day Regatta Association	1	
SA	St. Catharines World Rowing	1	
SA	Welland Recreational Canal Corp	1	

1. Call to Order

The 2017 Rowing Canada Aviron Semi-Annual Meeting was called to order by President Mike Walker at 9:00 am PST.

Directors and officers in attendance were introduced.

Memorial Moment of Silence:

There was a moment of silence in memory of those in the rowing community who had passed away during the year:

- Jack Taylor – Argonaut Rowing Club
- Norm Rowe - Argonaut Rowing Club, coxswain of the 1952 Argonaut Olympic crew
- Gerald “Jerry” Cheevers - St. Catharines Rowing Club
- Ken Yeo - St. Catharines Rowing Club
- June Prytula - Henley Island Helpers
- Ray Seto - Argonaut Rowing Club, Don Rowing Club and Hanlan Boat Club
- John Walker - RCA Supporter & Donor – National Team, London Training Centre
- Bruce Gibson - Tillsonburg Rowing Club, St. Catharines Rowing Club, RowOntario
- Emily Brettell - CSSRA Gold Medalist, South Niagara Rowing Club, EL Crossley School
- Martha Coffey - Argonaut Rowing Club
- Daryl MacDonald – St. Catharines RC. A four time Olympian, RCA National Team
- Lorne Loomer - University of British Columbia Rowing, a member of the first Canadian crew to win an Olympic gold medal in rowing.
- Monica Zasada, treasurer of Regina Rowing Club and member of the 2016 Canadian Masters Regatta Committee
- Brian Lamb, RCA Board of Director since 2002, serving as Vice President of Finance and Administration, and lastly as Director at Large and Treasurer. Regatta Chair for the RCA National Rowing Championships at Elk Lake

2. Notice of Meeting

The Notice of 2016 RCA Semi-Annual Meeting was read by the Secretary.

3. Establishment of Quorum

3.1 Verification of Credentials and Roll Call by the Secretary

The credentials of the meeting participants were verified as overseen by the Secretary with the assistance of Kimberley Bell and Lauren Nutt and Simon Litherland.

The roll call of members present was recorded by the Secretary.

3.2 Quorum:

The total number of votes, representing members in good standing, is 316. The total number of votes present at the meeting, in person or by proxy, is 229. Therefore, a majority of voting rights were present and a quorum was verified under Article 5.12 of the By-Laws.

4. Acceptance of the Agenda

The location of the 2018 RCA National Conference will be announced, added under Item 10 New Business.

MOTION #1: 2017 RCA Semi-Annual Meeting Agenda

Moved by: RowOntario
Seconded by: Brentwood College

That the Agenda of the 2017 RCA Semi-Annual Meeting be approved as amended.

MOTION CARRIED.

5. Identification of the Scrutineers

- Simon Litherland, Past President of Rowing BC and President of False Creek Rowing Club, was appointed as Scrutineer for the meeting.

6. Reading and Adoption of the Minutes

MOTION #2: Reading of the 2016 Annual Meeting Minutes

Moved by: Royal Canadian Henley Commission
Seconded by: Argonaut Rowing Club

That we dispense with the reading of the 2016 RCA Annual Meeting Minutes.

MOTION CARRIED.

MOTION #3: Approval of the 2016 Annual Meeting Minutes

Moved by: Notre Dame Rowing Club
Seconded by: Ridley Graduate Boat Club

That the minutes of the 2016 RCA Annual Meeting be approved.

MOTION CARRIED.

MOTION #4: Reading of the 2016 Semi-Annual Meeting Minutes

Moved by: Regina Rowing Club
Seconded by: Montreal Rowing Club

That we dispense with the reading of the 2016 RCA Semi-Annual Meeting Minutes.

MOTION CARRIED.

MOTION #5: Approval of the 2016 Semi-Annual Meeting Minutes

Moved by: Argonaut Rowing Club
Seconded by: RowOntario

That the minutes of the 2016 RCA Semi-Annual Meeting be approved.

MOTION CARRIED.

7. Presentation of Reports

MOTION 6: Committee of the Whole

Moved: Queen's University Rowing
Seconded: RowOntario

That the 2017 RCA Semi-Annual Meeting be moved into a Committee of the Whole.

MOTION CARRIED

7.1 President's Report

- In addition to the published report included as part of the 2017 Semi-Annual Meeting package, President Walker highlighted the following items:

High Performance External Review:

- The Board determined that a summary report on the High Performance External Review would be communicated initially to RCA National Team athletes and coaches. A report to the membership will be provided soon.

Canadian Rowing Hall of Fame (CRHF):

- On Friday January 27th Rowing Canada Aviron celebrated the inductions of Marnie McBean, Kathleen Heddle and Frank Read to the Canadian Rowing Hall of Fame's Inaugural Class. This is in addition to the Paris Crew, Ned Hanlan and Claude Saunders, inducted in August at the 2016 Royal Canadian Henley Regatta. The CRHF Committee were thanked for their excellent work on this project.
- Members were also invited to submit nominations to the CRHF Class of 2017 - nominations close on January 30, 2017.

Award's Program:

- The RCA Award's Program was streamlined this year, with some athlete and coach awards given out in front of their peers at other events such as the RCA National Rowing Championships.

RCA Board of Directors Update:

- Joel Finlay resigned in early 2016 and was replaced on the Board with the appointment of Tom Hawker. Rick Crooker's term as Director ended on September 15th. Tom Hawker and Ian Gordon were elected to the Board at the Annual Meeting in September along with Carol Purcer, re-elected as Provincial Director.
- President Walker was also sad to report that Director Brian Lamb passed away on January 27th.

- This is Donna Atkinson's last meeting as CEO. Terry Dillon will be taken over that role at the close of this meeting and will work with Donna on a smooth transition.

RCA National Conference:

- For the very first time, RCA's National Conference was held in conjunction with the 2017 World Rowing Coaches Conference, an event that included participants from as far away as Australia and eastern Europe.

IOC:

- It was noted that former National Team member Tricia Smith was elected to the International Olympic Committee in addition to her roles as President of the Canadian Olympic Committee and Vice-President of FISA.

FISA:

- The RCA Board met with FISA's Executive Committee during the National Conference. The agenda for the upcoming FISA Extraordinary Congress was discussed including the 2020 Olympic Rowing Program.

Olympic Results:

- National Team results at the 2016 Olympics were disappointing but RCA is moving forward with its program for 2020 and 2024 and recommendations from the external High Performance Review are being implemented.

There was a question regarding the publishing of the High Performance External Review.

It was noted that the full report will not be published because of privacy issues, but a summary report on the findings and recommendations will be provided to the membership.

There was a question regarding a new training centre at Quamichan Lake on Vancouver Island.

- It was noted that the project is under review but there is strong support for having one National Team training centre.
- There is a water quality issue at Quamichan Lake in Duncan that needs to be resolved before the project can continue.

6.2 Chief Executive Officer's Report

CEO Donna Atkinson reflected on her career with Rowing Canada:

- Brian Lamb was remembered for all of the support he provided during the past 6 years.
- There were major changes to RCA Governance along with many other initiatives such as the 2015 Pan Am Games Regatta in Toronto and the FISA Masters Championships.
- Donna thanked the members, board and staff for their encouragement and assistance during her time with RCA.

There was a question regarding the Talent Identification Program (TID), this was not included in the Annual Report. This involves many provincial coaches and there were issues with the program's management that need to be fixed:

- It was noted that TID includes partnerships with provincial rowing associations and it is part of the Row to Podium (RTP) program. Funding is provided by RTP to RCA - RCA provides support to the provinces based on those funds.
- TID is part of the High Performance External Review and it will be included in the summary findings provided to the membership.

6.3 Treasurer's Report

- There was a correction on Page 8 of the Annual Report under the Treasurer's Report, last paragraph should reflect a net loss of \$5,679.
- On the audited financial statement, Statement of Operations, this reflected a net of \$1,102, based on event profits, reimbursement for consultant services and reduced salaries as a result of partially filled positions.
- Unrestricted equity position is \$459,398.
- Cash resources appear to be down for the year, and this mainly due to the timing of funds received from the COC.
- \$81,243 in expenses are included in Communications and Marketing are offset by funding as a result of an NST Enhancement Agreement with the Canadian Olympic Committee. These expenses went to the advancement of RCA's fundraising program and to the development of the Canadian Rowing Hall of Fame.

6.4 RCA Committee on Dues and Fees Report

- The Committee on Dues and Fees report was reviewed at the RCA Plenary Session on Saturday afternoon.
- George Barkwell was Acting Chair in the absence of Michelle Kerr.
- The Committee discussed the pending new Membership Fee Structure and the transition from the current fee structure to the proposed new system. The history of fee increases was examined and the fact that the Competitive fee had increased by \$8 over the past 8 years while the Sport fee had only increased \$3 in the same time period was noted. It was discussed and agreed that inflationary increases needed to be covered by the members.
- The Committee, after two lengthy conference calls, was unanimous in its recommendation to the membership that the Sport Rower fee be increased to \$15 and, all other fees to remain the same for the 2017-2018 registration year.

RCA Member Fees

- | | |
|---|----------|
| • Provincial Rowing Associations : | \$700.00 |
| • Special Associations and Associate Organizations: | \$500.00 |
| • Rowing Clubs: | \$400.00 |

RCA Participant Fees

- | | |
|----------------------|---------|
| • Competitive Rower: | \$50.00 |
| • Sport Rower: | \$15.00 |

Question:

What is the cause of the deficit.

It was noted by the Committee that revenue is flat and to deal with rising costs and inflation, an increase was warranted to avoid having to plan for a deficit.

Question:

Has the Committee considered having a cost of living increase each year to avoid having one large increase.

The Committee reviewed the impact on clubs related to fee increase and considered a long term plan. After this review the Committee recommended to management the need to have 3 to 5 year financial projections. This would improve the Committee's ability to plan for fee increases.

Question:

The new RCA Umpire Education program was mentioned in the Annual Report but was not launched during the conference.

A communication on the Umpire Education Program will be sent out soon.

MOTION 7: Out of Committee of the Whole

Moved: RowOntario
Seconded: Argonaut Rowing Club

That the 2017 Rowing Canada Aviron Semi-Annual Meeting be moved out of a Committee of the Whole.

MOTION CARRIED

MOTION 8: 2016 RCA Annual Report

*Amendment to the Annual Report, page 23:
Canadian University Rowing Championships were held in Welland, Ontario.*

Moved: Argonaut Rowing Club
Seconded: Rowing New Brunswick Aviron

That the 2016 Rowing Canada Aviron Annual Report be accepted as amended.

MOTION CARRIED

7. Report from the Committee on Dues and Fees

MOTION 9: Report of the Committee on Dues and Fees

Moved: Argonaut Rowing Club
Seconded: Ottawa New Edinburgh Club

That the report of the 2016 Rowing Canada Aviron Committee on Dues and Fees be accepted.

MOTION CARRIED

8. Amendments to the By-laws – Motion for Ratification

By-Law Amendment – Paragraph 11.1

It is stated in Paragraph 11.1 of the CARA By-laws that the Nominating Committee must include a member of the Board who shall serve as Chair.

Having reviewed the Paragraph 11.1 at the Board Meeting held on May 7th, 2016, it was agreed that a member of the Board must be included on the Nominating Committee, but it could be impractical for that member to serve as Chair for purposes of continuity on the Committee.

As a result, in accordance with Section 25 of the CARA Bylaws, the RCA Board of Directors has by Special Resolution passed the following motion that changes Paragraph 11.1 Nominating Committee, and this motion is provided for ratification by the RCA membership at the 2017 Semi-Annual Meeting:

Moved: Carol Purcer, Provincial Director *Seconded,*

That Para 11.1 of the CARA By-Laws be amended,

from:

The Nominating Committee is appointed by the Board of Directors and shall consist of at least one member of the Board of Directors who shall serve as chair, one member put forward by the Provincial Advisory Council and two other persons. None of the members of the Nominating Committee shall be seeking office in the election. Members of the Nominating Committee shall be appointed for a two year term which may be renewed.

to:

The Nominating Committee is appointed by the Board of Directors and shall consist of at least one member of the Board of Directors ~~who shall serve as chair~~, one member put forward by the Provincial Advisory Council and two other persons. None of the members of the Nominating Committee shall be seeking office in the election. Members of the Nominating Committee shall be appointed for a two year term which may be renewed.

MOTION 10: By-Law Amendment 11.1

Moved: Argonaut Rowing Club
Seconded: Ottawa New Edinburgh Club

That the membership ratify changes to Section 11.1 of the Bylaw as approved by the Board of Directors.

CARRIED.

9. Other Business

9.1 Report and Recommendations – Membership Category Working Group

In September 2016, Members received a document entitled “Proposal for a New RCA Membership Model” and were invited to provide feedback. 107 responses to the survey were received from Member Organizations.

The proposal contained four key principles on which the proposed new membership structure was based as well as six recommendations:

The PRINCIPLES of the Proposed Membership Model are:

1. All Canadian rowing participants (currently “sport” and “competitive” rowers) would be registered with RCA when they enter any program at the club level and, pay the same “base member” fee.
2. All events (e.g. regattas) conducted by our member organizations must be sanctioned by RCA/PRA.
3. All event organizers would use the same registration system (RegattaCentral) to set up their event and accept registrations.
4. All participants (including non-Canadian) competing in a sanctioned event would pay a seat fee levied by RCA. Individual provinces may also elect to levy seat fees for each regatta hosted within that province.

The RECOMMENDATIONS of the Membership Category Working Group were:

1. Adopt a “per seat” fee system.
2. Adopt an RCA base fee of \$20 and an RCA per seat fee of \$3.25/seat in year one (2018).
3. That Indoor Rowing events be included on the basis of paying the “per seat” fee.
4. That the committee reviews more specifically the category of RCA coach membership, examines how this is done across other sports, and recommends a strategy to ensure the proper registration of all club coaches across Canada.
5. That prior to implementation of the new member registration system and policies in 2018, member benefits (e.g. clothing and other supplier discounts) be negotiated to provide an incentive-based system that supports our members.
6. That a “supporter package” be developed and launched at the same time as the new registration system.

Based on the survey feedback received from the membership, all six recommendations were supported by a majority of respondents. In terms of recommendations #5 and #6 these were considered positive steps by most but were not necessarily a high priority. Concerns were raised that these should not be implicitly tied to implementation of the new system, being too resource intensive or, taking away from other RCA priorities.

Therefore, as approved by the RCA Board of Directors, the Membership Category Working Group recommends:

- *Approval of the PRINCIPLES and RECOMMENDATIONS 1-4, as outlined in the “Proposal for a New RCA Membership Model”, for implementation April 1st, 2018.

Motion 10: RCA Membership Category Working Group Principles and Recommendations

Moved: Rowing New Brunswick Aviron
Seconded: Notre Dame Rowing Club

That the principles and recommendations of the RCA Membership Category Working Group Report, *Proposal for a New RCA Membership Model*, be accepted.

CARRIED.

A roll call vote was requested as noted below with 148 weighted votes in approval and 81 votes against:

PR	Member	Against	For	# Votes
AB	Central Alberta Rowing Club		For	1
AB	Lakeland Rowing Club		For	2
AB	Leduc Boat Club		For	1
AB	University of Calgary Rowing Club		For	2
BC	Burnaby Lake Rowing Club		For	3
BC	False Creek Rowing Club		For	2
BC	Victoria City Rowing Club		For	6
MB	Manitoba Rowing Association		For	1
MB	Prairie Fire Rowing Club		For	1
MB	Winnipeg Rowing Club		For	4
NB	Kennebecasis Rowing Club		For	4
NB	Rowing New Brunswick Aviron		For	1
NL	Labrador West Rowing Club		For	3
NL	Rowing Newfoundland		For	1
NL	St. John's Rowing Club		For	2
NS	Halifax Rowing Club		For	4
NS	LYC Rowing		For	1
NS	Mic Mac Amateur Aquatic Club		For	3
NS	North Star Rowing Club		For	2
NS	Row Nova Scotia		For	1
ON	Argonaut Rowing Club		For	5
ON	Brockville Rowing Club		For	2
ON	Burnstown Rowing Club		For	2
ON	Durham Rowing Club		For	3
ON	Guelph Rowing Club		For	4
ON	Haldimand Grand River Rowing Club		For	2
ON	Hanlan Boat Club		For	4
ON	Hatchets Training Centre		For	1
ON	Island Lake Rowing Club		For	3
ON	Kingston Rowing Club		For	3
ON	Leander Boat Club		For	5
ON	London Rowing Club		For	4
ON	Niagara Falls Rowing Club		For	3

ON	Notre Dame Rowing Club	For	3
ON	Ontario Adventure Rowing Association	For	2
ON	Orillia Rowing Club	For	2
ON	Ottawa Rowing Club	For	6
ON	Peterborough Rowing Club	For	5
ON	Queen's University Rowing	For	2
ON	Ridley College Rowing Club	For	2
ON	Ridley Graduate Boat Club	For	2
ON	ROWONTARIO	For	1
ON	Severn River Rowing Club	For	1
ON	Thunder Bay Rowing Club	For	2
ON	Tillsonburg Rowing Club	For	2
ON	Toronto Sculling Club	For	1
ON	Trenton Rowing & Paddling Club	For	1
ON	University of Toronto Rowing	For	1
ON	University of Western Ontario Boat Club	For	2
ON	Upper Canada Rowing Club	For	1
ON	Western Rowing Club	For	2
PE	Rowing PEI	For	2
PE	Rowing Prince Edward Island	For	1
QC	Association Quebécoise d'Aviron	For	1
QC	Club d'aviron de la Capitale	For	2
QC	Club d'aviron de Montreal	For	5
SA	Canadian Indoor Rowing Association	For	1
SA	Canadian Secondary Schools Rowing Association	For	1
SA	Central Ontario Rowing Association	For	1
SA	Dominion Day Regatta Association	For	1
SA	Welland Recreational Canal Corp	For	1
SK	Prince Albert Drifters Rowing Club	For	1
SK	Regina Rowing Club	For	3
SK	Saskatchewan Rowing Association	For	1
SK	Saskatoon Rowing Club	For	3
AB	Alberta Rowing Association	Against	1
AB	Calgary Rowing Club	Against	6
AB	Edmonton Rowing Club	Against	6
AB	University of Alberta Rowing Team	Against	2
BC	Brentwood College School 165	Against	4
BC	Claremont Sports Institute Rowing Academy	Against	2
BC	Fort Langley Community Rowing Club	Against	2
BC	Gorge Narrows Rowing Club	Against	4
BC	Greater Victoria Youth Rowing Society (GVYRS)	Against	4
BC	John MS Lecky UBC Boathouse (Thunderbird Rowing)	Against	3
BC	Kamloops Rowing Club	Against	1
BC	Nanaimo Rowing Club	Against	3

BC	Rockies Rowing Club	Against	1
BC	Rowing British Columbia	Against	1
BC	Salt Spring Island Rowing Club	Against	2
BC	St. George's School	Against	3
BC	St. Michaels University School Rowing Club	Against	3
BC	University of the Fraser Valley Rowing	Against	2
BC	University of Victoria Rowing	Against	4
MB	Kenora Rowing Club	Against	2
ON	Barrie Rowing Club	Against	4
ON	Don Rowing Club	Against	4
ON	Ottawa New Edinburgh Club	Against	3
ON	South Niagara Rowing Club	Against	4
ON	St. Catharines Rowing Club	Against	6
SA	Canadian Henley Regatta Joint Commission Corp.	Against	1
SA	Canadian Henley Rowing Corporation	Against	1
SA	Cascadia Regatta Association	Against	1
SA	St. Catharines World Rowing	Against	1

The Working Group was thanked for their efforts in submitting this proposal.

It was also noted that RCA's Treasurer will be included as a member of the Membership Category Working Group.

9.2 Dates of the next Annual and Semi Annual Meetings:

- RCA Annual Meeting – 5:30 pm PDT/8:30 pm EDT, September 21, 2017 via webinar and teleconference
- RCA Semi-Annual Meeting – 9:00 am local, January 28, 2018 in Toronto, Ontario

9.3 Announcement of location of the 2018 RCA National Conference:

- January 26 – 28, 2018 in Toronto, Ontario.

9.4 Tributes

- President Walker closed the meeting by thanking all of the staff and volunteers that supported the Semi-Annual Meeting and National Conference.
- Donna Atkinson is retiring as of the date of this meeting, and was recognized and thanked for her service to RCA as Executive Director since .

10. Adjournment

- The meeting was adjourned by President Walker at 11:00 am EST.