



**ROWING
CANADA
AVIRON**

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**Rowing Canada Aviron
BOARD OF DIRECTORS MEETING
Thursday January 11, 2018
4:00 PM PST**

MINUTES

Attendance:

Carol Purcer, President
Ian Gordon, Director
Tom Hawker, Director (Treasurer)
Peter McClelland, Athlete Director
Marisha Roman, Director
Carol Hermansen, Provincial Director

Regrets:

Jennifer Walinga, Director

Staff:

Terry Dillon, CEO
Sid Murdoch, Secretary

1. Call to Order

- The meeting was called to order at 4 pm PST

2. Introductions

- Following her appointment, Provincial Director Carol Hermansen attended her first meeting was introduced to the Board.

3. Acceptance of Agenda

MOTION #1: Board Meeting Agenda

Moved: Tom Hawker Seconded,

That the Board Meeting Agenda, January 11, 2018, be approved.

CARRIED

4. Review and Approval of Previous Minutes:

MOTION #2: Board Meeting Minutes

Moved: Ian Gordon Seconded,

That the Board Meeting Minutes, December 2-3, 2017, be approved.

CARRIED

- An update to the Nations Conference will be deferred to the President's report at the Jan. 25th minutes.
- A Doodle calendar poll will be provided regarding meetings throughout the year.

5. President

5.1 Board Role – National Conference

- The national conference schedule was reviewed, an opportunity for the Board to meet with the membership.
- The Board has been requested to attend the following sessions and a calendar message will follow as confirmation of the dates and times:

Thursday

6:00 pm – 7:00 pm - Wine & Cheese event sponsored by Regatta Central

7:00 to 10:00 pm – RCA Board Meeting (dinner is included)

Friday

7:30 am – Women in Coaching Breakfast (This event is for women only so if the female Board members can attend that would be great. I will be attending.)

5:00 pm – National Training Centre and Facilities Presentation. All Board members should attend this session. The Sport Law & Strategy Groups will be presenting the plan for the review.

6:00 pm – Canadian Hall of Fame Reception – A communication came out on December 22 regarding the honourees and location (dinner is not included)

Saturday

7:00 am - RCA Board/PAC Meeting Breakfast – All Board Members attend

3:30 pm – RCA Semi Annual Meeting – Pre-Voting Perspectives and Considerations meeting. All Board Members attend.

6:00 pm - Cocktails

7:00 pm - 37th Annual Awards Banquet. This is a dinner and a dress-up affair.

Sunday

9:00 am – RCA Semi Annual Meeting – please wear your dark blazer for the meeting as well.

After the Semi Annual meeting - Provincial Advisory Council (PAC) Meeting.

- Board of Director crests to be sent out prior to the conference. These are affixed on a black or dark blue jacket.

5.2 Rules of Racing Motions

- Process to amend the rules of racing will be discussed at the plenary session on Saturday.

- Rules of Racing Motions have been prepared including separate documents for Minor and Major changes.
- Section 2.1 – reference to a Trans Gender Policy, this is currently being prepared by Jennifer Fitzpatrick.
- Excellent job by the working group in preparing the documentation for approval of the membership.

6. CEO

6.1 National Training Centre and Facilities (Terry Dillon, Peter McClelland)

- A communication was sent out earlier this week. The Sport Law and Strategy Group will be leading the Facilities Strategy process in consultation with an RCA Working Group.
- Funding is supported by NSF Enhancement.
- Process to be completed by the end of March.
- The consultation will include the Board, current and past National Team Athletes, HP Coaches and HP Staff.
- Members will have an opportunity to ask questions during the Facilities session at the National Conference.

6.2 Strategic Plan

- The strategic plan 2020 draft document has been circulated and feedback has been received.
- Strategic Plan priorities will be provided to the membership during a session at the National Conference.

6.3 Membership & Registration Systems

- Foundational work on the new membership model with Peloton and Regatta Central is on track.
- Sanctioning of events will be critical.
- Provinces are also requesting additional changes to their respective registration systems including creating new categories for coaches, umpires and to program dates.
- Other registration issues were discussed involving member clubs based on lower than expected revenue year-to-date.

7. Treasurer – Tom Hawker

7.1 RCA Budget 2018-2019

- Preliminary Budget to be provided to the Board at the January 25th meeting.

8. Secretary

- Nothing to add.

9. Provincial Director – Carol Hermansen

- Introductory meeting has been held with the provinces. Informal individual meetings to be held during the national conference.

10. Athlete Director – Peter McClelland

- Meeting with the athletes in February at the National Team camp in Victoria.

11. Director – Ian Gordon

- A draft of a campaign guidelines document is under development for Board review.

12. Director – Marisha Roman

- The process around proposals from members was discussed.

13. Other Business

- None.

14. Next Meeting

- Thursday January 25, 2018

15. Adjournment

The meeting was adjourned at 5:30 pm PST.